



# EDUCATIONAL SPECIFICATION

FOR

**HIGH SCHOOL**

*(1,600 Capacity: 9th, 10th, 11th and 12th Grades)*

**Arlington Public Schools**  
Arlington, Virginia

December 2004

**EDUCATIONAL SPECIFICATIONS**

**1,600 Capacity High School**

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## INSTRUCTIONAL PHILOSOPHY

### High School Philosophy

The education process in the Arlington Public Schools involves the cultivation of an inquiring mind, respect for learning, ethical behavior, and understanding of the rights and responsibilities of citizenship, and appreciation of our national culture as well as other cultures, and the concept that each individual has merit. The goal of the Arlington Public Schools High School Program is to provide students with support, guidance and opportunities for transition from adolescence into young adulthood, and to prepare students for successful entry into higher learning and the workplace. To achieve this goal, a successful program must:

1. Provide a safe, caring learning environment,
2. Foster creativity,
3. Stimulate intellectual curiosity,
4. Encourage respect for individual and cultural differences,
5. Develop individual self-respect, well being, acceptance of responsibility and positive expectations for achievement and behavior,
6. Encourage parental involvement to ensure the success of the student, and
7. Impart the skills necessary to cope with the challenges of the technological age of the twenty-first century.

### Curriculum

The High School Curriculum should promote learning as a desirable, necessary and lifelong activity, foster a sense of community and belonging, and provide balance and variety in the offering of learning experiences. The instructional program, which encompasses the Virginia Standards of Learning and the Arlington Public Schools Program of Studies, emphasizes a strong foundation in English, Math, Science and Social Studies. Foreign Language, Health and Physical Education, Music, Arts, Work and Family Studies, Business and Marketing, and Trades and Industry balance out the educational opportunities for the High School student. In addition, these disciplines are offered in a framework that is geared to the physical, emotional, intellectual and social needs of this phase of adolescent development.

### High School Organization

At the core of the High School facility, there should be a clear arrangement of spaces into identifiable groups of academic and vocational learning centers, incorporating faculty support. Due to the need for adaptability as educational approaches continue to evolve, such arrangements must allow for flexibility of use and time scheduling. Increasing facility and operational costs require maximum use of all instructional spaces. In this context, faculty support areas are particularly important, since maximum utilization of classrooms means that individual "ownership" of such spaces by teachers is no longer feasible, with the exception of specialized labs. In the faculty support area, each teacher must have a designated space for

office use and classwork preparation. In addition, properly designed support spaces must encourage efficient performance and constructive interaction among teachers.

Each academic discipline must have convenient access to computer/multi-media technology, both in the classrooms and in well placed, common use technology laboratories.

The LIBRARY/MEDIA CENTER must be easily accessible from all learning areas and should provide opportunities for individual and group study and research. The LIBRARY/MEDIA CENTER should also augment the technology support provided by the classrooms and laboratories.

Administrative and Guidance functions must have some facilities centrally located, while others require dispersal within the building. Main administrative functions should be located at the major entrance, while subschool organizations encompassing counseling resources should be inviting to students and conveniently located adjacent to commons areas.

#### Extracurricular and Community Use

After school activities, clubs and sports participation should be available as extracurricular opportunities, which are essential components of a balanced High School Program. In addition, after hours and weekend community use for meetings, sports events and theatre productions help solidify the role of the High School as an integral part of the local community.

#### GENERAL PROGRAM RELATIONSHIPS

The basic design philosophy requires a facility that will provide flexibility of use and satisfy the following objectives:

1. Educational: Provide an environment conducive to fulfilling educational requirements and fostering academic achievement.
2. Extracurricular and Community Use: Maximize facility use through after hours access to multi-use spaces such as the LIBRARY/MEDIA CENTER, Cafeteria, Gymnasium and Theater/Auditorium.
3. The Typical Layouts provided are meant to demonstrate adequacy detail the design running DD

The design should clearly establish academic centers with attendant faculty support.

Commons areas should be provided as part of circulation corridors to allow some degree of social interaction. Subschoo administrative and counseling services should be adjacent to these areas in order to ensure supervision, and to offer ready access to counseling and advisory resources.

The design should allow the isolation of academic and vocational areas from student support spaces during off hours, while permitting the Gymnasium, Cafeteria, LIBRARY/MEDIA CENTER, Theater/Auditorium and Main Administrative area to be open and accessible for community use. Such spaces should have direct access from the exterior.

Building access: The design shall incorporate two main entrances. One entrance shall be adjacent to the Main Administrative area, and a second shall serve the bus loading and

unloading lane. Secondary access should be available for support spaces. Service access should be provided for mechanical, electrical and storage areas. A single loading dock with convenient access for central receiving and food service deliveries should be provided.

Accessible public access: The design shall satisfy the requirements of the Americans with Disabilities Act, for site and building access, accessible corridors, classroom and other support spaces, including toilet and shower facilities.

Toilet facilities: Toilet rooms shall be as equally dispersed as possible throughout the building in order to provide easily availability for students, faculty and staff. Toilet rooms should be placed adjacent to multi-use support spaces, in order to allow availability for after hours activities. Student toilet rooms should be designed and located for ease of faculty and staff supervision.

Heating and Air Conditioning: HVAC systems shall be designed to allow individual zoning of support spaces such as the Main Administration, Gymnasium, LIBRARY/MEDIA CENTER, and Theater/Auditorium, so that individual climate control for these spaces is available for after hours, weekend and summer use.

Natural Light: The design should emphasize access to natural light for all instructional spaces and offices. All exterior windows should feature operable vents.

Dept.	Room Name	Guideline
Descript.		Area-net SF
<b>Administrative Suite</b>		
	Main Office Reception	900
	Principal	200
	Conference Room	200
	Assistant Principal (1 per 450 Students)	150
	Small Reception Area (1 per 2 APs)	200
	Duplication/Production	350
	Mail Room	150
	Supply/Storage	150
	Treasurer	150
	Staff Toilets (2 @ 65)	130
	PA, Security Room	100
	Instructional Technology Coordinator	100
<b>Guidance</b>		
	Director	150
	Reception	200
	Counselor Office (1 per 250 Students)	120
	Job Placement Specialist	100
	Transition Services (shared)	100
	Conference Room	150
	Records/Storage	300
	Attendance	100
	Career Center	400
	Adult Education Evening Programs	200
<b>Student Services</b>		
	Psychologist	150
	Speech/Vision	200
	Social Worker/Visiting Teacher	150
	Assistant Director	150
	Reception	200
	Director of Student Activities	200
	In School Alternative Program	500
	Toilets (2 @ 65)	130
	Resource Police Officer	150
	Storage	200
	Conference Room	150
<b>Clinic</b>		
	Waiting/Office	450
	PHN/Exam Rooms	200
	Rest Area	150
	Toilet	65

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Record Storage	125
Food Services	
Cafeteria (seating capacity 650)	11000
Cafeteria Storage	300
Kitchen	2000
Servery Area	500
Snack Bar Area	250
Salad Bar Area	250
Service/Vending Area	500
Dry Storage	300
Freezer (Walk-in)	150
Refrigerator/Cold Storage (Walk-in)	300
Mens Locker	100
Womens Locker	100
Office	150
Can Wash	120
Custodial Closet	50
Mens Toilet	65
Womens Toilet	65
Auditorium	
Auditorium (Seating capacity 550)	7000
Stage	1700
Set Storage	500
Costume Storage	300
Dressing Rooms (2 @ 400)	800
Control Booth	250
Ticket Booth	60
Set Shop	300
Auxiliary Services	
School Store	200
Teacher's Lounge	840
Teacher Production (2 @ 400)	800
Book Storage (5 @ 300)	1500
Library/Media Center	
Library/Media Center	6500
Computer Alcove	600
Librarian's Office/Workroom	300
Communications Room	200
Periodical Storage	300
Conference Room (2 @ 120)	240
Audio Visual Repair	400
Media Production	1100
Distance Learning	1000
Media Workroom	600
Production Storage	200
Media Classroom	650
TV Studio	500
Audio/Video	350

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Electronic Classroom	700
Instructional Support	
Interlude (incl. Time out)	700-750
Interlude Office	100
Gifted Projects	500
Exemplary Projects	500
Special Ed Self Contained	700-750
Skills	500
Functional Life Skills	700-750
Functional Life Skills Storage/Prep Room	170
Office/Conference Room	400
OT/PT	500
Special Educational Resource	500
Art	
Art Lab 2D – 3D	1650
Storage	400
Office/Workroom	200
Kiln Room	150
Photography Lab	850
Darkroom	500
Graphics Lab	1200
Graphics Lab Storage	100
Core Classrooms	
Teacher Workrooms	3000-4000
Science	
Earth-Space Labs	1300
Biology	1300
Chemistry	1400
Physics Labs	1400
Multi-Purpose Lab	1300
Prep/Storage (shared @ 250 each)	1750
Chemical Storage/Prep Room (shared)	400
Staff Toilets (2 @ 65)	130
Language Arts	
Classrooms	700-750
Journalism	700-750
Storage	350
Publications Lab	1000
News Office	100
Yearbook Office	100
Darkroom	170
Staff Toilets (2 @ 65)	130
Math	
Classrooms	700-750
Computer Science Lab	825



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Storage	350
Staff Toilets (2 @ 65)	130
Social Studies	
Classrooms	700-750
Storage	350
Staff Toilets (2 @ 65)	130
Business	
Lab	1300
Classroom	1000
Office	150
Storage	250
Foreign Language	
Classroom	700-750
Storage	300
Staff Toilets (2 @ 65)	130
Technology (4)	
Lab	830
HILT/HILTEX	
Classroom	700-750
Storage	100
Music/Performing Arts	
Instrumental Band	2000
Uniform Storage	300
Band Storage	650
Dressing Room (2 @ 100)	200
Practice Rooms (2 @ 50)	100
Practice Rooms (2 @ 100)	200
Instrumental Storage	500
Band Office	150
Workroom/Library	200
Practice Rooms (2 @ 125)	250
Vocal Office	100
Robe Storage	200
Vocal	1700
Instrumental/Orchestra	1200
Orchestra Office	100
Storage	600
Physical Education	
Driver's Education	975
Health Classrooms (2 @ 700-750)	1400-1500
Gymnasium	11,500
Gymnasium Storage (2 @ 200)	400
Auxiliary Gymnasium	2000-8000
Gymnastics - Dance	2000

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Gymnastics Storage	200
Weight Room	1500
Weight Room Storage	200
Wrestling	2000
Wrestling Storage	200
Girls Locker	2400
Girls Shower	1200
Girls Toilet	250
Girls Storage	250
Girls Towel Room	100
Boys Locker	2400
Boys Shower	1200
Boys Toilet	250
Boys Storage	250
Boys Towel Room	100
Girls Team Room	600
Boys Team Room	600
Boys Varsity Shower/Toilet	75
Girls Varsity Shower/Toilet	75
Athletic Storage	750
Uniform Storage	600
Exterior Storage	400
Shower/Toilet	75
Locker and Athletic Complexes	
Storage	750
Uniform Storage	600
Custodial Closets (2 @ 25)	50
Athletic Director	300
Shower/Toilet	75
Storage	700
Laundry	300
Concessions	300
Storage Rec. Dept.	200
Staff Toilet/Shower (2 @ 100)	200
Offices	950
Industrial Technology	
Tech Lab (Modular R&D)	1300
Storage Room	250
Office/Workroom	150
Tech Lab (Modular D)	840
Project Storage	70
Finishing	140
Work and Family Studies	
Food Management Lab/Demo	1500
Storage	200

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Interior Design & CADD shared with Tech Ed	1000
Families Management Lab	700-750
Child Development Lab	500
Office/Workroom	200
Toilet	65
<b>Custodial Support</b>	
Office	100
Male Custodial Lockers	300
Female Custodial Lockers	300
Toilet (2)	65
Custodial Lounge	500
Supply Closet/Storage Equipment (min 1 per floor)	500
Custodial Closets (at every set of gang toilets)	50
Building Engineers Office	200
<b>General Building Support</b>	
Central Receiving and Storage	1150
Building Engineers Office	200
Outdoor Storage	1200
Toilets Men (6)	750
Toilets Women (6)	750
Toilets Boys Gang (8)	2400
Toilets Girls Gang (8)	2400
Mechanical	10000
Electrical	2500

**Space Required When Program is in a School**

<b>Marketing (if required)</b>	
Classrooms	700-750
Display	50
Office	150
Workroom	150
Storage	150
<b>Automotive Shop (if required)</b>	
Classroom	2000
Tool Storage	100
General Storage	100
Mens Dressing Room	200
Womens Dressing Room	80
Toilets (2)	160
Office	100

**INDEX**

ADMINISTRATION

- Main Office/Reception (900 sq ft)
- Principal's Office (200 sq ft)
- Conference Room (200 sq ft)
- Assistant Principal's Office (1 per 450 Students) (150 sq ft each)
- Small Reception Area (1 per 2 APS) (200 sq ft)
- Duplication/Production (Workroom) (350 sq ft)
- Mailroom (150 sq ft)
- Supply Storage (150 sq ft)
- Treasurer (150 sq ft)
- Staff Toilet (130 sq ft)
- Instructional Technology Coordinator (100 sq ft)
- PA, Security (100 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** MAIN OFFICE RECEPTION

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- A. The administrative suite is the coordinating unit for all activities in the school and between the school and the community. Parents and community groups must be made to feel that the school is an integral part of the community providing facilities for their use, and providing an instructional program, which is responsive to and open to their voluntary participation. Therefore, the administration suite must be easily accessible to students and visitors, presenting a friendly, informal, and pleasant atmosphere.
- B. Specific Activities:
  - ? Receptionist who handles all incoming traffic
  - ? General waiting area
  - ? Student waiting area
  - ? Educational and guidance secretary space (in alcove)
  - ? Secretary space

**OCCUPANTS:**

- ? **Staff** Three secretaries
- ? **Students** 1 - 10

**SIZE AND LOCATION:**

- ? **Size** 900 sq ft
- ? **Location** At main entrance to building. Must have visual control of main entrance

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 4' tackboard, 4' x 4' white marker board
  - Mailbox - adjacent to reception, but not visible from waiting area
- ? **By Owner**
  - Three desks and chairs
  - Sofa, chairs
  - Tables
  - File cabinets

**SPECIAL CHARACTERISTICS:** (Main Office Reception - Continued)

- |   |                 |                |   |  |
|---|-----------------|----------------|---|--|
| ? | <b>Finishes</b> | <b>Floor</b>   | - | Carpet                                 |
|   |                 | <b>Base</b>    | - | Vinyl                                  |
|   |                 | <b>Walls</b>   | - | CMU painted                            |
|   |                 | <b>Ceiling</b> | - | Suspended acoustical tile 9'-0" A.F.F. |
- 
- ? Entry door - 3<sup>0</sup> x 6<sup>8</sup> with 2<sup>0</sup> x 3<sup>0</sup> vision glass. All other doors 3<sup>0</sup> x 6<sup>8</sup> with strip vision glass
  - ? Electric outlets (double duplex at desk locations)
  - ? CATV (at desk locations)
  - ? Clock (on master)
  - ? Closet space. Place out of view
  - ? EWC. Place out of view
  - ? Telecommunications
  - ? Ceiling speaker(s)
  - ? ACS (administrative control station)
  - ? Microphone outlet
  - ? Motion detector (security)
  - ? Security door switches (all doors that enter administration suite from corridors)
  - ? Key pad for security
  - ? Fire alarm annunciation panel
  - ? Fire alarm visual signaling device
  - ? Emergency generator annunciator panel

**SPACE NAME:** PRINCIPAL'S OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- Planning with individuals, and community groups
- Conferring with teachers, students, and parents
- Interviewing applicants

**OCCUPANTS:**

- ? **Staff** 4
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 200 sq ft
- ? **Location** Adjacent to conference room. Provide closet with lock.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 4' tackboard
- ? **By Owner**
  - Desk
  - Chair
  - Sofa
  - Coffee table
  - 2 side chairs
  - Credenza

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU painted
  - Ceiling** - Suspended acoustical tile 9'-0" A.F.F.
- ? Private with secondary access
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass
- ? Window to exterior
- ? Ample electric outlets (double duplex at desk locations)
- ? CATV (at desk locations)
- ? Clock (on master)
- ? Telecommunications

**SPECIAL CHARACTERISTICS:** (Principal's Office - Continued)

- ? Ceiling speaker
- ? ACS
- ? Volume control



**SPACE NAME:** CONFERENCE ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Conference room for principal

**OCCUPANTS:**

? **Staff** 10

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Adjacent to principal's office.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 8' tackboard, 4' x 4' white marker board

? **By Owner**  
- Table  
- Chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Carpet
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Network for computers

? Electric outlets

? CATV

? Clock

? Telecommunications

? Ceiling speaker

? Volume control

**SPACE NAME:** ASSISTANT PRINCIPAL'S OFFICE (1)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Planning with individuals and community groups
- ? Conferring with teachers, students, and parents
- ? One per 450 students

**OCCUPANTS:**

- ? **Staff** 3
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 150 sq ft each
- ? **Location** Adjacent to reception area.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 4' tackboard, 4' x 4' white marker board
- ? **By Owner**
  - Desk
  - Chair
  - 2 side chairs
  - Credenza
  - File cabinet

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU painted
  - Ceiling** - Suspended acoustical tile 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass
- ? Electric outlets (double duplex at desk locations)
- ? CATV (at desk location)
- ? Clock
- ? Telecommunications
- ? Ceiling speaker

**SPACE NAME:** SMALL RECEPTION AREA (1 per 2 Aps)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? The main entrance to the suite must be easily accessible from student circulation area. This suite is the primary coordination/liaison area for students to obtain counseling and activity services, and must present a cheerful, welcoming atmosphere.

