



**NOTICE OF INTENT TO PROVIDE  
HOME INSTRUCTION (NOI)  
School Year: 2023-2024**

I hereby certify that I am the parent/guardian of the child or children listed below, I am providing notice of my intention to provide Home Instruction as provided by [§22.1-254.1](#) of the Code of Virginia, in lieu of having them attend school for the school year 2023-24. ( *Please complete one form for each child.*)

Name of Child or Children (Last, first, middle)	Date of Birth	Grade Level	Age on or before September 30

**Last school attended:** \_\_\_\_\_ **Neighborhood school:** \_\_\_\_\_

Has your student been found eligible for Special Education Services?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, date \_\_\_\_\_

Has your student been dismissed from Special Education Services?

Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, date \_\_\_\_\_

I hereby certify that I am eligible to provide Home Instruction under Virginia law because

**(CHECK ONLY ONE)**

**I hold a high school diploma.** (A copy of my diploma or transcript from high school or a post-secondary institution, if not already on file, and a description of the curriculum limited to a list of subjects to be studied for each child during the coming year.)

**I am a teacher with qualifications prescribed by the Board of Education for a teacher.** (My current teaching certificate from the Virginia Department of Education, if not already on file, and a description of the curriculum limited to a list of subjects to be studied for each child during the coming year.)

**I have provided a program of study or curriculum which is to be delivered through a correspondence course or a distance learning program or in some other manner.** Attach a notice of acceptance or other evidence of enrollment showing:

1. The name and address of the correspondence or distance learning program or school,
2. The courses in which each child is enrolled, *and*
3. A description of a program of study or curriculum you will use for Home Instruction.

If you choose to provide a program of study or curriculum in some other manner as specified in the Code of Virginia, you must submit a copy of that program of study or curriculum to the school division.

**I have attached to this notice a statement which describes why I am able to provide an adequate education for my child.** (Evidence that I can provide an adequate education for my child and a description of the curriculum limited to a list of subjects to be studied for each child during the coming year.)



**NOTICE OF INTENT TO PROVIDE  
HOME INSTRUCTION (NOI)  
School Year: 2023-2024**

**A description of the curriculum, limited to the list of subjects to be studied during the coming school year, is attached for each child** as prescribed in § 22.1-254.1 of the *Code of Virginia*. Evidence of having met one of the above criteria, list of subjects to be studied, along with the Notice will be provided to the school division by **August 15** of each year, as prescribed in § 22.1-254.1 of the *Code of Virginia*. If I begin home instruction after the school year has started, I will submit this NOI as soon as practicable and comply with to the other requirements within 30 day of this NOI with the school division. I understand that by **August 1** following this school year, I must **provide evidence** of educational achievement for each child listed above between the age of six (on or before September 30 of this school year) and 18 who has not graduated or obtained a high school diploma as prescribed in § 22.1-254.1 of the *Code of Virginia*.

High school-aged home instruction students may participate in Advanced Placement (AP) and Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT), and Pre-ACT examinations. Please contact the guidance department at the high school which services your home address to register your child by **September 15** for the PSAT and **March 4** for AP test registration. Financial assistance is available to eligible students to take these examinations

Parent/Guardian Name: (Print)	Signature of Parent/Guardian:
Street Address:	Date:
City, State and Zip Code:	Email Address:
Home Phone #:	Cell Phone #:

\*This form is provided for the convenience of parents/guardians. An alternate form of notification may also be utilized.

Please submit all materials for **2023-2024** school year (hard copy) as a complete package no later than **August 15, 2023**. Parents/guardians are welcome to submitted to our secure, online portal, Egnyte.

:  
Please submit all materials to:  
Mary Beth Pelosky, Arlington Public Schools, Liaison: Home Instruction

- Academics Office, Home Instruction, 2110 Washington Blvd, Arlington, VA 22204
- Email: [homeinstruction@apsva.us](mailto:homeinstruction@apsva.us)
- Egnyte: <https://apsva.egnyte.com/ul/mfimSdyOZE>

\*\*\*\*\*For Office Use Only\*\*\*\*\*

Acknowledgement of receipt of the Notice of Intent (NOI) and required documents

Signature: \_\_\_\_\_

Date: \_\_\_\_\_