

**2024-2030- APS Strategic Plan  
Development Process Timeline (DRAFT)  
May 2023 - June 2024**

**Overview**

**Phase 1 - Planning (Spring 2023)**

- Internal staff work
- A Steering Committee is appointed

**Phase 2- Development (Fall 2023 - Spring 2024) -**

- **Part I - Strategic Plan Foundations: Mission, Vision, Core Values, Goals (Fall 2023)**
  - Will result in recommendations to the School Board in December 2023
- **Part 2 - Strategic Plan Monitoring Elements: Strategies, Performance Objectives, Key Performance Indicators (Winter-Spring 2024)**
  - Will result in recommendations to the School Board in June 2024

**Development Timeline**

**Phase 1 – Planning (March – September 2023)**

Month	Dates	Activity
Apr	4/13/23	<b>SB Meeting -</b> <ul style="list-style-type: none"> <li>• In Supt Update slides announce high level details of Strategic Plan development process including Steering Committee Application</li> <li>• Launch Strategic Plan Website</li> </ul>
Apr	4/14-5/4/23	Application window for Steering Committee
May	5/25/23	<b>SB Meeting</b> <ul style="list-style-type: none"> <li>• Supt. Appoints Steering Committee and Chairs</li> <li>• School Board Charge to Superintendent</li> <li>• Superintendent Charge to Steering Committee</li> </ul>

June	6/5/23	<b>Steering Committee - Meeting#1</b> <ul style="list-style-type: none"> <li>• Welcome</li> <li>• Purpose/role of committee</li> <li>• Development Process Timeline</li> <li>• Feedback on Community Engagement (Sept-Oct)</li> <li>• Needs Assessment (SUMMER HOMEWORK) <ul style="list-style-type: none"> <li>• SWOT/SOAR analysis</li> </ul> </li> </ul>
July-Sept	Summer homework	<b>Steering Committee</b> <ul style="list-style-type: none"> <li>• Finish SWOT/SOAR Analysis</li> </ul> <b>APS Staff</b> <ul style="list-style-type: none"> <li>• Internal work and planning for 2023-24 process</li> </ul>

**Phase 2 – Development of Plan (Sept 2023 - June 2024)**

**Part I- Foundations (Sept – Dec)**

Month	Dates	Activity
Sept	9/7/2023	<b>SB Meeting – Strategic Plan Monitoring Report</b> <ul style="list-style-type: none"> <li>• Steering Committee Chairs &amp; Staff presents details and process timeline, including upcoming engagement events and opportunities to provide input and feedback</li> </ul>
Sept	9/13	<b>Steering Committee - Meeting#2</b> <ul style="list-style-type: none"> <li>• Review SWOT/SOAR analysis completed by Steering Committee members, identify common themes</li> <li>• Final prep for community engagement</li> </ul>
Sept-Oct	9/18-10/6	<b>Community Engagement-</b> <ul style="list-style-type: none"> <li>• Community Forums/Focus Groups/Surveys</li> <li>• Hopes &amp; Aspirations / 5 Essential Questions</li> </ul>
Oct	10/14	<b>Steering Committee - Meeting#3</b> <ul style="list-style-type: none"> <li>• Review community feedback</li> <li>• <b>Complete draft of Strategic Plan Foundations</b></li> </ul>

<b>Oct- Nov</b>	<b>10/16- 11/3</b>	<b>Community Engagement</b> <ul style="list-style-type: none"> <li>• Surveys &amp; Focus groups to gather feedback on Strategic Plan Foundations developed by Steering Committee</li> </ul>
<b>Nov</b>	<b>11/8</b>	<b>Steering Committee - Meeting#4</b> <ul style="list-style-type: none"> <li>• Review community feedback on Steering Committee’s proposed draft Strategic Plan Foundations</li> <li>• Make revisions to draft as needed</li> <li>• <b>Finalize recommendations to Superintendent on Strategic Plan Foundations</b></li> </ul>
<b>Nov</b>	<b>11/14</b>	<b>SB Work Session</b> <ul style="list-style-type: none"> <li>• Gather SB feedback on Steering Committee proposed draft of Strategic Plan Foundations</li> <li>• APS Staff and Str. Comm Chairs share summary of community feedback with School Board</li> </ul>
<b>Nov</b>	<b>11/30</b>	<b>SB Info Item-</b> Superintendent Proposed Strategic Plan Foundations
<b>Dec</b>	<b>12/13</b>	<b>Steering Committee - Meeting#5</b> <ul style="list-style-type: none"> <li>• Prep for Part 2 of process</li> <li>• Review of current Implementation and Monitoring Elements and prepare questions to share with Cabinet</li> </ul>
<b>Dec</b>	<b>12/14</b>	<b>SB Action -</b> Strategic Plan Foundations