**OCCUPANTS:**

- ? **Staff**
- ? **Students**

**SIZE AND LOCATION:**

- ? **Size** 200 sq ft
- ? **Location** Preferably near high activity/heavy circulation area such as cafeteria

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 4' tackboard
- ? **By Owner**
  - Desks
  - Chairs
  - Tables
  - Sofas and chairs
  - File cabinets

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Entry door - 3' x 6' with 2' x 3' vision glass
- ? Electric outlets (double duplex at desk location)
- ? Clock
- ? CATV at desk locations
- ? Call back switch
- ? Ceiling speaker
- ? Motion detector
- ? Security door switches (all doors that enter Guidance Suite from corridors)
- ? Fire alarm (visual signalling device)

**SPACE NAME:** DUPLICATION/PRODUCTION (WORKROOM)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Duplication of materials and general office production work

**OCCUPANTS:**

? **Staff** 6 - 8

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 350 sq ft

? **Location** Adjacent to supply/storage room

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 20 L.F. of base and wall cabinets with sink and under counter refrigerator
- 4' x 4' tackboard

? **By Owner**

- Table
- Chairs
- Photocopier

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU painted
<b>Ceiling</b>	-	Suspended acoustic tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass

? Electric outlets for general use and for copying equipment

? CATV

? Clock

? Telecommunications

? Ceiling speaker

**SPACE NAME:** MAIL ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Space for mail slots

**OCCUPANTS:**

? **Staff** 4 - 6

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 150 sq ft

? **Location** Adjacent to reception area but out of view from visitors

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Mailbox casework (see typical detail)

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Carpet
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU painted
<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

**SPACE NAME:** SUPPLY/STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of general office supplies

**OCCUPANTS:**

? **Staff** 3

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 150 sq ft

? **Location** Adjacent to duplication/production space

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 18 L.F. adjustable metal shelving 36" wide by 12" deep by 72" high

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU painted
<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlets

**SPACE NAME:** TREASURER OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Space for finance office

**OCCUPANTS:**

? **Staff** 2

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 150 sq ft

? **Location** Adjacent to main reception area and includes a vault

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 4' x 4' tackboard, 4' x 4' white marker board

? **By Owner**

- Desks
- Chairs
- File cabinet
- One side chair
- Bookcase

**SPECIAL CHARACTERISTICS:**

?	<b>Finishes</b>	<b>Floor</b>	-	Carpet
		<b>Base</b>	-	Vinyl
		<b>Walls</b>	-	CMU painted
		<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass
- ? Electric outlets (double duplex at desk locations)
- ? CATV (at desk location)
- ? Clock
- ? Telecommunications
- ? Ceiling speaker

**SPACE NAME:** STAFF TOILETS

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Rest room facility, H/C accessible

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 2 @ 65 sq ft

? **Location** Close to reception area. Out of view. Private

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic
<b>Walls</b>	-	CMU painted - Epoxy
<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F. (impact resistant)

? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock



**SPACE NAME:** PA, SECURITY ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Location of public address and security equipment.

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft

? **Location** Administrative area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard

? **By Owner**  
-

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** -  
**Base** - Vinyl  
**Walls** - **Ceiling** - Suspended acoustical tile, 9'-  
0" A.F.F.

? Provide view window for supervision of Tech Lab

? Electric outlets (double duplex at desk location)

**SPACE NAME:** INSTRUCTIONAL TECHNOLOGY COORDINATOR

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Planning with individuals and conferring with teachers and students

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft

? **Location** Direct access to Tech Lab

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard

? **By Owner**  
- Desk and chair  
- File cabinet  
- Book shelves

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>  
? Provide view window for supervision of Tech Lab  
? Telecommunications  
? Electric outlets (double duplex at desk location)  
? CATV  
? Clock  
? Ceiling mounted speakers  
? Fire alarm (mini visual signalling device)

**INDEX**

GUIDANCE

- Director (150 sq ft)
- Reception (200 sq ft)
- Counselor Office (1 per 250 students) (120 sq ft)
- Job Placement Specialist (100 sq ft)
- Transition Services (shared) (100 sq ft)
- Conference Room (150 sq ft)
- Records/Storage (300 sq ft)
- Attendance (100 sq ft)
- Career Center (400 sq ft)
- Adult Education Evening Programs (200 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** GUIDANCE DIRECTOR

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Conferring with students, parents or other counselors

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 150 sq ft

? **Location** Adjacent to reception area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' chalkboard  
- 4' x 4' tackboard

? **By Owner**  
- Desk  
- Chair  
- Credenza  
- Three side chairs  
- File cabinets

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel

? Visual contact with reception area

? Telecommunications

? Window to exterior

? Clock

? CATV

? Ceiling mounted speaker

? Electric outlets with double duplex at desk location

**SPACE NAME: RECEPTION**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? The main entrance to the Guidance Suite must be easily accessible from student circulation area. This suite is the primary coordination/liaison area for students to obtain counseling and activity services, and must present a cheerful, welcoming atmosphere.

**OCCUPANTS:**

- ? **Staff**
- ? **Students**

**SIZE AND LOCATION:**

- ? **Size** 200 sq ft
- ? **Location** Preferably near high activity/heavy circulation area such as cafeteria

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 4' tackboard
- ? **By Owner**
  - Desks
  - Chairs
  - Tables
  - Sofas and chairs
  - File cabinets

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Entry door - 3<sup>0</sup> x 6<sup>8</sup> with 2' x 3' vision glass
- ? Electric outlets (double duplex at desk location)
- ? Clock
- ? CATV at desk locations
- ? Call back switch
- ? Ceiling speaker
- ? Motion detector
- ? Security door switches (all doors that enter Guidance Suite from corridors)
- ? Fire alarm (visual signalling device)

**SPACE NAME:** GUIDANCE COUNSELORS OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Conferring with students and parents. One per 250 students.

**OCCUPANTS:**

? **Staff** 1

? **Students** 1

**SIZE AND LOCATION:**

? **Size** 120 sq ft each

? **Location** Adjacent to student waiting area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 4' x 4' tackboard, 4' x 4' white marker board

? **By Owner**

- Desk
- Chair
- Two side chairs
- File cabinet
- Bookcase

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Carpet
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass

? Electric outlets (double duplex at desk location)

? CATV (at desk location)

? Clock

? Telecommunications

? Ceiling speaker

**SPACE NAME: JOB PLACEMENT SPECIALIST**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Conferring with students and parents.

**OCCUPANTS:**

? **Staff** 1

? **Students** 1

**SIZE AND LOCATION:**

? **Size** 100 sq ft each

? **Location** Adjacent to student waiting area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard, 4' x 4' white marker board

? **By Owner**  
- Desk  
- Chair  
- Two side chairs  
- File cabinet  
- Bookcase

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass  
? Electric outlets (double duplex at desk location)  
? CATV (at desk location)  
? Clock  
? Telecommunications  
? Ceiling speaker

**SPACE NAME:** TRANSITION SERVICES (SHARED)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Conferring with students and parents.

**OCCUPANTS:**

? **Staff** 1

? **Students** 1

**SIZE AND LOCATION:**

? **Size** 100 sq ft each

? **Location** Adjacent to student waiting area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard, 4' x 4' white marker board

? **By Owner**  
- Desk  
- Chair  
- Two side chairs  
- File cabinet  
- Bookcase

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass  
? Electric outlets (double duplex at desk location)  
? CATV (at desk location)  
? Clock  
? Telecommunications  
? Ceiling speaker



**SPACE NAME:** CONFERENCE ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Conference room for guidance/student activity staff

**OCCUPANTS:**

? **Staff** 6 - 8

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 150 sq ft each

? **Location**

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard, 4' x 4' white marker board

? **By Owner**  
- Table  
- Chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>  
? Network for computers  
? Electric outlets  
? CATV  
? Clock  
? Telecommunications  
? Ceiling speaker  
? Volume control

**SPACE NAME:** GUIDANCE RECORDS/STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of student records and general educational materials

**OCCUPANTS:**

? **Staff** 2

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 300 sq ft

? **Location** Adjacent to guidance area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 27 L.F. adjustable metal shelving units (12" deep by 84" high)

? **By Owner**  
- File cabinets

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with door closer

? Electric outlets

? One hour fire rated

? Ceiling speaker

? Security door switch

**SPACE NAME:** ATTENDANCE OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Compile and maintain student attendance records

**OCCUPANTS:**

- ? **Staff**
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 100 sq ft
- ? **Location** Allied with Main Administration. Easy access from reception

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 4' tackboard
- ? **By Owner**
  - Desk
  - Chair
  - File Cabinet
  - Side chair

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU painted
  - Ceiling** - Suspended acoustical tile 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Clock
- ? Telecommunications
- ? Ceiling speaker
- ? Electric outlets (double duplex at desk location)

**SPACE NAME: CAREER CENTER**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Resource and information center to aid students in making sound decisions for higher education, vocational training, and other endeavors leading to lifelong productive careers.

**OCCUPANTS:**

- ? **Staff**
- ? **Students**

**SIZE AND LOCATION:**

- ? **Size** 400 sq ft
- ? **Location** Allied with Guidance/Student activity suite with direct access to student circulation area. Center should present a welcoming atmosphere with high visual recognition.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 24 L.F. of wood shelving, 84" high
  - 8 L.F. tackboard
- ? **By Owner**
  - Desk
  - Tables
  - Chairs

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile 9'-0" A.F.F.
- ? Entry door - 3<sup>0</sup> x 6<sup>8</sup> with 2' x 3' vision glass
- ? Telecommunications
- ? General purpose electric outlets, plus outlets for computers (5) on one wall
- ? Ceiling mounted speakers
- ? Fire alarm (visual signalling device)
- ? CATV
- ? Security door switch
- ? Display case
- ? Call back switch

**SPACE NAME:** ADULT EDUCATION EVENING PROGRAMS

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Liaison between school administration and Office of Adult and Community Education. Oversees OACE school based programs.

**OCCUPANTS:**

- ? **Staff**
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 200 sq ft
- ? **Location** Easily accessible to major student circulation areas, with good visual connection.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 4' tackboard
- ? **By Owner**
  - Desks
  - Chairs
  - File cabinets

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel ? Electric outlets with double duplex at desk locations
- ? Telecommunications
- ? Clock
- ? CATV
- ? Ceiling mounted speaker
- ? Fire alarm (visual signalling device)
- Provide Wallboards
- Provide 50 sq. ft. lockable closet

**INDEX**

STUDENT SERVICES

- Psychologist (150 sq ft)
- Speech/Vision (200 sq ft)
- Social Worker/Visiting Teacher (150 sq ft)
- Assistant Director (150 sq ft)
- Reception (200 sq ft)
- Director of Student Activities (200 sq ft)
- In School Alternative Program (500 sq ft)
- Toilets (2 @ 65, 130 sq ft)
- Resource Police Officer (150 sq ft)
- Storage (200 sq ft)
- Conference Room (150 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** PSYCHOLOGIST

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Conferring with students, parents or other counselors

**OCCUPANTS:**

? **Staff** 1  
? **Students** 1

**SIZE AND LOCATION:**

? **Size** 150 sq ft  
? **Location** Adjacent to administrative area.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4<sup>0</sup> x 4<sup>0</sup> tackboard, 4<sup>0</sup> x 4<sup>0</sup> white marker board  
? **By Owner**  
- Small table with 4 chairs  
- Desk  
- Chair  
- 2 side chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes** Floor - carpet  
Base - vinyl  
Walls - CMU painted  
Ceiling - suspended acoustic tile 9'-0" A.F.F.  
? Door - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass  
? Electric outlets (double duplex at desk location)  
? CATV (at desk location)  
? Clock  
? Telecommunications  
? Ceiling speaker

**SPACE NAME:** SPEECH/VISION

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Speech and vision testing.

**OCCUPANTS:**

?	<b>Staff</b>	2
?	<b>Students</b>	N/A

**SIZE AND LOCATION:**

?	<b>Size</b>	200 sq ft
?	<b>Location</b>	Located adjacent to administrative area.

**FURNISHINGS AND EQUIPMENT:**

?	<b>In-Contract</b>	
	-	20 L.F. adjustable metal shelving units (12" deep by 84" high)
?	<b>By Owner</b>	
	-	File cabinets

**SPECIAL CHARACTERISTICS:**

?	<b>Finishes</b>	Floor	-	VCT
		Base	-	vinyl
		Walls	-	CMU painted
		Ceiling	-	suspended acoustic tile 9'-0" A.F.F
?	Door	3 <sup>0</sup> x 6 <sup>8</sup>		
?	Electric outlets			
?	1 hour fire rated			
?	Ceiling speaker			
?	Security door switch			



**SPACE NAME:** SOCIAL WORKER/VISITING TEACHER

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Conferring with students, parents or other counselors

**OCCUPANTS:**

? **Staff** 1  
? **Students** 1

**SIZE AND LOCATION:**

? **Size** 150 sq ft  
? **Location** Located adjacent to administrative area.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4<sup>0</sup> x 4<sup>0</sup> tackboard, 4<sup>0</sup> x 4<sup>0</sup> white marker board  
? **By Owner**  
- Desk  
- Chair  
- 2 side chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes** Floor - carpet  
Base - vinyl  
Walls - CMU painted  
Ceiling - suspended acoustic tile 9'-0" A.F.F.  
? Door - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass  
? Electric outlets (double duplex at desk location)  
? CATV (at desk location)  
? Clock  
? Telecommunications  
? Ceiling speaker

**SPACE NAME:** ASSISTANT DIRECTOR/STUDENT ACTIVITIES

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Assist DSA in coordination of student services and activities. Confer with students and faculty

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 150 sq ft
- ? **Location** Adjacent to reception area and DSA office

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 4' chalkboard
  - 4' x 4' tackboard
- ? **By Owner**
  - Desk
  - Chair
  - File cabinet

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision glass
- ? Visual contact with reception area
- ? Electric outlets with double duplex at desk location
- ? Telecommunications
- ? Clock
- ? CTV
- ? Ceiling mounted speaker

**SPACE NAME:** RECEPTION

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Control of access to DSA and Assistant DSA. Monitor activity in reception area

**OCCUPANTS:**

? **Staff** 4

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Immediate proximity to reception, DSA, and assistant DSA offices

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard

? **By Owner**  
- Desks and chairs  
- File cabinets

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile

? Door - 3<sup>0</sup> x 6<sup>8</sup>  
? Visual control of Reception Area  
? Telecommunications  
? Electric outlets (double duplex at desk location)  
? Clock  
? Ceiling mounted speaker

**SPACE NAME:** DIRECTOR/STUDENT ACTIVITIES

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Conferring with students, parents or other counselors

**OCCUPANTS:**

? **Staff** 1

? **Students** 1

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Locate off main office reception area next to counselor's office

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard, 4' x 4' white maker board

? **By Owner**  
- Desk  
- Chair  
- Two side chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU painted  
**Ceiling** - Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass  
? Electric outlets (double duplex at desk location)  
? CATV (at desk location)  
? Clock  
? Telecommunications  
? Ceiling speaker

**SPACE NAME:** IN-SCHOOL ALTERNATIVE PROGRAM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Supervised, quiet area for students suspended from attending classes and other school activities.

