

Middle School Space Guidelines**Maximum Capacity 850**

Dept.	Guideline - SF
Administrative Suite	
Main Office Reception	600
Principal	200
Conference Room	200
Assistant Principal (each)	120
Finance Office	100
Duplicate/Production	200
Vault	100
Supply/Storage	150
Mail Room	50
Men's Toilet	65
Women's Toilet	65
ITC	120
Counseling Services	
Director	120
Counselor (each)	100
Conference Room	150
Records/Storage	200
Student Services	
Speech/Vision	200
Psychologist	120
Itinerant Spaces (3)	120
Bilingual Psych (shared)	120
Bilingual Resource assist (shared)	120
Visiting teacher (shared)	120
Social Worker (shared)	120
Conference Room	150
Youth Resource (as needed)	120
Gifted (shared space)	120
Minority Achievement (shared)	120
Student Activities Center	500
Clinic	
Waiting	350
PHN/Exam Room	250
Rest Area	200
Toilet	65
Food Services	
Cafeteria	4,000 – 5,800
Kitchen	1,000
Serving Area	1,200
Snack Bar Area	250
Salad Bar area	250
Freezer (walk in)	150
Refrigerator (walk in)	250
Dry Storage	350

Dept.	Guideline - SF
Food Services Con't	
Can Wash	65
Office	150
Toilet	65
Lockers	80
Cafeteria Storage	200
Custodial Closet	50
Auxiliary Service	
Book Storage	300
Teacher Work Areas (3 @ 1,000 ea)	3,000
Staff Lounges (2 @ 450 ea)	900
Media Center	
Media Center	3,500 – 4,500
Librarian's Office/Work Room	300
A.V. Storage	450
Communications Room	150
Computer Alcove	600
Reading Classroom	400
Group Instruction	
Auditorium	3,500 – 4,500
Stage/Storage	1,200
Drama	700-750
Core Classroom	
Language Arts (6-8th grade)	700-750
Social Studies (6-8th grade)	700-750
Math (6-8th grade)	700-750
Science Lab (6th grade)	1200
Staff Toilet (2 @ 65)	130
Teacher's storage (1 team)	200
Science Lab (7-8th grade)	900
Science Prep/Storage (6-8th grade)	250
Computer Lab (6-8th grade)	830
Conference Room (1 per team)	100
Night Program Storage (8th grade)	300
Staff Toilet (shared)	65
Chemical Storage (shared)	150
Art Department	
Art Lab	1,650
Storage/Prep	400
Dark Room	250
Kiln Room	150
Computer Graphics Lab	850
Computer Graphics Lab Storage	100

Dept.	Guideline - SF
Music Department	
Band	1,800
Band Storage	750
Vocal	1,500
Vocal Storage	200
Instrumental/Orchestra	1,200
Instrumental Storage	400
Office/Library	300
Practice Room	50
Practice Room	100
Work & Family Studies	
Nutrition Lab/Demo/Sewing	1,850
Storage	200
Interior Design & CADD shared with Tech Ed	1,000
PE Department	
Gym	8,000- 10,500
Gym Storage	300
Auxiliary Gym	2,000
Auxiliary Gym Storage	200
Office's	150 - 400
Locker/Shower/Toilet (2 @ 3000)	6,000
Laundry	200
Health Classroom	700-750
Exterior Storage	400
Custodial's Closet (2 @ 20)	40
Storage – Rec Dept.	200
Technology Education (As Needed)	
Tech Lab (classroom)	1,000 – 1,200
Storage Room	70
Tech Lab (Machine)	1,200 – 1,500
Project Materials Storage Room	250
Finishing	140
Elective Classroom	
Exempt Projects	650
Video Production/Studio	650
Business Lab	830
Journalism	700-750
Foreign Lang.	700-750
Special Education & Instructional Support	
HILT/HILTEX	700-750
Special Education Support Class	500
Interlude (incl. time out)	700-750
Interlude Office	100
Special Ed Resource	500
Skills	500
OT/PT	500

Dept.	Guideline - SF
Special Education & Instructional Support Con't	
Life Skills Lab	500
Life Skills Storage/Prep Room	170
In School Alternative	300
Custodial Support	
Custodial Closet (4)	80
Office	100
Supplies	250
Equipment Storage	300
Outdoor Storage	250
Custodial lounge	120
Male Custodial lockers	120
Toilet	65
Female Custodial lockers	120
Toilet	65
Building Support	
Toilets Boys Gang (6)	1,500
Toilets Girls Gang (6)	1,500
Toilets Men (4)	500
Toilets Women (4)	500
Mechanical	7,000
Electrical	1,000