**Part 2 – Implementation & Monitoring Elements**

<b>Month</b>	<b>Dates</b>	<b>Activity</b>
<b>Jan 2024</b>	<b>1/10</b>	<b>Steering Committee - Meeting#6</b> <ul style="list-style-type: none"> <li>• Continue review of current Implementation and Monitoring Elements and prepare questions to share with APS Staff</li> </ul>
<b>Jan-Feb</b>	<b>1/8 - 2/16</b>	<b>APS Staff drafts revisions to Implementation &amp; Monitoring Elements</b> <ul style="list-style-type: none"> <li>• Internal Staff work</li> </ul>
<b>Feb</b>	<b>2/21</b>	<b>Steering Committee - Meeting#7</b> <ul style="list-style-type: none"> <li>• <b>Review and provide feedback on staff proposed Implementation and Monitoring Elements</b> <ul style="list-style-type: none"> <li>• Review and feedback centered on identifying what aspects of staff proposed Implementation &amp; Monitoring Elements are clear/unclear and comprehensible/not-comprehensible</li> </ul> </li> </ul>

March	3/6	<b>Steering Committee - Meeting#8</b> <ul style="list-style-type: none"> <li>Continue unfinished work from Meeting#7 (review and feedback on staff proposed Implementation and Monitoring Elements)</li> </ul>
March	3/7	<b>SB Meeting - Monitoring Report</b> <ul style="list-style-type: none"> <li>Str. Comm. Chairs and Staff provide update on progress to develop Implementation and Monitoring Elements</li> </ul>
March-Apr	3/7-4/7	<b>APS leadership considers adjustments to Implementation and Monitoring Elements to improve clarity and comprehensibility based on Steering Committee feedback</b>
April	4/8	<b>Steering Committee - Meeting#9</b> <ul style="list-style-type: none"> <li>Review APS staff's revised Implementation and Monitoring Elements</li> <li>Prepare for community engagement</li> </ul>
April-May	4/15-5/3	<b>Community Engagement –</b> <ul style="list-style-type: none"> <li>Community forums/Focus groups/Survey to review and provide feedback on draft Strategic Plan Implementation and Monitoring Elements</li> <li>Feedback centered on identifying what aspects of the proposed Implementation &amp; Monitoring Elements are clear/unclear and comprehensible/not-comprehensible</li> </ul>
May	5/8	<b>Steering Committee - Meeting#10</b> <ul style="list-style-type: none"> <li>Review community feedback on Implementation &amp; Monitoring Elements</li> <li><b>Identify trends and themes in the community feedback for staff to consider</b></li> </ul>
May	5/14	<b>SB Work Session</b> <ul style="list-style-type: none"> <li>Gather School Board feedback on proposed Implementation and Monitoring Elements</li> <li>Share community feedback collected</li> </ul>
May	5/20 - 5/31	<b>Internal Staff work</b> <ul style="list-style-type: none"> <li>Finalization of Implementation and Monitoring Elements</li> </ul>
May	6/5	<b>Steering Committee - Meeting#14 (FINAL MEETING)</b> <ul style="list-style-type: none"> <li>Review staff proposal that will be presented as an information item</li> <li>Discuss next steps in process (Implementation phase)</li> </ul>

		<ul style="list-style-type: none"> <li>• Debrief development process</li> </ul>
<b>June</b>	<b>6/6</b>	<b>SB Info Item</b> - Strategic Plan – Implementation and Monitoring Elements
<b>June</b>	<b>6/20</b>	<b>SB Action</b> - Strategic Plan – Implementation and Monitoring Elements