**OCCUPANTS:**

- ? **Staff** 2
- ? **Students** 12 - 16

**SIZE AND LOCATION:**

- ? **Size** 500 sq ft
- ? **Location** Close to guidance suite and near student gang toilets

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 8' x 8' chalkboard
  - 8' x 8' tackboard
- ? **By Owner**
  - Teacher desks and chairs
  - Student desks and chairs

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? CATV
- ? Clock
- ? Electric outlets
- ? Telecommunications
- ? Fire alarm (visual signalling device)
- ? Ceiling mounted speakers
- ? Call back switch

**SPACE NAME: MEN'S TOILET**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Rest room facility, H/C accessible

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 65 sq ft

? **Location** Close to reception area. Out of view. Private

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** - Ceramic tile  
**Base** - Ceramic  
**Walls** - CMU, painted - Epoxy  
**Ceiling** - Suspended acoustic tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock

**SPACE NAME:** WOMEN'S TOILET

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Rest room facility, H/C accessible

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 65 sq ft

? **Location** Close to reception area. Out of view. Private

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Ceramic tile  
**Base** - Ceramic  
**Walls** - CMU, painted - Epoxy  
**Ceiling** - Suspended acoustic tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock

**SPACE NAME:** RESOURCE POLICE OFFICER

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Space for police to meet with "at risk" students. Privacy is essential.

**OCCUPANTS:**

? **Staff** 1

? **Students** 1

**SIZE AND LOCATION:**

? **Size** 150 sq ft

? **Location** Private, discreet location with access to exterior (not part of student access). Should be near one of the two Administrative Commons. Centrally accessible if possible.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- N/A

? **By Owner**  
- Table  
- Chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Clock

? Telecommunications

? Electric outlets



**SPACE NAME: STORAGE**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of general office supplies. Provide one per commons area.

**OCCUPANTS:**

? **Staff** 1 - 2

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 200 sq ft each

? **Location** Locate in administrative commons suite with ready access from aides' office.  
Position out of sight from waiting area.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 21 L.F. of adjustable metal shelving, 36" wide by 12" deep by 72" high

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlets

? Security door switch

**SPACE NAME:** CONFERENCE ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Conference room for student services staff

**OCCUPANTS:**

? **Staff** 6 - 8

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 150 sq ft each

? **Location**

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard, 4' x 4' white marker board

? **By Owner**  
- Table  
- Chairs

**SPECIAL CHARACTERISTICS:**

?	<b>Finishes</b>	<b>Floor</b>	-	Carpet
		<b>Base</b>	-	Vinyl
		<b>Walls</b>	-	CMU, painted
		<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.
?		Door - 3 <sup>0</sup> x 6 <sup>8</sup>		
?		Network for computers		
?		Electric outlets		
?		CATV		
?		Clock		
?		Telecommunications		
?		Ceiling speaker		
?		Volume control		

**INDEX**

CLINIC

- Waiting/Office (450 sq ft)
- PHN/Exam Rooms (200 sq ft)
- Rest Area (150 sq ft)
- Toilets (65 sq ft)
- Record Storage (125 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** WAITING/OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Center for care of students who become ill during school hours
- ? First aid station
- ? Office for school health aide (open – combined with waiting room)

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** Varies

**SIZE AND LOCATION:**

- ? **Size** 450 sq ft
- ? **Location** Direct access from corridor and co-located with main administration center  
Access to bathroom.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 4' tackboard
  - 6 L.F. base and wall cabinet with locks
  - Sink in base cabinet
  - Rough-in for refrigerator with ice maker
  - Standard wall to separate sink area
- ? **By Owner**
  - Table
  - Side chairs (6)
  - Desk/chair
  - Refrigerator with ice maker
  - 2 – file cabinets/bookcase

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted (epoxy)
  - Ceiling** - Suspended acoustical tile 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass
- ? Electric outlets
- ? Clock
- ? Ceiling speaker
- ? Telecommunication

Note: Recommend waiting/treatment in center with exam, PHN office on one Side, rest area and bathroom on other for easy access and monitoring by aide.

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Office for public health nurse (PHN). Space for consultation with ill students.
- ? Exam room as necessary.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 1

**SIZE AND LOCATION:**

- ? **Size** 200 sq ft
- ? **Location** Direct connection to waiting room.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 6 L.F. of base and wall cabinets
  - Sink in base cabinet
  - 4x4 tackboard
- ? **By Owner**
  - Exam tables
  - Desk
  - Chairs
  - Filing cabinets, bookcase

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup>, wheel chair accessible
- ? Telecommunications
- ? Electric outlet
- ? Clock
- ? Ceiling mounted speaker

**(need to correct this page, should be included in previous page)**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Private space to examine ill students during the school day

**OCCUPANTS:**

? **Staff** 1

? **Students** 1

**SIZE AND LOCATION:**

? **Size** 150 sq ft (3 @ 50 ea)

? **Location** Adjacent to waiting room. Provide closet with shelves and lock

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- H/C lavatory and faucet
- 6 L.F. base and wall cabinet with locks (optional)

? **By Owner**

- Table
- Chairs
- Desk and chair
- Scale
- (see waiting room/treatment triage)
- Exam table

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted (epoxy)
<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlets

? Clock

? Ceiling speaker

? CATV

? Callback switch

? Telecommunications

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? A separate space for cots where ill students can rest or wait for parent pick-up

**OCCUPANTS:**

? **Staff** 1

? **Students** 3

**SIZE AND LOCATION:**

? **Size** 150 sq ft

? **Location** Adjacent to exam room

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

-

? **By Owner**

- Side chairs (4)
- Recovery cots (5) with 2 in cubicles
- Movable screens

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted (epoxy)
<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlets (none near cots)

? Ceiling speaker

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Toilet for student use. Handicap accessible.

**OCCUPANTS:**

? **Staff** N/A

? **Students** 1

**SIZE AND LOCATION:**

? **Size** 65 sq ft

? **Location** Adjacent to rest area and exam room

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories, shower in bathroom

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU, painted (epoxy)  
**Ceiling** - Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>  
? Storage area for supplies and equipment



**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Storage of documents and space for office production. Provide one space per commons area.

**OCCUPANTS:**

- ? **Staff**
- ? **Students**

**SIZE AND LOCATION:**

- ? **Size** 125 sq ft each
- ? **Location** Direct access to waiting and health aide office

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 8 L.F. of base and wall cabinets with sink
  - 4' x 4' tackboard
- ? **By Owner**
  - Table
  - Chairs
  - Copy machine
  - File cabinets

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Electric outlets - general purpose and for copier
- ? CATV
- ? Clock
- ? Telecommunications
- ? Ceiling mounted speaker
- ? Security door switch

**INDEX**

**FOOD SERVICES**

- Cafeteria (seating capacity 650) (11000 sq ft)
- Cafeteria Storage (300 sq ft)
- Kitchen (2000 sq ft)
- Servery Area (500 sq ft)
- Snack Bar Area (250 sq ft)
- Salad Bar Area (250 sq ft)
- Service/Vending Area (500 sq ft)
- Dry Storage (300 sq ft)
- Freezer (150 sq ft)
- Refrigerator/Cold Storage (300 sq ft)
- Mens Locker (100 sq ft)
- Womens Locker (100 sq ft)
- Office (150 sq ft)
- Can Wash (120 sq ft)
- Custodial Closet (50) sq ft)
- Mens Toilet (65 sq ft)
- Womens Toilet (65 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** CAFETERIA

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? The cafeteria shall house the entire school population in three sittings for lunch
- ? The dining area should serve group activities of various sizes. Easy community access should be a consideration to accommodate meetings and dinners.

**OCCUPANTS:**

- ? **Staff** 12 - 14
- ? **Students** Approximately 650 per shift

**SIZE AND LOCATION:**

- ? **Size** 11,000 sq ft
- ? **Location** Centrally located. Locate accessible to rest rooms

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 6' tackboards (2)
  - Portable PA system
  - 10' x 8' motorized movie screen (ceiling mounted remote control)
  - Fly fans for any door leading directly to exterior
- ? **By Owner**
  - Chairs (833)
  - Tables (75)
  - Portable PA equipment

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted (epoxy)/Tectum panels
  - Ceiling** - Suspended acoustical tile 10'-0" A.F.F.
- ? Door - (2) 3<sup>0</sup> x 6<sup>8</sup> with 2' x 3' vision glass at corridor
- ? Electric outlet
- ? CATV
- ? Tectum panels around perimeters 6'-8' A.F.F. To ceiling
- ? Windows to exterior with screens and blinds
- ? Clock (15" on master)
- ? Telecommunications
- ? Ceiling speakers for building P.A. systems (10 min.)

CAFETERIA (Continued)

- ? Portable P.A. system wall jacks
- ? Motion detector (security)
- ? Security door switches at exterior doors
- ? Fire alarm pull station(s) and visual signalling devices at exits

**SPACE NAME:** CAFETERIA STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of cafeteria supplies, chairs, portable PA system

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 300 sq ft

? **Location** Adjacent to cafeteria

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 20 linear feet of adjustable metal shelving units (12" deep x 72" high)

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted (epoxy)
<b>Ceiling</b>	-	Suspended acoustical tile 10'-0" A.F.F.

? Door - (2) 3<sup>0</sup> x 6<sup>8</sup> (no center mullion) with closer  
? Electric outlet

**SPACE NAME: KITCHEN**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Preparation of food

**OCCUPANTS:**

? **Staff** 10 - 15

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 2,000 sq ft

? **Location** Adjacent to cafeteria with direct connection to serving

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- Hard-wired and hard-piped food preparation equipment (see typical kitchen layout)
- 4' x 4' tackboard

? **By Owner**

- Mobile and movable kitchen equipment
- Miscellaneous cooking equipment

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT, except quarry tile at heat producing equipment
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	Ceramic tile
<b>Ceiling</b>	-	Suspended acoustical tile 10'-0" A.F.F. (washable, USDA approved)

? Doors - 3<sup>6</sup> x 7<sup>0</sup> with 2<sup>0</sup> x 3<sup>0</sup> vision glass at exterior with 3<sup>6</sup> x 7<sup>0</sup> screen door, all other doors 3<sup>0</sup> x 6<sup>8</sup>

? Depress floor 2" at french fryer, convection oven, and steamer/oven combination unit

? Provide exhaust hood with fire suppression (at fryers)

? Electric outlets and specialized electric for equipment

? Clock

? Ceiling speaker

? Loading platform for three vehicles and three trash dumpsters (2 regular, 1 recycle) conveniently located for deliveries and to dry food storage, but not in front of building or near entrances that may be used by public. Dock height 42".

? Security door switches

? Fire alarm pull station visual signalling device

**SPACE NAME:** SERVERY AREA

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Location of food serving lines (2 double lines)

**OCCUPANTS:**

- ? **Staff** 10 - 15
- ? **Students** Varies

**SIZE AND LOCATION:**

- ? **Size** 500 sq ft
- ? **Location** Adjacent to cafeteria with direct access from kitchen

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Serving line equipment (see food service equipment specification)
- ? **By Owner**
  - Cash registers (point of sale systems)
  - Signboards

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Ceramic tile
  - Walls** - Ceramic tile
  - Ceiling** - Suspended acoustical tile - 10'-0" A.F.F. (washable, USDA approved)
- ? Doors- 3<sup>0</sup> x 6<sup>8</sup> (provide in-out directional traffic flow)
- ? Four fully equipped serving lines
- ? Electric outlets and specialized electric for equipment
- ? Data line for communicating cash register to office
- ? Ceiling speakers

**SPACE NAME:** SNACK BAR

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Serving area for dispensing of quick food items

**OCCUPANTS:**

? **Staff** 2

**Students** Varies

**SIZE AND LOCATION:**

? **Size** 250 sq ft

? **Location** Adjacent to cafeteria with direct access from kitchen

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- Serving line equipment (see food service equipment list)

? **By Owner**

- Cash registers (point of sale systems)

- Signboards

- Portable countertop equipment

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	Ceramic tile
<b>Ceiling</b>	-	Suspended acoustical tile, 10'-0" A.F.F. (washable, USDA approved)

? Doors- 3<sup>0</sup> x 6<sup>8</sup> (provide in-out directional traffic flow)

? Electric outlets and specialized electric for equipment

? Ceiling mounted speakers

? Data line for communicating cash register to office



**SPACE NAME:** SALAD BAR AREA

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- Location of food serving line
- Distribution of salads

**OCCUPANTS:**

- ? **Staff** Varies
- ? **Students** Varies

**SIZE AND LOCATION:**

- ? **Size** 250 sq ft
- ? **Location** Adjacent to cafeteria

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Serving line equipment (see food service equipment specification)
- By Owner**
  - Cash registers (point of sale systems)

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor - VCT
  - Base - ceramic tile
  - Walls - ceramic tile
  - Ceiling - suspended acoustic tile - 10'-0" A.F.F.
- ? Doors - 3<sup>0</sup> x 6<sup>8</sup>
- ? Electric outlets and specialized electric for equipment
- ? Data line for communicating cash register to office
- ? Ceiling speakers

**SPACE NAME:** SERVICE/VENDING AREA

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Vending service for dispensing of quick food items

**OCCUPANTS:**

- ? **Staff** N/A
- ? **Students** Varies

**SIZE AND LOCATION:**

- ? **Size** 500 sq ft
- ? **Location** In alcove, directly connected to cafeteria and highly visible

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - N/A
- ? **By Owner**
  - Vending machines (6)
  - Signboards

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, epoxy painted
  - Ceiling** - Suspended acoustical tile, 10' A.F.F.
- ? Electric outlets, equally distributed along walls

**SPACE NAME:** DRY FOOD STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Secure storage of dry goods for food services

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 300 sq ft

? **Location** Adjacent to kitchen prep area. Locate for easy, efficient access

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- N/A

? **By Owner**  
- Mobile storage shelving

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 10'-0" A.F.F.

? Convenient access to loading dock and kitchen receiving doors. Easily supervised from kitchen office.

? Security door switch

**SPACE NAME:** FREEZER WALK-IN

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Walk-in freezer storage boxes with remote compressors

**OCCUPANTS:**

- ? **Staff** N/A
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 150 sq ft each
- ? **Location** Directly adjacent to kitchen area

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Walk-in freezer box with mobile wire shelves (see food service equipment specifications)
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? Remote compressor room
- ? Provide heavy duty floor
- ? Provide fire suppression
- ? Access door shall be lockable

**SPACE NAME:** REFRIGERATOR/COLD STORAGE (WALK-IN)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Walk-in refrigerator storage boxes with remote compressors

**OCCUPANTS:**

- ? **Staff** N/A
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 300 sq ft each
- ? **Location** Directly adjacent to kitchen area

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Walk-in refrigerator box with mobile wire shelves (see food service equipment specifications)
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? Remote compressor room
- ? Provide heavy duty floor
- ? Provide fire suppression
- ? Access door shall be lockable

**SPACE NAME:** MENS LOCKER

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Rest room facility for food service staff. Provide one facility for each gender.

**OCCUPANTS:**

? **Staff** 1 each

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft each

? **Location** Adjacent to kitchen prep area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Lockers, 12" W x 12" D x 60" H (10 - 15)  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU painted (epoxy)  
**Ceiling** - Suspended acoustic tile 8'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Provide accessible toilet rooms

**SPACE NAME:** WOMENS LOCKER

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Rest room facility for food service staff. Provide one facility for each gender.

**OCCUPANTS:**

? **Staff** 1 each

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft each

? **Location** Adjacent to kitchen prep area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Lockers, 12" W x 12" D x 60" H (10 - 15)  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU painted (epoxy)  
**Ceiling** - Suspended acoustic tile 8'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Provide accessible toilet rooms

**SPACE NAME:** KITCHEN OFFICE  
**(Not on HS Space Guidelines, not to edit)**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Private office. Visual control of food preparation and exterior receiving

**OCCUPANTS:**

? **Staff** 3  
? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 150 sq ft  
? **Location** Adjacent to kitchen area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard  
  
? **By Owner**  
- Desks  
- Chairs  
- File cabinet  
- Bookcase

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** - CVT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile 9'-0" A.F.F.  
  
? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision lite  
? Visual control of food preparation area and delivery doors  
? Ample electric outlets (double duplex at desk locations)  
? CATV (at desk locations)  
? Data line to serving lines and snack bar cash registers  
? Clock  
? Telecommunications  
? Ceiling speaker  
? Fire alarm (visual signaling device)



**SPACE NAME:** CAN WASH

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Area for washing and rinsing trash containers

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 120 sq ft

? **Location** Located off loading dock, near main kitchen receiving doors

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- N/A

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Concrete
<b>Base</b>	-	None
<b>Walls</b>	-	CMU, painted (epoxy)
<b>Ceiling</b>	-	Cement plaster 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> (steel angle frame with heavy duty mesh)

? Hot and cold water

? Slope concrete floor to floor drain

**SPACE NAME:** CUSTODIAL CLOSET

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of custodial supplies with mop basin

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 50 Sq. Ft.

? **Location** Distributed equally around building. (Provide one janitor closet in Main Administrative area, each locker complex, kitchen and cafeteria).

