



## Arlington Public Schools

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Procurement Office  
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681  
www.apsva.us

February 15, 2023

**Via Email**

Overhead Door Company of Washington DC  
Attn: Jay Booth, General Manager  
8641 Virginia Meadows Drive  
Manassas VA 20109  
[kellybourque@overheaddoors.com](mailto:kellybourque@overheaddoors.com)

Subject: Contract 65FY20 – Overhead, Roll Up, Folding and Bay Door Testing, Inspection and Repair -  
Contract Amendment No. 3

Dear Mr. Booth:

On March 31, 2023, the above cited Contract between your firm and Arlington County School Board, hereafter referred to as Arlington Public Schools (APS) will expire.

In as much as your firm's performance under the present Contract is satisfactory, attached is Amendment No. 3 for a one (1) year renewal of the Contract. The renewal shall be effective from April 01, 2023, and shall remain valid through March 31, 2024. This Amendment constitutes the third of four (4) optional renewals with one (1) renewal option remaining.

All other terms and conditions shall remain unchanged. You are requested to provide an updated Certificate of Insurance.

Sincerely,

*Carolina Sorto*

Carolina Sorto  
Procurement Specialist/Procurement Office  
Direct: (703) 228-6193  
Email: [carolina.sorto@apsva.us](mailto:carolina.sorto@apsva.us)



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### Amendment No. 3

**Subject:** Contract 65FY20 – Overhead, Roll Up, Folding and Bay Door Testing, Inspection and Repair-  
Contract Amendment No. 3

**Contractor:**  
Overhead Door Company of Washington DC  
Attn: Jay Booth, General Manager  
8641 Virginia Meadows Drive  
[kellybourque@overheaddoors.com](mailto:kellybourque@overheaddoors.com)

**Contract:**  
65FY20

Contract No. 65FY20 is hereby renewed for one (1) year. The renewal shall be effective from April 01, 2023, and shall remain valid through March 31, 2024. This Amendment constitutes the third of four (3) optional renewals with one (1) renewal options remaining.

All other terms and conditions shall remain unchanged.

APS:

Signature: David J Webb

Title: Procurement Director/Procurement Agent

Printed Name: David Webb, C.P.M.

Date: February 15, 2023