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Mop basin  
- Mop rack with shelf

? **By Owner**  
- Miscellaneous cleaning equipment and supplies

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU, painted (epoxy) with ceramic tile wainscot around mop basin  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F. (impact resistant)

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric switch

? Switches for control of corridor, gang toilet and stair well lighting

**SPACE NAME:** MENS TOILET

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Restroom facility, H/C accessible

**OCCUPANTS:**

? **Staff** N/A

? **Students** 1

**SIZE AND LOCATION:**

? **Size** 65 sq ft

? **Location** Close to cafeteria

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	CMU, painted (epoxy)
<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

**SPACE NAME:** WOMENS TOILET

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Restroom facility, H/C accessible

**OCCUPANTS:**

? **Staff** N/A

? **Students** 1

**SIZE AND LOCATION:**

? **Size** 65 sq ft

? **Location** Close to cafeteria

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU, painted (epoxy)  
**Ceiling** - Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

**INDEX**

AUDITORIUM

- Auditorium (Seating capacity 550) (7000 sq ft)
- Stage (1700 sq ft)
- Set Storage (500 sq ft)
- Costume Storage (300 sq ft)
- Dressing Rooms (2 @ 400) (800 sq ft)
- Control Booth (250 sq ft)
- Ticket Booth (60 sq ft)
- Set Shop (300 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** AUDITORIUM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? For use in conducting drama and music presentations, assemblies, and other student and community gathering.

**OCCUPANTS:**

- ? **Staff** N/A
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 7,000 sq ft
- ? **Location** Near main student circulation area and public entry. Locate to allow dual usage of student gang toilets.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 550 seats
- ? **By Owner**
  - Portable sound system

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Sloped, carpet at walkways, VCT at seats
  - Base** - VCT
  - Walls** - Acoustically treated
  - Ceiling** - Acoustically treated, height varies
- ? Fire alarm (visual signalling devices)
- ? Dimming system for lighting
- ? Intercommunications System (separate from school-wide intercommunications)
- ? "Dead hung" electric battens in ceiling for overhead stage lighting.
- ? H.C. accessible viewing areas dispersed throughout seating area
- ? Seating area (Note: sloped aisle access shall comply with ADA requirements)
- ? Catwalk for overhead lighting, concealed from audience view
- ? Overhead lighting
- ? Removable seats to one side for orchestra area
- ? CATV

**SPACE NAME:** STAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Theatrical space for drama, music, and other school and community presentations. Handicap accessible.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 30

**SIZE AND LOCATION:**

- ? **Size** 1,700 sq ft
- ? **Location** Part of auditorium complex, with convenient access to exterior for movement of equipment

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Dimmer cabinet
  - Work lights
  - Stage rigging for portable, adjustable lighting
  - Curtains and tracks
  - Projection screen
- ? **By Owner**
  - Portable stage lighting
  - Set scenery and props
  - Portable risers

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Wood (paint flat black)
  - Base** - Wood (paint flat black)
  - Walls** - CMU, painted
  - Ceiling** - Exposed, painted (20' high)
- ? Communications link between control room, stage, and dressing rooms
- ? Sound line all ductwork
- ? Electric outlets
- ? Ramp for accessibility to stage platform

**SPACE NAME:** SET STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Storage of materials for set construction, props, permanent sets, and other presentational aids

**OCCUPANTS:**

- ? **Staff** N/A
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 500 sq ft
- ? **Location** Convenient access to stage and direct access to set shop. Access to exterior for movement of supplies and materials

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Lumber storage rack
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Sealed concrete
  - Base** - None
  - Walls** - CMU, painted
  - Ceiling** - Exposed painted
- ? Electric outlet
- ? Doors - pair 3<sup>0</sup> x 7<sup>0</sup> (no mullion) with closer, or storage area may be treated as an alcove of set shop



**SPACE NAME:** COSTUME STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage and assembly of costumes for theater production

**OCCUPANTS:**

? **Staff** 1

? **Students** 6

**SIZE AND LOCATION:**

? **Size** 300 sq ft

? **Location** Situate for easy access to stage

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 40 L.F. storage cabinets for costumes

? **By Owner**  
- Tables  
- Chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Doors - 3<sup>0</sup> x 6<sup>8</sup>  
? Electric outlets  
? Clock  
? Ceiling mounted speaker  
? Fire alarm (visual signalling device)

**SPACE NAME:** DRESSING ROOMS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Dressing, make-up, and toilet area for theatrical performers. One facility for each gender.

**OCCUPANTS:**

? **Staff** 1 each

? **Students** 6 each

**SIZE AND LOCATION:**

? **Size** 800 sq ft (2 @ 400 sq ft each)

? **Location** Immediately adjacent to stage. Allow for quick, unobtrusive entry and exit from stage

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 10 L.F. counter with full length mirror  
- 10 L.F. hanging rod for costumes  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes** Dressing Room  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

Toilet Room  
**Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU, epoxy painted (ceramic tile at shower)  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F. (M.R. gypsum board at shower)

? Door - 3<sup>0</sup> x 6<sup>8</sup> sound-proofing at entry door  
? H.C. accessible toilet with lavatory, water closet and shower  
? Lighting above mirrors with lamp guards  
? Electric outlets mounted at counter height controlled by wall switches  
? Communication between stage and dressing rooms

**SPACE NAME:** CONTROL BOOTH

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Central location for control of lighting and sound for stage productions and other group events

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 3

**SIZE AND LOCATION:**

- ? **Size** 250 sq ft
- ? **Location** Situate at rear of auditorium. Floor level of booth shall be raised sufficiently to allow unimpeded view of auditorium and stage.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Continuous equipment counter for equipment mounting (with grommets)
  - Portable sound and lighting control equipment
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - VCT
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile 9'-0" A.F.F.
- ? Glass vision panels across entire length of booth (double glazing)
- ? Sound isolate control booth from auditorium
- ? Electric outlets
- ? Intercommunications wiring
- ? Clock
- ? Fire alarm (visual signalling device)

**SPACE NAME:** TICKET BOOTH

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Ticket sales for school events

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 60 sq ft

? **Location** At entrance to auditorium, easily accessible from parking

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Ticket counter  
- Wood shelving

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Sealed concrete
<b>Base</b>	-	None
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Gypsum wallboard, painted

? Site illumination of ticket booths

? Doors - 3<sup>0</sup> x 7<sup>0</sup>

? Fold-down shutters at ticket window

**SPACE NAME:** SET SHOP

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Preparation and assembly of theater scenery, modular platforms, props, and other stage accessories

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 6

**SIZE AND LOCATION:**

- ? **Size** 300 sq ft
- ? **Location** Situate for direct access to stage. Provide easy access to exterior for movement of materials and equipment

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Sink
- ? **By Owner**
  - Work tables
  - Tools

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Exposed, painted
- ? Doors - pair 3<sup>0</sup> x 6<sup>8</sup>
- ? Electric outlets
- ? Clock
- ? Ceiling speakers
- ? Fire alarm (visual signalling device)

**INDEX**

AUXILARY SERVICES

- School Store (200 sq ft)
- Teacher's Lounge (840 sq ft)
- Teacher Production (2 @ 400) (800 sq ft)
- Book Storage (5 @ 300) (1500 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** SCHOOL STORE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Display and sale of school supplies

**OCCUPANTS:**

? **Staff** 1

? **Students** 1

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Situate immediately adjacent to main student circulation area, preferably near a major activity such as student dining. Provide high visual recognition from traffic area.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Rolling grille  
- Display cabinet with counter  
- 4' x 4' tackboard  
- 9 L.F. metal storage shelving, 72" H

? **By Owner**  
- Point of sale equipment

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Telecommunications

? Electric outlets

? Clock

? Door - 3<sup>0</sup> x 6<sup>8</sup>

**SPACE NAME:** TEACHER'S LOUNGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Area provided for eating lunch, meetings, comfort

**OCCUPANTS:**

? **Staff** 15 - 20

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 840 sq ft each

? **Location** N/A

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- Rough-in for refrigerator with ice maker
- 6 L.F. base cabinet with sink and wall cabinets above

**By Owner**

- |                   |                               |
|-------------------|-------------------------------|
| - 1 Settee        | - 1 Bookcase                  |
| - 4 Lounge chairs | - 4 Round tables              |
| - 8 Side chairs   | - Refrigerator with ice maker |

**SPECIAL CHARACTERISTICS:**

?	<b>Finishes</b>	Floor	- carpet - VCT at sink
		Base	- vinyl
		Walls	- CMU painted
		Ceiling	- suspended acoustic tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlets for vending machines, etc.

? CATV

? Clock

? Telecommunications

? Ceiling speaker

? Motion detector (light control)



**SPACE NAME:** TEACHER PRODUCTION (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Individual teachers work area, group planning, storage of professional materials

**OCCUPANTS:**

? **Staff** per grade requirements

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 800 sq ft (2 @ 400 sq ft each)

? **Location** Central to the core classroom teams. (See typical relationship diagram.)

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 6 L.F. of base cabinets and wall cabinets with sink. Rough in for refrigerator.
- 4<sup>0</sup> x 4<sup>0</sup> chalkboard
- 4<sup>0</sup> x 4<sup>0</sup> tackboard

**By Owner**

- Table
- Six chairs
- Seven desks and chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes**

Floor	-	carpet
Base	-	vinyl
Walls	-	CMU painted
Ceiling	-	suspended acoustic tile 9'-0" A.F.F.

? Doors - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass

? Telecommunications

? Electric outlets

? CATV

? Clock

? Ceiling speaker

**SPACE NAME:** BOOK STORAGE (3)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Provide for general storage of textbooks and other instructional material

**OCCUPANTS:**

?	<b>Staff</b>	3
?	<b>Students</b>	N/A

**SIZE AND LOCATION:**

?	<b>Size</b>	1500 sq ft (5 @ 300 sq ft each)
?	<b>Location</b>	Close to LIBRARY/MEDIA CENTER and academic areas

**FURNISHINGS AND EQUIPMENT:**

?	<b>In-Contract</b>	
	-	60' linear feet of adjustable metal shelving units (12" deep x 84" high)
	<b>By Owner</b>	
	-	N/A

**SPECIAL CHARACTERISTICS:**

?	<b>Finishes</b>	Floor	-	VCT
		Base	-	vinyl
		Walls	-	CMU painted
		Ceiling	-	suspended acoustic tile 9'-0" A.F.F.
		Door	-	3 <sup>0</sup> x 6 <sup>8</sup>
?		Electric outlet		

**INDEX**

LIBRARY/MEDIA CENTER

- Library/Media Center (6500 sq ft)
- Computer Alcove (600 sq ft)
- Librarian's Office/Workroom (300 sq ft)
- Communications Room (200 sq ft)
- Periodical Storage (300 sq ft)
- Conference Room (2 @ 120 ea, 240 sq ft)
- Audio Visual Repair (400 sq ft)
- Media Production (1100 sq ft)
- Distance Learning (1000 sq ft)
- Media Workroom (600 sq ft)
- Production Storage (200 sq ft)
- Media Classroom (650 sq ft)
- TV Studio (500 sq ft)
- Audio/Video (350 sq ft)
- Electronic Classroom (700 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** LIBRARY/MEDIA CENTER (READING/BROWSING/STACKS)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

1. Provide three distinct seating areas to handle up to three classes at a time exclusive of reading classroom. One of these areas should be able to be darkened for audiovisual presentations. The entire LIBRARY/MEDIA CENTER should be open with easy visual control.
2. Provide working/reading space for individuals and small groups (about 25-35 students total). This area should be close to the circulation desk near the reference books, periodical display, paperback racks, and computers for the on-line catalog. Leisure furniture is desirable in this location in addition to tables and chairs.
3. Provide shelving for the print collection for students. There are distinct collections that have special requirements and it is important that the linear footage estimates be considered so that collections can be easily marked up for students. The shelving should hold at least 19,000 books in main library.

**OCCUPANTS:**

?	<b>Staff</b>	3
?	<b>Students</b>	120

**SIZE AND LOCATION:**

?	<b>Size</b>	6,500 sq ft
?	<b>Location</b>	As close to the center of the building as possible with easy access to exterior. Use of library should be possible after hours without violating security of other building areas.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
- Reference Books - Approximately 140 linear feet of shelving. These materials should be located adjacent to the working/reading space. Bookcase height 36" maximum with shelves 12" deep and 15" high double-sided.
  - Fiction Books - Approximately 380 linear feet of shelving. These materials can be located near the leisure area, but most important consideration is they have their own area.  
Wall - 72" high x 10" deep  
Free-standing - 60" high x 10" deep x 2
  - Biography - Approximately 225 linear feet of shelving  
Wall - 72" high x 10" deep  
Free-standing - 60" high x 10" deep x 2

**FURNISHINGS AND EQUIPMENT** (Instructional Media Ctr. - Continued)

- Dewey Numbered Books - Approximately 1,200 linear feet of shelving. This is the bulk of the collection; the arrangement should be easy to use with a continuous flow from one set of shelves to the next. Stacks should be used for this collection.  
Wall - 72" high x 10" deep  
Free-standing - 48" x 10" deep (double sided)
- Magazine Shelving - Approximately 130 linear feet of sloped shelving located near entrance and reference collection. Room for comfortable chairs.
- Circulation Counter - 39" high. Provide book return and computer space. (See typical details).
- Computer Table - For catalog computers. Five computers and one printer. (See typical details).
- Ceiling-mounted movie screen located at one of the instructional seating area that can be darkened.
- Atlas stand - 42" high
- Dictionary stand - 42" high
- 6' tackboard
- 6' white marker board

? **By Owner**

- Tables ( )
- Chairs ( )
- Lounge chairs ( )
- End table ( )
- File 4-drawer ( )
- Tables 48" round ( )
- Paperback racks ( ) freestanding

**SPECIAL CHARACTERISTICS:**

- |   |                 |                |   |   |
|---|-----------------|----------------|---|---|
| ? | <b>Finishes</b> | <b>Floor</b>   | - | Carpet                                  |
|   |                 | <b>Base</b>    | - | Vinyl                                   |
|   |                 | <b>Walls</b>   | - | CMU, painted                            |
|   |                 | <b>Ceiling</b> | - | Suspended acoustical tile 12'-0" A.F.F. |
- ? Doors - Two 3<sup>0</sup> x 6<sup>8</sup> with 2<sup>0</sup> x 3<sup>0</sup> vision glass at entrance
  - ? Book security system at entrance doors.
  - ? Provide maximum visual control of LIBRARY/MEDIA CENTER from office and circulation desk.
  - ? CATV (3)
  - ? Clock (15" on master)
  - ? Ceiling speaker
  - ? Three-way light switches for entire LIBRARY/MEDIA CENTER should be located at main entrance and at each instructional area
  - ? Circulation desk and on-line computer stations (see typical details).
  - ? Conduit between office/workroom, circulation desk, and on-line computer stations

**SPECIAL CHARACTERISTICS** (continued)

- ? Electric outlets at:
  - instruction areas (3)
  - working and reading space
  - stack area
  - circulation desk
  - on-line catalog computers
  - computer/disk drive work stations.
  - copy machine
- ? Telecommunications
- ? Motion detector(s) (security)
- ? Security door switches
- ? Fire alarm pull stations at exit doors and visual signalling devices

**SPACE NAME:** COMPUTER ALCOVE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Space to house up to 20 computers/disk drive systems CD-rom, network

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 25 - 30

**SIZE AND LOCATION:**

- ? **Size** 600 sq ft
- ? **Location** Near reference/circulation desk area. Incorporated into General Reading/Reference/Stack Area.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 12' white marker board
  - 4' x 8' tackboard
- ? **By Owner**
  - 20 computers
  - 20 computer carts
  - 30 chairs

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - suspended acoustical tile 9'-6" A.F.F.
- ? Electric outlets around entire perimeter of room
- ? Telecommunications
- ? CATV
- ? Clock
- ? Ceiling speaker
- ? Motion detectors (security and lighting control)
- ? Fire alarm mini-visual signalling device

**SPACE NAME:** LIBRARIAN'S OFFICE/WORKROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Office space for librarians where materials are prepared for the shelves, files are maintained, supplies are stored.

**OCCUPANTS:**

- ? **Staff** 3
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 300 sq ft
- ? **Location** Adjacent to main entrance to library and circulation desk. Good visibility of library from office

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 10 linear feet base and wall cabinet with sink (36" high)
  - 4' x 8' tackboard
  - 60 linear feet adjustable wood shelving 84" high x 12" deep
- ? **By Owner**
  - Desks
  - Chairs
  - One four-drawer file cabinet
  - Wardrobe cabinet

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile 9'-0" A.F.F.
- ? Doors - 3<sup>0</sup> x 6<sup>8</sup> with 2' x 3' vision glass
- ? Provide view windows between office and library
- ? Ample electric outlets (double duplex at desk locations)
- ? CATV (at desk location)
- ? Clock
- ? Telecommunications
- ? Ceiling speaker
- ? Callback switch
- ? Telecommunications between office, workroom, circulation desk and on-line computer stations
- ? Provide "banker" type partition between office area and workroom area
- ? CATV with space for monitor and VCR cart



**SPACE NAME:** COMMUNICATIONS ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Central space for CATV head end, PA, fire alarm, security, telephone, and computer network server

**OCCUPANTS:**

?	<b>Staff</b>	1
?	<b>Students</b>	N/A

**SIZE AND LOCATION:**

?	<b>Size</b>	200 sq ft
?	<b>Location</b>	Adjacent to audio-visual storage. Direct access from corridor and to audio-visual storage

**FURNISHINGS AND EQUIPMENT:**

?	<b>In-Contract</b>	
-		Main distribution equipment for security, CATV, PA, telephone, fire alarm, and computer networking
	<b>By Owner</b>	
-		CATV head/end console

**SPECIAL CHARACTERISTICS:**

?	<b>Finishes</b>	Floor	-	VCT
		Base	-	vinyl
		Walls	-	CMU painted
		Ceiling	-	exposed painted
?		Doors - 3 <sup>0</sup> x 6 <sup>8</sup>		
?		No windows		
?		Electric outlets for equipment		
?		Low voltage emergency panelboard		
?		Telecommunications		
?		Overhead speaker		
?		Security door switch		

**SPACE NAME:** PERIODICAL STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of magazines and microfilm. Provide space for reader/printer

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 300 sq ft

? **Location** Near circulation desk and office/workroom

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 24 L.F. of adjustable wood shelving, 12" D x 84 H

? **By Owner**  
- Reader/printer

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer

? Electric outlets

**SPACE NAME:** CONFERENCE ROOM (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? To provide conference space for up to six people

**OCCUPANTS:**

? **Staff** 5 (max.) each

? **Students** 5 (max.) each

**SIZE AND LOCATION:**

? **Size** 240 sq ft (2 @ 120 sq ft each)

? **Location** Adjacent to LIBRARY/MEDIA CENTER

**FURNISHINGS AND EQUIPMENT (EACH SPACE):**

? **In-Contract**

- 10 - linear feet of adjustable wood shelving 84" high by 10" deep
- 4' x 4' chalkboard
- 4' x 4' tackboard

? **By Owner**

- Table
- Chairs (6)

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Carpet
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

? Doors - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass

? Provide vision windows between conference room and LIBRARY/MEDIA CENTER

? Telecommunications

? Electric outlets

? CATV

? Ceiling speaker

**SPACE NAME:** AUDIO VISUAL REPAIR

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Limited storage of audio-visual equipment and space for equipment repair

**OCCUPANTS:**

- ? **Staff** 3
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 400 sq ft
- ? **Location** Adjacent to office and workroom with direct access from corridor and workroom. Provide access to communication room

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 12' work counter/shelving (see typical details)
  - 108 linear feet of adjustable wood shelving 84" high x 24" deep
  - 90 linear feet adjustable wood shelving 84" high x 10" deep
  - 4' x 4' tackboard
- ? **By Owner**
  - Miscellaneous audio-visual equipment
  - Head end CATV equipment (see Communications Room)

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup>
- ? Electric outlets
- ? CATV
- ? Ceiling speakers
- ? Security door switch
- ? Plugmold with NEMA 5.155 single receptacle 6" o.c. above work counter
- ? Under cabinet lighting (separately switched) above work counter

**SPACE NAME: MEDIA PRODUCTION**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Space for teacher preparation of multimedia instructional aids and publications

**OCCUPANTS:**

? **Staff** 6

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 1,100 sq ft

? **Location** Near Media classroom and directly accessible to storage

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 10 L.F. of wall and base cabinet (with sink)
- Adjustable wood shelving with deep, flat storage for paper and poster board
- 4' x 4' tackboard

? **By Owner**

- Work tables
- Chairs
- File cabinets
- Copy machine

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Carpet with VCT at sink
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with 2' x 3' vision glass

? Electric outlets

? Clock

? CATV

? Telecommunications

? Fire Alarm (visual signalling device)

? Ceiling mounted speaker

? Call back switch

**SPACE NAME:** DISTANCE LEARNING

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Space for distance learning

**OCCUPANTS:**

? **Staff**

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 1,000 sq ft

? **Location** Near Media classroom and directly accessible to storage

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 10 L.F. of wall and base cabinet (with sink)
- Adjustable wood shelving with deep, flat storage for paper and poster board
- 4' x 4' tackboard

? **By Owner**

- Work tables
- Chairs
- File cabinets
- Copy machine

**SPECIAL CHARACTERISTICS:**

?	<b>Finishes</b>	<b>Floor</b>	-	Carpet with VCT at sink
		<b>Base</b>	-	Vinyl
		<b>Walls</b>	-	CMU, painted
		<b>Ceiling</b>	-	Suspended acoustical tile 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with 2' x 3' vision glass

? Electric outlets

? Clock

? CATV

? Telecommunications

? Fire Alarm (visual signalling device)

? Ceiling mounted speaker

? Call back switch

**SPACE NAME:** MEDIA WORKROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Teacher work space and storage of professional reference collection

**OCCUPANTS:**

? **Staff** 4

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 600 sq ft

? **Location** Near media production and production storage

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- Adjustable wood shelving for professional reference collection
- Deep, flat storage for paper and poster board
- 10 L.F. wall and base cabinet with sink

? **By Owner**

- 4' x 4' tackboard
- Work tables
- Chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Carpet with VCT at sink
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel

? Clock

? CATV

? Ceiling mounted speaker

? Telecommunications

? Call back switch

? Fire alarm (visual signalling device)

**SPACE NAME:** PRODUCTION STORAGE

**USE OF SPACE - PURPOSE/ ACTIVITIES:**

- ? Storage of multimedia aids (films, cassettes and computer/CD-rom software)

**OCCUPANTS:**

- ? **Staff** N/A
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 200 sq ft
- ? **Location** Adjacent to Media Production and Media workroom

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Adjustable wood shelving, 18" deep
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer
- ? Electric outlet
- ? Security door switch



**SPACE NAME:** MEDIA CLASSROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Used for group testing, small group lecture and visual presentations

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 28

**SIZE AND LOCATION:**

- ? **Size** 650 sq ft
- ? **Location** Direct connection to circulation corridor, with convenient access to LIBRARY/MEDIA CENTER

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Multimedia rear screen projection (accommodate computer projections)
  - Motorized projection screen
  - 16' x 4' markerboard
  - 8' x 4' tackboard
- ? **By Owner**
  - Control console
  - Chairs
  - Desk

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Ceiling mounted speaker
- ? Call back switch
- ? Fire alarm (visual signalling device)
- ? CATV
- ? Telecommunications
- ? Clock

**SPACE NAME:** TV STUDIO

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Instructional use of video equipment
- ? To provide an area for the production of closed circuit video programs

**OCCUPANTS:**

- ? **Staff** 3
- ? **Students** 5

**SIZE AND LOCATION:**

- ? **Size** 500 sq ft
- ? **Location** Adjacent to office and workroom

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Suspended pipe grid for mounting of studio lights
  - Backdrop curtain and track
  - 15 linear feet of adjustable wood shelving 84" high x 24" deep
  - 12 linear feet adjustable wood shelving 84" high x 10" deep
  - 4' x 4' tackboard
- ? **By Owner**
  - Miscellaneous closed circuit T.V. equipment

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> (sound-proof)
- ? Electric outlets, circuit strips at pipe grid
- ? CATV
- ? Telecommunications
- ? Ceiling speakers
- ? Illuminated "In Use" sign
- ? Security door switch
- ? Ceiling mounted track lighting, dimmer controlled

**SPACE NAME:** AUDIO/VIDEO

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Control center for sound and lights; instructional space for TV/video activities.

**OCCUPANTS:**

? **Staff** 1

? **Students** 2

**SIZE AND LOCATION:**

? **Size** 350 sq ft

? **Location** Adjacent to TV studio with direct visual control. Easily monitored from office.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 10 L.F. counter with grommets for power and wiring
- 6 L.F. wall cabinets
- 8' x 4' markerboard
- 4' x 4' tackboard

? **By Owner**

- Sound equipment
- Dimmer console
- Desk and chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 8'-0" A.F.F.

? View window

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlets

? Clock

? Built-in opening in wall between audio room and TV studio for control cabling

? Separate intercommunication system between TV studio and audio/video room

? Telecommunications

? Ceiling mounted speaker

**SPACE NAME:** ELECTRONIC CLASSROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Distance Learning classroom; instructional space.

**OCCUPANTS:**

? **Staff** 1

? **Students** 24

**SIZE AND LOCATION:**

? **Size** 700 sq ft

? **Location** Next to Media Center.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 10 L.F. counter with grommets for power and wiring
- 6 L.F. wall cabinets
- 8' x 4' markerboard
- 4' x 4' tackboard

? **By Owner**

- Sound equipment
- Dimmer console
- Desk and chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 8'-0" A.F.F.

? View window

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlets

? Clock

? Built-in opening in wall between audio room and TV studio for control cabling

? Separate intercommunication system between TV studio and audio/video room

? Telecommunications

? Ceiling mounted speaker

**INDEX**

INSTRUCTIONAL SUPPORT

- Interlude (700-750 sq ft)
- Interlude Office (100 sq ft)
- Gifted (500 sq ft)
- Exemplary Projects (500 sq ft)
- Special Educational Self Contained (700-750 sq ft)
- Skills (500 sq ft)
- Functional Life Skills (700-750 sq ft)
- Functional Life Skills Storage/Prep Room (170 sq ft)
- Office/Conference Room (400 sq ft)
- OT/PT (500 sq ft)
- Special Educational Resource (500 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** INTERLUDE (Including Alcove time out)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Teaching space for special education. Provide 60 sq ft time out room within space.

**OCCUPANTS:**

? **Staff** 1  
? **Students** 8

**SIZE AND LOCATION:**

? **Size** 700-750 sq ft  
? **Location** Central to core classroom.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- (2) 4<sup>0</sup> x 12<sup>0</sup> chalkboards
- 4<sup>0</sup> x 4<sup>0</sup> tackboards
- Map support blocking
- Pencil sharpener block
- Casework

**By Owner**

- 8 desks and chairs
- One teacher desk and chair

**SPECIAL CHARACTERISTICS:** (Items listed below are per space)

? **Finishes**

Floor	-	VCT
Base	-	vinyl
Walls	-	CMU painted
Ceiling	-	suspended acoustic tile 9' x 6" A.F.F.

? Doors - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass  
? Provide window approximately 8<sup>0</sup> x 5<sup>0</sup>  
? Callback switch  
? Motion detectors (security and lighting control)  
? Security door switches  
? Fire alarm mini-visual signaling device

**SPACE NAME:** INTERLUDE OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

To provide office space.

**OCCUPANTS:**

? **Staff** 1  
? **Students**

**SIZE AND LOCATION:**

? **Size** 100 sq ft  
? **Location** Central to core classroom.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4<sup>0</sup> x 4<sup>0</sup> tackboards  
**By Owner**

**SPECIAL CHARACTERISTICS:** (Items listed below are per space)

? **Finishes** Floor - carpet  
Base - vinyl  
Walls - CMU painted  
Ceiling - suspended acoustic tile 9' x 6" A.F.F.  
? Doors - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass  
? Provide window approximately 8<sup>0</sup> x 5<sup>0</sup>  
? Callback switch  
? Motion detectors (security and lighting control)  
? Security door switches  
? Fire alarm mini-visual signaling device

**SPACE NAME:** GIFTED PROJECTS

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Teaching space for gifted students

**OCCUPANTS:**

?	<b>Staff</b>	1
?	<b>Students</b>	15

**SIZE AND LOCATION:**

?	<b>Size</b>	500 sq ft
?	<b>Location</b>	Locate near the LIBRARY/MEDIA CENTER.

**FURNISHINGS AND EQUIPMENT:**

?	<b>In-Contract</b>	
	-	Markerboard
	-	Tackboard
	<b>By Owner</b>	
	-	Teacher desk and chair
	-	Three tables
	-	Chairs (15)

**SPECIAL CHARACTERISTICS:**

?	<b>Finishes</b>	Floor - VCT
		Base - vinyl
		Walls - CMU painted
		Ceiling - suspended acoustic tile 9'-6" A.F.F.
?	Doors - 3 <sup>0</sup> x 6 <sup>8</sup>	with 8" x 36" vision glass
?	CATV	
?	Clock	
?	Telecommunications	
?	Electric outlets	
?	Ceiling speaker	
?	Callback switch	
?	Motion detector (lighting control)	
?	Fire alarm mini visual signaling device	



**SPACE NAME:** EXEMPLARY PROJECTS

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Teaching space for exemplary students

**OCCUPANTS:**

?	<b>Staff</b>	1
?	<b>Students</b>	15

**SIZE AND LOCATION:**

?	<b>Size</b>	500 sq ft
?	<b>Location</b>	Locate near the LIBRARY/MEDIA CENTER.

**FURNISHINGS AND EQUIPMENT:**

?	<b>In-Contract</b>	
	-	Markerboard
	-	Tackboard
	<b>By Owner</b>	
	-	Teacher desk and chair
	-	Three tables
	-	Chairs (15)

**SPECIAL CHARACTERISTICS:**

?	<b>Finishes</b>	Floor - VCT
		Base - vinyl
		Walls - CMU painted
		Ceiling - suspended acoustic tile 9'-6" A.F.F.
?	Doors - 3 <sup>0</sup> x 6 <sup>8</sup>	with 8" x 36" vision glass
?	CATV	
?	Clock	
?	Telecommunications	
?	Electric outlets	
?	Ceiling speaker	
?	Callback switch	
?	Motion detector (lighting control)	
?	Fire alarm mini visual signaling device	

**SPACE NAME:** SPECIAL ED SELF CONTAINED

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Teaching space for special education, special education resource, skills

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 10 per divisible space

**SIZE AND LOCATION:**

- ? **Size** 700-750 sq ft
- ? **Location** Dispersed to be included into each subject department.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - (2) 4<sup>0</sup> x 12<sup>0</sup> chalkboards
  - 4<sup>0</sup> x 4<sup>0</sup> tackboards
  - Map support blocking
  - Pencil sharpener block
  - Paired panel folding partition

**By Owner**

- 10 desks and chairs
- One teacher desk and chair

**SPECIAL CHARACTERISTICS:** (Items listed below are per space)

- ? **Finishes**

Floor	-	VCT
Base	-	vinyl
Walls	-	CMU painted
Ceiling	-	suspended acoustic tile 9' x 6" A.F.F.
- ? Doors - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass
- ? Provide window approximately 8<sup>0</sup> x 5<sup>0</sup>
- ? Callback switch
- ? Motion detectors (security and lighting control)
- ? Security door switches
- ? Fire alarm mini-visual signaling device

**SPACE NAME:** SKILLS

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Teaching space for special education students

**OCCUPANTS:**

?	<b>Staff</b>	1
?	<b>Students</b>	10

**SIZE AND LOCATION:**

?	<b>Size</b>	500 sq ft
?	<b>Location</b>	Locate near the Home Economics department in the applied arts area

**FURNISHINGS AND EQUIPMENT:**

?	<b>In-Contract</b>	
	-	See attached list/design
	<b>By Owner</b>	
	-	Teacher desk and chair
	-	One table
	-	Chairs (12)

**SPECIAL CHARACTERISTICS:**

?	<b>Finishes</b>	Floor - VCT
		Base - vinyl
		Walls - CMU/Fiberboard
		Ceiling - suspended acoustic tile 9'-6" A.F.F.
?	Doors - 3 <sup>0</sup> x 6 <sup>8</sup>	with 8" x 36" vision glass
?	CATV	
?	Clock	
?	Telecommunications	
?	Electric outlets	
?	Ceiling speaker	
?	Callback switch	
?	Motion detector (lighting control)	
?	Fire alarm mini visual signaling device	

**SPACE NAME:** FUNCTIONAL LIFE SKILLS

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Teaching space for special education students

**OCCUPANTS:**

?	<b>Staff</b>	1
?	<b>Students</b>	10

**SIZE AND LOCATION:**

?	<b>Size</b>	700-750 sq ft
?	<b>Location</b>	Locate near the Home Economics department in the applied arts area

**FURNISHINGS AND EQUIPMENT:**

?	<b>In-Contract</b>	
	-	See attached list/design
	<b>By Owner</b>	
	-	Teacher desk and chair
	-	One table
	-	Chairs (12)

**SPECIAL CHARACTERISTICS:**

?	<b>Finishes</b>	Floor - VCT
		Base - vinyl
		Walls - CMU painted
		Ceiling - suspended acoustic tile 9'-6" A.F.F.
?	Doors - 3 <sup>0</sup> x 6 <sup>8</sup>	with 8" x 36" vision glass
?	CATV	
?	Clock	
?	Telecommunications	
?	Electric outlets	
?	Ceiling speaker	
?	Callback switch	
?	Motion detector (lighting control)	
?	Fire alarm mini visual signaling device	

**SPACE NAME:** FUNCTIONAL LIFE SKILLS STORAGE/PREP ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Storage space for life skills lab

**OCCUPANTS:**

?	<b>Staff</b>	1
?	<b>Students</b>	N/A

**SIZE AND LOCATION:**

?	<b>Size</b>	170 sq ft
?	<b>Location</b>	Adjacent to life skills lab

**FURNISHINGS AND EQUIPMENT:**

?	<b>In-Contract</b>	
	-	See attached list/design
	<b>By Owner</b>	
	-	Miscellaneous equipment

**SPECIAL CHARACTERISTICS:**

?	<b>Finishes</b>	Floor	-	VCT
		Base	-	vinyl
		Walls	-	CMU painted
		Ceiling	-	suspended acoustic tile 9'-6" A.F.F.
?	Doors	-	3 <sup>0</sup> x 6 <sup>8</sup>	
?	CATV			
?	Telecommunications			
?	Electric outlets			

**SPACE NAME:** OFFICE/CONFERENCE ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Flexible space for individual or group activities by teachers or support personnel

**OCCUPANTS:**

- ? **Staff** 12 - 15
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 400 sq ft
- ? **Location** Near special education office and convenient to instructional spaces

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 8' chalkboard
  - 4' x 4' tackboard
- ? **By Owner**
  - Desks and chairs
  - Conference table and chairs

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Electric outlets
- ? CATV
- ? Clock
- ? Telecommunications
- ? Ceiling mounted speakers
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** OT/PT (OCCUPATIONAL THERAPY/PHYSICAL THERAPY)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Therapy space for students with physical disabilities and other special needs

**OCCUPANTS:**

? **Staff**

? **Students** 3 - 4

**SIZE AND LOCATION:**

? **Size** 500 sq ft

? **Location** Part of center complex but near other classrooms. Locate near toilet facilities.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Ceiling hook for sling, supported by floor/roof structure

? **By Owner**  
-

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with lexan vision panel

? CATV

? Telecommunications

? Electric outlets

? Ceiling mounted speaker

? Call back switch

? Fire alarm (mini visual signalling device)

**SPACE NAME:** SPECIAL EDUCATIONAL RESOURCE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

Teaching space for special education, special education resource, skills

**OCCUPANTS:**

?     **Staff**            1  
?     **Students**        18 Students

**SIZE AND LOCATION:**

?     **Size**             500 sq ft  
?     **Location**        Dispersed to be included into each subject department.

**FURNISHINGS AND EQUIPMENT:**

?     **In-Contract**  
-     (2) 4<sup>0</sup> x 12<sup>0</sup> chalkboards  
-     4<sup>0</sup> x 4<sup>0</sup> tackboards  
-     Map support blocking  
-     Pencil sharpener block  
-     Paired panel folding partition

**By Owner**

-     18 desks and chairs  
-     One teacher desk and chair

**SPECIAL CHARACTERISTICS:** (Items listed below are per space)

?     **Finishes**        Floor        -     VCT  
                          Base         -     vinyl  
                          Walls       -     CMU painted  
                          Ceiling     -     suspended acoustic tile 9' x 6" A.F.F.

?     Doors - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass  
?     Provide window approximately 8<sup>0</sup> x 5<sup>0</sup>  
?     Callback switch  
?     Motion detectors (security and lighting control)  
?     Security door switches  
?     Fire alarm mini-visual signaling device



**INDEX**

ART

- Art Lab 2D – 3D (1650 sq ft)
- Storage (400 sq ft)
- Office/Workroom (200 sq ft)
- Kiln Room (150 sq ft)
- Photography Lab (850 sq ft)
- Darkroom (500 sq ft)
- Graphics Lab (1200 sq ft)
- Graphics Lab Storage (100 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** ART LAB 2D – 3D

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Instructional space for drawing, painting, print making, and other two dimensional media

**OCCUPANTS:**

? **Staff** 1

? **Students** 30

**SIZE AND LOCATION:**

? **Size** 1,650 sq ft

? **Location** Part of the applied arts area (music, art, work and family studies, and industrial technology), in close proximity to Art Labs

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- See equipment schedule

? **By Owner**  
- Teacher work/demonstration table and stool  
- Student work tables (8 each) and stools

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted epoxy
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-6" A.F.F.

? Provide access to exterior  
? Provide natural light (north exposure)  
? Track lighting  
? Door - 3' x 6' with vision panel  
? Electric outlets  
? Telecommunications  
? CATV  
? Clock  
? Fire alarm (mini visual signalling device)  
? Ceiling mounted speaker  
? Call back switch

**SPACE NAME:** ART LAB STORAGE (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of art supplies and materials

**OCCUPANTS:**

? **Staff** 2

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 400 sq ft

? **Location** Between art labs with direct access from both

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- See typical layout
- Heavy duty adjustable metal shelving around room
- Flat storage cabinets 48"L x 34"D x 34"H
- Fire extinguisher

? **By Owner**

- Miscellaneous teaching materials and supplies

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted epoxy
<b>Ceiling</b>	-	Suspended acoustical tile 9'-6" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlets

**SPACE NAME:** OFFICE/WORKROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Space for individual teacher work areas with flexibility to accommodate group planning and team meetings. Storage of supplies and professional materials.

**OCCUPANTS:**

- ? **Staff** 2
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 200 sq ft
- ? **Location** In central location for easy access from classrooms

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 12 L.F. of wall and base cabinet with sink
  - 4' x 8' markerboard
  - 4' x 8' tackboard
- ? **By Owner**
  - Work table and chairs
  - Teacher desks and chairs
  - "Banker" type demountable partitions for individual work spaces

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet (VCT at sink)
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup>
- ? Telecommunications (coordinate with desk locations)
- ? Electric outlets
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** KILN ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Space for kilns and drying shelves

**OCCUPANTS:**

? **Staff** 2

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 150 sq ft

? **Location** Adjacent to art labs, with direct access from storage rooms

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Adjustable drying shelves  
- Exhaust hood over kilns  
- Base cabinet with open shelving

? **By Owner**  
- Two kilns

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Sealed concrete  
**Base** - Vinyl  
**Walls** - CMU, painted epoxy  
**Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.

? Doors - 3<sup>0</sup> x 6<sup>8</sup>

? Ceiling speaker

? Electric for kilns

**SPACE NAME:** PHOTOGRAPHY LAB

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Photography studio and instructional area

**OCCUPANTS:**

? **Staff** 1

? **Students** 30

**SIZE AND LOCATION:**

? **Size** 850 sq ft

? **Location** Part of applied arts area with close proximity to Art and Computer Graphics Labs

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 4' x 12' chalkboard
- 4' x 12' tackboard
- 8 L.F. of adjustable shelving
- 8 L.F. of drying shelves
- 8 L.F. tall storage cabinets

? **By Owner**

- Teacher desk and chair
- Student work tables and chairs

**SPECIAL CHARACTERISTICS:**

?	<b>Finishes</b>	<b>Floor</b>	-	VCT
		<b>Base</b>	-	Vinyl
		<b>Walls</b>	-	CMU, painted
		<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Electric outlets
- ? Telecommunications
- ? CATV
- ? Clock
- ? Ceiling mounted speaker
- ? Call back switch
- ? Fire alarm (mini visual signalling device)
- ? Sink (2 compartment)

**SPACE NAME:** DARK ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Photo and film processing and work production area

**OCCUPANTS:**

? **Staff** 1

? **Students** 10

**SIZE AND LOCATION:**

? **Size** 500 sq ft

? **Location** Direct access to Photography Lab

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- Darkroom sink with silver recovery system
- 10 work stations
- Wall and base cabinets
- Towel dispenser

? **By Owner**

- Processing equipment
- Enlargers
- Cutters
- Soap dispenser (contractor installed)

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical ceiling, 8'-0" A.F.F.

- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with light-proofing
- ? "In Use" illuminated sign at Lab side of door
- ? Darkroom lighting (sodium vapor)
- ? Ceiling mounted speaker
- ? Clock
- ? Electric outlets (wire mould at countertop)

**SPACE NAME:** GRAPHICS LAB

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Instructional space for production of computer generated art work and graphic media

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 30

**SIZE AND LOCATION:**

- ? **Size** 1,200 sq ft
- ? **Location** Part of applied arts area with close proximity to Art and Photography Labs

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Fixed computer counters at wall perimeter (20 stations)
  - See typical layout and equipment schedule
- ? **By Owner**
  - Portable computer carts
  - Table and chairs
  - 30 student chairs for computer stations

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? TV/VCR yoke support
- ? Low wall in middle of room for computer stations
- ? Electric outlets along entire room perimeter and both sides of low wall
- ? Telecommunications (network capable)
- ? CATV
- ? Clock
- ? Ceiling mounted speaker
- ? Call back switch
- ? Motion detector
- ? Fire alarm (mini visual signalling device)



**SPACE NAME:** GRAPHICS LAB STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage space for software, manuals and other supplies and accessories

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft

? **Location** Adjacent to Computer Graphics Lab with direct access

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 20 L.F. of wood shelving  
- 12 L.F.

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlet

**INDEX**

**CORE CLASSROOMS**

- Science
- Earth-Space Labs (3 @ 1300 sq ft)
- Biology (6 @ 1300 sq ft ea)
- Chemistry (2 @ 1400 sq ft ea)
- Physics Lab (1400 sq ft)
- Multi-Purpose Lab (1300 sq ft)
- Prep/Storage (shared @ 250 each - 1750 sq ft)
- Chemical Storage/Prep Room (shared) (400 sq ft)
- Staff Toilets (2 @ 65 – 130 sq ft)
  
- Language Arts Classroom (12 @ 700-750 sq ft)
- Journalism (700-750 sq ft)
- Storage (350 sq ft)
- Publications Lab (1000 sq ft)
- News Office (100 sq ft)
- Yearbook Office (100 sq ft)
- DarkRoom (170 sq ft)
- Staff Toilets (2 @ 65 – 130 sq ft)
  
- Math Classroom (12 @ 700-750 sq ft)
- Computer Science Lab (825 sq ft)
- Storage (350 sq ft)
- Staff Toilets (2 @ 65 – 130 sq ft)
  
- Social Studies Classroom (10 @ 700-750 sq ft)
- Storage (350 sq ft)
- Staff Toilets (2 @ 65 – 130 sq ft)
  
- Business Lab (3 @ 1300 sq ft)
- Classroom (1000 sq ft)
- Office (150 sq ft)
- Storage (250 sq ft)
  
- Foreign Language Classrooms (7 @ 700-750 sq ft)
- Storage (300 sq ft)
- Staff Toilets (2 @ 65 ea) (130 sq ft)
  
- Technology Labs (4 @ 830 sq ft ea)
  
- HILT/HILTEX Classroom (5 @ 700-750 sq ft)
- Storage (100 sq ft)

SUBTOTAL:

TOTAL:



SPACE NAME: EARTH – SPACE SCIENCE LAB (3)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Instructional lab accommodating computer utilization and other course work related to the study of geo sciences

**OCCUPANTS:**

- ? **Staff** 1 per classroom
- ? **Students** 24 per classroom

**SIZE AND LOCATION:**

- ? **Size** 1,300 sq ft each
- ? **Location** Clustered with other labs and prep areas in the Science Department. Adjacent to prep room with direct access

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - See typical lab plan and equipment list
  - Map rack blocking
  - Pencil sharpener block
- ? **By Owner**
  - 24 student chairs (each room)
  - Miscellaneous portable science equipment
  - Soap dispensers at sinks (contractor installed)
  - (8) student computers with work stations

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Exterior wall with window (approximately 8' x 5' with security grille)
- ? Telecommunications
- ? Electric outlets (general purpose plus accommodation for 15 computers each)
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Security door switch
- ? Fire alarm (mini visual signalling device)
- ? TV/VCR in front of lab
- ? One work station shall be handicap accessible in each lab

**SPACE NAME:** BIOLOGY LABS (6)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Instructional lab for teaching biology. Equipped to accommodate supervised student experiments.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 24

**SIZE AND LOCATION:**

- ? **Size** 1,300 sq ft each
- ? **Location** Clustered with other labs and prep areas in the Science Department. Adjacent to prep room with direct access.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - See typical lab plan and equipment list
  - Map rack blocking
  - Pencil sharpener block
  -
- ? **By Owner**
  - 28 student chairs each
  - Miscellaneous portable science equipment
  - Soap dispensers at sinks (contractor installed)
  - (8) student computers with work stations

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Exterior wall with window (approximately 8' x 5' with security grille)
- ? Telecommunications
- ? Electric outlets (general purpose plus accommodation for 10 computers each)
- ? CATV
- ? Clock
- ? Deck mounted gas turrets on master control valve
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Security door switch
- ? Fire alarm (mini visual signalling device)

**SPECIAL CHARACTERISTICS** (Continued)

- ? TV/VCR in front of lab
- ? One work station shall be handicap accessible in each lab
- ? Multilevel counter to accommodate computers

**SPACE NAME:** CHEMISTRY LABS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Instructional lab for teaching chemistry. Equipped to accommodate supervised student experiments.

**OCCUPANTS:**

- ? **Staff** 1 per classroom
- ? **Students** 24 per classroom

**SIZE AND LOCATION:**

- ? **Size** 1,400 sq ft each
- ? **Location** Clustered with other science labs and prep areas in the Science Department. Adjacent to prep room with direct access.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - See typical lab plan and equipment list
  - Map rack blocking
  - Pencil sharpener block
- ? **By Owner**
  - 24 student chairs each
  - Miscellaneous portable science equipment
  - Soap dispensers at sinks (contractor installed)
  - (8) student computers with work stations

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Divided into lab and lecture areas
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Exterior wall with window (approximately 8' x 5' with security grille)
- ? Telecommunications
- ? Electric outlets
- ? CATV
- ? Clock
- ? Deck mounted gas turrets on master control valve
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Security door switch

- ? Fire alarm (mini visual signalling device)
- ? TV/VCR in front of lab
- ? One work station shall be handicap accessible in each lab
- ? Multilevel counter to accommodate computers



**SPACE NAME:** PHYSICS LAB

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Instructional lab for teaching physics

**OCCUPANTS:**

? **Staff** 1 per classroom

? **Students** 24 per classroom

**SIZE AND LOCATION:**

? **Size** 1,400 sq ft each

? **Location** Clustered with other science labs and prep areas in the Science Department. Adjacent to prep room with direct access.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- See typical lab plan and equipment list
- Map rack blocking
- Pencil sharpener block

? **By Owner**

- 24 student chairs
- Miscellaneous portable science equipment
- Soap dispenser at prep sink (contractor installed)
- (8) student computers with work stations

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-6" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel

? Exterior wall with window (approximately 8' x 5' with security grille)

? Telecommunications

? Electric outlets (general purpose plus accommodation for 10 computers)

? CATV

? Clock

? Ceiling mounted speakers

? Call back switch

? Motion detector

? Security door switch

? Fire alarm (mini visual signalling device)

? TV/VCR in front of lab

**SPACE NAME:** MULTIPURPOSE LAB

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Multiple use lab designed to accommodate instructional use by all science disciplines

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 24

**SIZE AND LOCATION:**

- ? **Size** 1,300 sq ft
- ? **Location** Clustered with other labs and prep areas in the Science Department. Adjacent to prep area with direct access.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - See typical lab plan and equipment list
  - Map rack blocking
  - Pencil sharpener block
- ? **By Owner**
  - 24 student chairs
  - Miscellaneous portable science equipment
  - Soap dispensers at sinks (contractor installed)
  - (8) student computers with work stations

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Exterior wall with window (approximately 8' x 5' with security grille)
- ? Telecommunications
- ? Electric outlets (general purpose plus accommodation for 15 computers)
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Security door switch
- ? Fire alarm (mini visual signalling device)
- ? TV/VCR in front of lab
- ? One work station shall be handicap accessible

**SPACE NAME:** PREP/STORAGE ROOMS (6-7)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Separate preparation area for science lab requirements. Secure storage area for equipment.

**OCCUPANTS:**

- ? **Staff** 1 - 3
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 1,750 sq ft aggregate (approximately 250 sq ft each)
- ? **Location** Position between two science labs, with direct access to allow shared use

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - See typical Prep/Storage Room layout and equipment list
- ? **By Owner**
  - Portable science equipment and instructional materials

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> (no vision panel)
- ? Telecommunications
- ? CATV
- ? Electric outlets
- ? Ceiling mounted speaker
- ? Gas turrets
- ? Security door switch
- ? No exterior window

**SPACE NAME:** CHEMICAL STORAGE/PREP ROOM (SHARED)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Secure, monitored central storage and prep facility for chemicals used in science lab experiments

**OCCUPANTS:**

- ? **Staff** 1 - 3
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 400 sq ft
- ? **Location** In Science Department, centrally located for easy access from all science labs

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - See typical chemical Storage/Prep Room layout and equipment list-
- ? **By Owner**
  - Chemicals
  - Portable science equipment

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> (no vision panel)
- ? Telecommunications
- ? Electric outlets
- ? CATV
- ? Ceiling mounted speakers
- ? Gas turrets
- ? Security door switch
- ? No exterior windows

**SPACE NAME:** STAFF TOILETS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Individual adult toilet facilities for use by the Science Department. One toilet designated for each gender. Handicap accessible.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 130 sq ft (2 @ 65 sq ft each)
- ? **Location** Adjacent to English Department Workroom. Out of view and private.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Toilet accessories
- ? **By Owner**
  - Soap dispenser (contractor installed)

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Ceramic tile
  - Base** - Ceramic tile
  - Walls** - CMU, epoxy painted
  - Ceiling** - Suspended acoustical tile (impact resistant), 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock
- ? Ceiling mounted speakers
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** LANGUAGE ARTS (12)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Instructional space for teaching the High School English program

**OCCUPANTS:**

? **Staff** 1 per classroom

? **Students** 24 per classroom

**SIZE AND LOCATION:**

? **Size** 700-750 sq ft each

? **Location** Cluster classrooms together with other Humanities Department.  
Arrangement should support team teaching

**FURNISHINGS AND EQUIPMENT (EACH CLASSROOM):**

? **In-Contract**

- 4' x 12' and 4' x 4' markerboard
- 4' x 12' tackboard
- TV/VCR yoke support (at front of room)
- Map rack blocking
- Pencil sharpener block

? **By Owner**

- Teacher desk and chair
- 24 student desks and chairs
- Wardrobe cabinet

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-6" A.F.F.

- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Exterior wall with window (approximately 8' x 5')
- ? Provide 3 folding partitions between 6 classrooms
- ? Telecommunications
- ? Eight general purpose electric outlets plus outlets for computers in rear of room (5)
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** JOURNALISM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Instructional space for teaching Journalism

**OCCUPANTS:**

- ? **Staff** 1 per classroom
- ? **Students** 24 per classroom

**SIZE AND LOCATION:**

- ? **Size** 700-750 sq ft each
- ? **Location** Cluster classrooms together with other Humanities Department. Arrangement should support team teaching

**FURNISHINGS AND EQUIPMENT (EACH CLASSROOM):**

- ? **In-Contract**
  - 4' x 12' and 4' x 4' markerboard
  - 4' x 12' tackboard
  - TV/VCR yoke support (at front of room)
  - Map rack blocking
  - Pencil sharpener block
- ? **By Owner**
  - Teacher desk and chair
  - 24 student desks and chairs
  - Wardrobe cabinet

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Exterior wall with window (approximately 8' x 5')
- ? Provide 3 folding partitions between 6 classrooms
- ? Telecommunications
- ? Eight general purpose electric outlets plus outlets for computers in rear of room (5)
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Space for storage of educational materials and other supplies used to support the English Program. Includes storage for ESL.

**OCCUPANTS:**

- ? **Staff** 2
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 350 sq ft
- ? **Location** Central location for easy access from English and ESL classrooms, and English Workroom

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 24 L.F. of adjustable metal shelving (72" H x 12" D) on one wall
  - 24 L.F. of adjustable metal shelving (72" H x 24" D) on one wall
  - 16 L.F. of double sided adjustable metal aisle shelving (72" H x 18" D each face)
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer
- ? Electric outlets
- ? Security switch



**SPACE NAME: PUBLICATIONS**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Publications lab for production of school newspaper, yearbook, and literary magazine

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 20

**SIZE AND LOCATION:**

- ? **Size** 1,000 sq ft
- ? **Location** Core area for the Publications Center. Locate in close proximity to English classrooms.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - See standard Publications Center layout and equipment list
  - Fixed computer stations
- ? **By Owner**
  - Tables and chairs
  - Desktop publishing equipment (computers, scanners, printers and copiers)

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Telecommunications
- ? CATV
- ? Electric outlets along entire perimeter of room
- ? Clock
- ? Ceiling mounted speakers
- ? No exterior windows

**SPACE NAME:** NEWS OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Newspaper office for teacher and student consultations

**OCCUPANTS:**

? **Staff** 1

? **Students** 1

**SIZE AND LOCATION:**

? **Size** 100 sq ft

? **Location** Adjacent to Publications Lab with direct access to both lab and corridor

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' markerboard  
- 4' x 4' tackboard

? **By Owner**  
- Desk and chair  
- Side chair

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel  
? View window between Publications Lab and office  
? Telecommunications  
? Electric outlets  
? CATV  
? Clock  
? Ceiling mounted speakers

**SPACE NAME:** YEARBOOK OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Office for teacher and student consultation

**OCCUPANTS:**

? **Staff** 1

? **Students** 1

**SIZE AND LOCATION:**

? **Size** 100 sq ft

? **Location** Adjacent to Publications lab with direct access

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' markerboard  
- 4' x 4' tackboard

? **By Owner**  
- Desk and chair  
- Side chair

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel  
? View window between Publication Lab and office  
? Telecommunications  
? Electric outlets  
? CATV  
? Clock  
? Ceiling mounted speakers

**SPACE NAME:** DARKROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Photo and film processing and production area for newspaper, yearbook, and literary magazine photography

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 2

**SIZE AND LOCATION:**

- ? **Size** 170 sq ft
- ? **Location** Adjacent to Publications with direct access

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Darkroom sink with silver recovery system
  - Two work stations
  - 12 L.F. wall and base cabinets
  - Towel dispenser
- ? **By Owner**
  - Processing equipment
  - Enlargers
  - Cutters
  - Soap dispenser (contractor installed)

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with light-proofing
- ? "In Use" illuminated sign at lab side of door
- ? Darkroom lighting (sodium vapor)
- ? Ceiling mounted speaker
- ? Electric outlets (wire mould at countertop)
- ? Clock

**SPACE NAME:** STAFF TOILETS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Individual adult toilet facilities for use by the English Department. One toilet designated for each gender. Handicap accessible.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 130 sq ft (2 @ 65 sq ft each)
- ? **Location** Adjacent to English Department Workroom. Out of view and private.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Toilet accessories
- ? **By Owner**
  - Soap dispenser (contractor installed)

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Ceramic tile
  - Base** - Ceramic tile
  - Walls** - CMU, epoxy painted
  - Ceiling** - Suspended acoustical tile (impact resistant), 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock
- ? Ceiling mounted speakers
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** MATH CLASSROOMS (12)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Instructional space for teaching the High School Math program

**OCCUPANTS:**

- ? **Staff** 1 per classroom
- ? **Students** 24 per classroom

**SIZE AND LOCATION:**

- ? **Size** 700-750 sq ft each
- ? **Location** Cluster classrooms together with Humanities Department. Provide convenient access to technology and computer science labs.

**FURNISHINGS AND EQUIPMENT (EACH CLASSROOM):**

- ? **In-Contract**
  - 4' x 12' and 4' x 4' markerboard with coordinates grid
  - 4' x 12' tackboard
  - TV/VCR yoke support (at front of room)
  - Map rack blocking
  - Pencil sharpener block
- ? **By Owner**
  - Teacher desk and chair
  - 24 student desks and chairs
  - Wardrobe cabinet
  - Conference table

**SPECIAL CHARACTERISTICS (EACH CLASSROOM):**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Provide exterior wall with window (approximately 8' x 5')
- ? Telecommunications
- ? General purpose electric outlets plus outlets for computers in rear of room (5)
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** COMPUTER SCIENCE LAB

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Computer lab work space to supplement math instruction

**OCCUPANTS:**

? **Staff** 1

? **Students** 24

**SIZE AND LOCATION:**

? **Size** 825 sq ft

? **Location** Part of Math Department in Humanities area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 15 L.F. of computer counter (4 work station and one printer station with wall cabinets above)
- 4' x 8' markerboard
- 4' x 4' tackboard
- TV/VCR yoke support
- Pencil sharpener block

? **By Owner**

- Teacher's table and chair
- Portable computer carts
- Chairs
- 8 Computers

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-6" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel

? Low wall in middle of room

? Telecommunications outlets

? Electric outlets along entire room perimeter and at low wall at 3'-0" o.c.

? CATV

? Clock

? Ceiling mounted speakers

? Call back switch

? Fire alarm (mini visual signalling device)

**SPACE NAME:** STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Space for storage of educational materials and other supplies used to support the math program

**OCCUPANTS:**

- ? **Staff** 2
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 350 sq ft
- ? **Location** Central location for easy access from math classrooms and workroom

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 24 L.F. of adjustable metal shelving (72" H x 12" D) on one wall
  - 24 L.F. of adjustable metal shelving (72" H x 24" D) on one wall
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer
- ? Electric outlets
- ? Security switch





**SPACE NAME:** STAFF TOILETS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Individual adult toilet facilities for use by the Math Department. One toilet designated for each gender. Handicap accessible.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 65 sq ft each
- ? **Location** Adjacent to Math Department Work room. Out of view and private.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Toilet accessories
- ? **By Owner**
  - Soap dispenser

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Ceramic tile
  - Base** - Ceramic tile
  - Walls** - CMU, epoxy painted
  - Ceiling** - Suspended acoustical tile (impact resistant), 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock
- ? Ceiling mounted speakers
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** SOCIAL STUDIES CLASSROOMS (10)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Instructional space for teaching the High School social studies program

**OCCUPANTS:**

- ? **Staff** 1 per classroom
- ? **Students** 24 per classroom

**SIZE AND LOCATION:**

- ? **Size** 700-750 sq ft ea
- ? **Location** Cluster classrooms together with other Humanities Departments. Arrangement should support team teaching. Provide convenient access to a technology lab.

**FURNISHINGS AND EQUIPMENT (EACH CLASSROOM):**

- ? **In-Contract**
  - 4' x 12' and 4' x 4' markerboard
  - 4' x 12' tackboard
  - TV/VCR yoke support (at front of room)
  - Map rack blocking
  - Pencil sharpener block
- ? **By Owner**
  - Teacher desk and chair
  - 30 student desks and chairs
  - Wardrobe cabinet

**SPECIAL CHARACTERISTICS (EACH CLASSROOM):**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Provide exterior wall with window (approximately 8' x 5')
- ? Provide three folding partitions between six classrooms
- ? Telecommunications
- ? Eight general purpose electric outlets, plus outlets for computers (5) in rear of room
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Space for storage of educational materials and other supplies used to support the Social Studies Program

**OCCUPANTS:**

- ? **Staff** 2
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 350 sq ft
- ? **Location** Central location for easy access from Social Studies classrooms and Workroom

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 24 L.F. of adjustable metal shelving (72" H x 12" D) on one wall
  - 24 L.F. of adjustable metal shelving (72" H x 24" D) on one wall
- ? **By Owner**
  - N/A/

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer
- ? Electric outlets
- ? Security switch

**SPACE NAME:** STAFF TOILETS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Individual adult toilet facilities for use by the Social Studies Department. One toilet space designated for each gender. Handicap accessible.

**OCCUPANTS:**

- ? **Staff** 1 each
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 130 sq ft (2 @ 65 sq ft each)
- ? **Location** Adjacent to Social Studies Workroom. Out of view and private.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Toilet accessories
- ? **By Owner**
  - Soap dispenser

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Ceramic tile
  - Base** - Ceramic tile
  - Walls** - CMU, epoxy painted
  - Ceiling** - Suspended acoustical tile, impact resistant, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with private lock
- ? Ceiling mounted speakers
- ? Fire alarm (mini visual signalling device)

SPACE NAME: BUSINESS LABS (3)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Instructional space for teaching and practicing keyboarding and applications (multimedia, information systems, business computer processing)

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 30

**SIZE AND LOCATION:**

- ? **Size** 1,300 sq ft ea
- ? **Location** Cluster together in the Business Department of the building

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 12' markerboard
  - 4' x 4' tackboard
  - TV/VCR yoke support
  - 6 L.F. of 84" H x 12" D adjustable wood shelving
  - 12 L.F. of wall and base cabinets
- ? **By Owner**
  - Teachers storage cabinet
  - Work tables
  - Computer carts
  - Computers and printers

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Low wall in center of room for computer stations
- ? Telecommunications (network capable) (with master switch by others)
- ? Electric outlets along entire room perimeter and both side of low wall
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** CLASSROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Space for augmenting lab instruction. Lecture area for teaching Accounting and Business Law.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 60

**SIZE AND LOCATION:**

- ? **Size** 1,000 sq ft
- ? **Location** In close proximity to Business Computer Labs

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 16' markerboard
  - 4' x 8' tackboard
- ? **By Owner**
  - Teacher desk and chair
  - Student tables and chairs
  - Computer carts (4)

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Telecommunications (network capable) (with master switch by others)
- ? General purpose electric outlets, plus outlets for computers at one wall
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

?

**OCCUPANTS:**

? **Staff** 3

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 150 sq ft

? **Location** Centrally located in Business Lab cluster

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' markerboard  
- 4' x 4' tackboard

? **By Owner**  
- Desks and chairs  
- File cabinets

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel  
? View window between office and classrooms  
? Telecommunications  
? Electric outlets  
? CATV  
? Clock  
? Ceiling mounted speakers



**SPACE NAME:** STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Secure, general storage for educational materials and supplies

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 250 sq ft

? **Location** Conveniently located near Business Labs. Adjacent to workroom

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 12 L.F. of adjustable metal shelving (72" H x 12" D)  
- 12 L.F. of adjustable metal shelving (72" H x 24" D)

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer

? Electric outlets

? Security door switch

**SPACE NAME:** FOREIGN LANGUAGE CLASSROOMS (7)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Instructional space for teaching the High School Foreign Language program

**OCCUPANTS:**

- ? **Staff** 1 per classroom
- ? **Students** 24 per classroom

**SIZE AND LOCATION:**

- ? **Size** 700-750 sq ft each
- ? **Location** Cluster classrooms together with other Humanities Departments. Positioned near ESL. Provide convenient access to Technology Lab.

**FURNISHINGS AND EQUIPMENT (EACH CLASSROOM):**

- ? **In-Contract**
  - 4' x 12' and 4' x 4' markerboard
  - 4' x 12' tackboard
  - TV/VCR yoke support (at front of room)
- ? **By Owner**
  - Teacher desk and chair
  - 24 student desks and chairs
  - Wardrobe cabinet

**SPECIAL CHARACTERISTICS (EACH CLASSROOM):**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Provide exterior wall with window (approximately 8' x 5')
- ? Telecommunications
- ? Eight general purpose electric outlets, plus outlets for computers (5) in rear of room
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Secure space for storage of educational materials and other supplies used to support the Foreign Language program

**OCCUPANTS:**

- ? **Staff** 2
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 300 sq ft
- ? **Location** Central location for easy access from Foreign Language classrooms and workroom

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 21 L.F. of adjustable metal shelving (72" H x 12" D) on one wall
  - 21 L.F. of adjustable metal shelving (72" H x 24" D) on one wall
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer
- ? Electric outlets
- ? Door security switch

**SPACE NAME:** STAFF TOILETS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Individual adult toilet facilities for use by the Foreign Language Department. One toilet space designated for each gender. Handicap accessible.

**OCCUPANTS:**

- ? **Staff** 1 each
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 130 sq ft (2 @ 65 sq ft each)
- ? **Location** Adjacent to Foreign Language Workroom. Out of view and private.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Toilet accessories
- ? **By Owner**
  - Soap dispenser

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Ceramic tile
  - Base** - Ceramic tile
  - Walls** - CMU, epoxy painted
  - Ceiling** - Suspended acoustical tile, impact resistant, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock
- ? Ceiling mounted speakers
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** TECHNOLOGY COMPUTER LABS (4)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? General purpose teaching spaces for computer utilization training, used by all instructional departments

**OCCUPANTS:**

- ? **Staff** 1 (per lab)
- ? **Students** 24 (per lab)

**SIZE AND LOCATION:**

- ? **Size** 830 sq ft each
- ? **Location (Options)** May be clustered near LIBRARY/MEDIA CENTER, dispersed throughout the instructional departments, or a combination where some labs may be allied with the LIBRARY/MEDIA CENTER, and other labs are decentralized.

**FURNISHINGS AND EQUIPMENT (EACH SPACE):**

- ? **In-Contract**
  - 4' x 8' markerboard
  - 4' x 4' tackboard
  - 15 L.F. of computer counter with wall cabinets above
  - TV/VCR yoke support
- ? **By Owner**
  - 24 Computer carts
  - Work table
  - 1 Teaching station/printer

**SPECIAL CHARACTERISTICS (EACH SPACE):**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Low wall in middle of room
- ? Telecommunications
- ? Electric outlets around entire room perimeter and both sides of low wall
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Security door switch
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** HILT/HILTEX

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Instructional space for teaching HILT and HILTEX students, with emphasis on increasing English proficiency.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 30

**SIZE AND LOCATION:**

- ? **Size** 700-750 sq ft
- ? **Location** Close proximity to English Department. Workroom space shall be shared with English Department.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 12' and 4' x 4' markerboard
  - 4' x 12' tackboard
  - TV/VCR yoke support (at front of room)
- ? **By Owner**
  - Teacher desk and chair
  - 30 student desks and chairs
  - Wardrobe cabinet

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical ceiling, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Provide exterior wall with window (approximately 8' x 5')
- ? Telecommunications
- ? Eight general purpose electric outlets, plus outlets for computers in rear of room (5)
- ? CATV
- ? Clock
- ? Ceiling mounted speaker
- ? Call back switch
- ? Motion detector
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of instructional materials and other supplies and equipment

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft

? **Location** Conveniently accessible to ESL classrooms

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 9 L.F. of adjustable metal shelving, 72" H x 12" D
- 9 L.F. of adjustable metal shelving, 72" H x 24" D

? **By Owner**

- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer

? Electric outlets

**INDEX**

MUSIC/PERFORMING ART

- Instrumental Band (2000 sq ft)
- Uniform Storage (300 sq ft)
- Band Storage (650 sq ft)
- Dressing Room (2 @ 100 – 200 sq ft)
- Practice Rooms (2 @ 50 – 100 sq ft)
- Practice Rooms (2 @ 100 – 200 sq ft)
- Instrumental Storage (500 sq ft)
- Band Office (150 sq ft)
- Workroom/Library (200 sq ft)
- Practice Rooms (2 @ 125 – 250 sq ft)
- Vocal Office (100 sq ft)
- Robe Storage (200 sq ft)
- Vocal (1700 sq ft)
- Instrumental/Orchestra (1200 sq ft)
- Orchestra Office (100 sq ft)
- Storage (600 sq ft)

SUBTOTAL:

TOTAL:



**SPACE NAME:** INSTRUMENTAL BAND ROOM (REHEARSAL)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Space for instrumental practice and instruction

**OCCUPANTS:**

? **Staff** 1

? **Students** 60

**SIZE AND LOCATION:**

? **Size** 2,000 sq ft

? **Location** Proximity to other fine arts activities. Provide direct access to exterior for movement of equipment. Unencumbered, convenient access to auditorium stage.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 16' chalkboard  
- 4' x 8' tackboard  
- Microphone jacks and elevated stereo speaker system  
- TV/VCR yoke support

? **By Owner**  
- Portable sound equipment  
- 60- 80 Student music posture chairs  
- Music stands  
- Musical instruments

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted/Tectum acoustical panels  
**Ceiling** - Suspended acoustical tile, 18 – 20' A.F.F.

? Level floor (no risers)  
? Doors - pair 3<sup>4</sup> x 6<sup>8</sup> with keyed removable mullions and vision panels. Provide 3<sup>6</sup> x 7<sup>0</sup> door to exterior.  
? Solid or sand filled CMU walls for sound isolation  
? Sound proofing on doors  
? Telecommunications  
? Electric outlets  
? CATV  
? Clock  
? Ceiling mounted speakers

**SPECIAL CHARACTERISTICS (Continued)**

? Call back switch

- ? Fire alarm (mini visual signalling device)
- ? Fine Arts area shall be isolated from other areas with "sound lock" corridor and doors
- ? Sound line all HVAC ductwork
- ? Motion detector
- ? Separate stereo sound system

**SPACE NAME:** UNIFORM STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Storage of school owned band uniforms, hats, shoes and other accessories

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 300 sq ft
- ? **Location** Adjacent to Band Room with convenient access. Position storage room to act as a sound buffer between Band and other spaces. Easily monitored from Band office.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 6 L.F. of full height mirror
  - Hanging rods for uniforms with over shelf
  - 10 L.F. of adjustable metal shelving (72" H x 24" D)
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with closers. Provide "in-out" one-way circulation
- ? Electric outlets
- ? Provide year-round ventilation
- ? Security switch

**SPACE NAME:** BAND STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Storage of school owned band equipment and other accessories

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 650 sq ft
- ? **Location** Adjacent to Band Room with convenient access. Position storage room to act as a sound buffer between Band and other spaces. Easily monitored from Band office.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 6 L.F. of full height mirror
  - Hanging rods for uniforms with over shelf
  - 10 L.F. of adjustable metal shelving (72" H x 24" D)
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with closers. Provide "in-out" one-way circulation
- ? Electric outlets
- ? Provide year-round ventilation
- ? Security switch

**SPACE NAME:** DRESSING ROOMS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Dressing and toilet area for Band students

**OCCUPANTS:**

? **Staff** 0 - 1

? **Students** 2

**SIZE AND LOCATION:**

? **Size** 200 sq ft (2 @ 100 sq ft aggregate)

? **Location** Position for convenient access to Band Room. Easily monitored by Band instructors

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Hanging rod  
- Toilet accessories

? **By Owner**  
- Soap dispenser (contractor installed)

**SPECIAL CHARACTERISTICS:**

		<u>Dressing Area</u>		
?	<b>Finishes</b>	<b>Floor</b>	-	VCT
		<b>Base</b>	-	Vinyl
		<b>Walls</b>	-	CMU, painted
		<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.
		<u>Toilet</u>		
		<b>Floor</b>	-	Ceramic tile
		<b>Base</b>	-	Ceramic tile
		<b>Walls</b>	-	CMU, epoxy painted
		<b>Ceiling</b>	-	Suspended acoustical tile (impact resistant), 9'-0" A.F.F.
?	Door - 3 <sup>0</sup> x 6 <sup>8</sup>			
?	Electric outlets (GFI at toilet)			
?	Ducted exhaust at toilet			
?	Ceiling mounted speaker			

**SPACE NAME:** PRACTICE ROOMS

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Self-contained space for solo and small ensemble practice and rehearsal

**OCCUPANTS:**

- ? **Staff** 0 - 1
- ? **Students** 1 - 5 (varies with room size)

**SIZE AND LOCATION:**

- ? **Size** 100 sq ft (2 @ 50 sq ft each)
- ? **Location** Adjacent to Band and Orchestra Suite. Easily monitored by music instructors.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Tectum acoustical panels on all walls
- ? **By Owner**
  - Chairs
  - Music stands

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU, painted/tectum panels
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with sound proofing
- ? Electric outlets
- ? Ceiling mounted speakers
- ? Special consideration for sound isolation

**SPACE NAME: PRACTICE ROOMS**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Self-contained space for solo and small ensemble practice and rehearsal

**OCCUPANTS:**

? **Staff** 0 - 1

? **Students** 1 - 5 (varies with room size)

**SIZE AND LOCATION:**

? **Size** 200 sq ft (2 @ 100 sq ft each)

? **Location** Adjacent to Band and Orchestra Suite. Easily monitored by music instructors.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Tectum acoustical panels on all walls

? **By Owner**  
- Chairs  
- Music stands

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Carpet
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted/tectum panels
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-6" A.F.F.

? Door - 3' x 6' with sound proofing

? Electric outlets

? Ceiling mounted speakers

? Special consideration for sound isolation

**SPACE NAME:** INSTRUMENTAL STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Secure storage of school owned musical instruments, instrument repair, and washing

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** varies

**SIZE AND LOCATION:**

- ? **Size** 500 sq ft
- ? **Location** Adjacent to band room with direct access. Easily monitored.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Instrument storage cabinets
  - 6 L.F. of wall and base cabinet with sink
  - Towel dispenser
- ? **By Owner**
  - Musical instruments and repair supplies
  - Soap dispenser (contractor installed)

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with closers. Provide "in-out" one-way circulation
- ? Electric outlets
- ? Security switch
- ? Provide year round ventilation



**SPACE NAME:** BAND OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Office area for band teachers. Space for consultation

**OCCUPANTS:**

? **Staff** 3

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 150 sq ft

? **Location** In Band Suite, positioned for visual control of suite area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard  
- 4' x 4' chalkboard

? **By Owner**  
- Desks and chairs  
- File cabinets

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel  
? View window  
? Telecommunications  
? Electric outlets  
? CATV  
? Clock  
? Ceiling mounted speakers

**SPACE NAME:** WORKROOM/LIBRARY

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Preparation of instructional materials. Storage and cataloging of sheet music and folios.

**OCCUPANTS:**

? **Staff** 2 - 3

? **Students** Varies

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Adjacent to Band, Choral and Orchestra rooms with convenient access

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 4' x 4' chalkboard
- 4' x 4' tackboard

? **By Owner**

- Teacher desks and chairs
- File cabinets
- Music storage cabinets

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Carpet
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-6" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel

? Telecommunications

? Electric outlets

? CATV

? Clock

? Ceiling mounted speakers

**SPACE NAME:** PRACTICE ROOMS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Self-contained space for solo and small group practice and rehearsal

**OCCUPANTS:**

? **Staff** 0 - 1

? **Students** 1 - 5 (Varies with room size)

**SIZE AND LOCATION:**

? **Size** 250 sq ft (2 @ 125 sq ft each)

? **Location** Adjacent to Choral Office with visual control

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Tectum acoustical panels on all walls

? **By Owner**  
- Piano (larger rooms)  
- Chairs  
- Music stands

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Carpet
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted/Tectum panels
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-6" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with sound proofing (3<sup>4</sup> x 6<sup>8</sup> door in larger rooms)

? Electric outlets

? Ceiling mounted speakers

? Special consideration for sound isolation

**SPACE NAME:** VOCAL OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Office area for choral teachers. Space for consultation.

**OCCUPANTS:**

? **Staff** 2

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft

? **Location** In choral suite, positioned for visual control of suite area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard  
- 4' x 4' chalkboard

? **By Owner**  
- Desks and chairs  
- File cabinets

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel

? Telecommunications

? Electric outlets

? CATV

? Clock

? Ceiling mounted speakers

? View window

**SPACE NAME:** ROBE STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Secure storage of school owned choral robes

**OCCUPANTS:**

? **Staff** 1

? **Students** Varies

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Adjacent to choral room with direct access

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Hanging rod and overshef (accommodate 80 robes)  
- Full length mirror

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>  
? Provide year-round ventilation  
? Electric outlets  
? Security door switch

**SPACE NAME:** VOCAL

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Vocal room

**OCCUPANTS:**

? **Staff** 1

? **Students** 60

**SIZE AND LOCATION:**

? **Size** 1700 sq ft

? **Location** Adjacent to music/performing arts

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Tectum acoustical panels on all walls  
- Markerboard with music lines

? **By Owner**  
- Portable risers  
- 60- 80 Student music posture chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 18 – 20' A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer

? Electric outlets

? Security door switch

**SPACE NAME:** INSTRUMENTAL/ORCHESTRA

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Space for instrumental practice and instruction

**OCCUPANTS:**

? **Staff** 1

? **Students** 60

**SIZE AND LOCATION:**

? **Size** 1,200 sq ft

? **Location** Close proximity to other fine arts activities. Unencumbered, convenient access to auditorium and stage.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 4' x 16' chalkboard with music lines
- 4' x 8' tackboard
- Microphone jacks and elevated stereo speaker system
- TV/VCR yoke support

? **By Owner**

- Portable sound equipment
- 60- 80 Student music posture chairs
- Music stands
- Music instruments

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted/Tectum acoustical panels  
**Ceiling** - Suspended acoustical tile, 18 - 20' A.F.F.

- ? Level floor - no risers
- ? Door - pair 3<sup>4</sup> x 6<sup>8</sup> with keyed removable mullion and vision panels
- ? Solid or sand filled CMU walls for sound isolation
- ? Sound proofing on doors
- ? Telecommunications
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Fire alarm (mini visual signalling device)
- ? Fine arts area shall be isolated from other areas with "sound lock" corridor and doors

**SPECIAL CHARACTERISTICS (Continued)**

- ? Sound line all HVAC ductwork
- ? Separate stereo sound system

**SPACE NAME:** ORCHESTRA OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Office area for orchestra instructors. Space for consultation.

**OCCUPANTS:**

? **Staff** 2

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft

? **Location** In Orchestra Suite, positioned for visual control of suite area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard  
- 4' x 4' chalkboard

? **By Owner**  
- Desk and chairs  
- File cabinets

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel

? Telecommunications

? Electric outlets

? CATV

? Clock

? Ceiling mounted speakers

? View window



**SPACE NAME: STORAGE**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Secure storage for school owned musical instruments and supplies. Instrument repair and washing.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** Varies

**SIZE AND LOCATION:**

- ? **Size** 600 sq ft
- ? **Location** Adjacent to orchestra room with direct access. Easily monitored.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Instrument storage cabinets
  - 6 L.F. of wall and base cabinet with sink
  - Towel dispenser
- ? **By Owner**
  - Musical instruments and supplies
  - Soap dispenser (contractor installed)

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>4</sup> x 6<sup>8</sup> with closers. Provide "in-out" one-way circulation
- ? Electric outlets
- ? Security door switch
- ? Provide year round ventilation

**INDEX**

**PHYSICAL EDUCATION**

- Drivers Education (975 sq ft)
- Health Classrooms (2 @ 700-750 ea) (1400-1500)
- Gymnasium (11500 sq ft)
- Gymnasium Storage (2 @ 200) (400 sq ft)
- Auxiliary Gymnasium (2000-8000 sq ft)
- Gymnastics - Dance (2000 sq ft)
- Gymnastics Storage (200 sq ft)
- Weight Room (1500 sq ft)
- Weight Room Storage (200 sq ft)
- Wrestling (2000 sq ft)
- Wrestling Storage (200 sq ft)
- Girls Locker (2400 sq ft)
- Girls Shower (1200 sq ft)
- Girls Toilet (250 sq ft)
- Girls Storage (250 sq ft)
- Girls Towel Room (100 sq ft)
- Boys Locker (2400 sq ft)
- Boys Shower (1200 sq ft)
- Boys Toilet (250 sq ft)
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- Boys Towel Room (100 sq ft)
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- Boys Team Room (600 sq ft)
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- Girls Varsity Shower/Toilet (75 sq ft)
- Athletic Storage (750 sq ft)
- Uniform Storage (600 sq ft)
- Exterior Storage (400 sq ft)
- Shower/Toilet (75 sq ft)
- Locker/Athletic Complexes Storage (750 sq ft)
- Uniform Storage (600 sq ft)
- Custodial Closets (2 @ 25) (50 sq ft)
- Athletic Director (300 sq ft)
- Shower/Toilet (75 sq ft)
- Storage (700 sq ft)
- Laundry (300 sq ft)
- Concessions (300 sq ft)
- Storage Rec. Dept. (200 sq ft)
- Staff Shower/Toilet (2 @ 100) (200 sq ft)
- Offices (950 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** DRIVER EDUCATION CLASSROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Classroom space for supplementing classroom and "behind-the-wheel" driver training

**OCCUPANTS:**

? **Staff** 1  
? **Students** 45

**SIZE AND LOCATION:**

? **Size** 975 sq ft  
? **Location** Part of Health and Physical Education complex

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 16' x 4' chalkboard - Projection screen  
- 16' x 4' tackboard  
- Folding partition  
?  
? **By Owner**  
- 45 student stations  
- Teacher desk and chair

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - VCT  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.  
?  
? Divisible into two equal spaces  
? Doors - 30 x 6<sup>8</sup> with vision panel  
? Provide exterior wall with window  
? Telecommunications  
? Electric outlets  
? CATV  
? Clock  
? Ceiling mounted speakers  
? Fire alarm (mini visual signalling device)  
? Call back switch  
? Motion detector

**SPACE NAME:** HEALTH CLASSROOMS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Instructional space for teaching personal hygiene and healthy lifestyle practices

**OCCUPANTS:**

? **Staff** 1 each

? **Students** 30 - 34 each

**SIZE AND LOCATION:**

? **Size** 1400 – 1500 (2 @ 700-750 sq ft ea)

? **Location** Part of Health and Physical Education Complex

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract** (each room)  
- 16 L. F. chalkboard - Folding partition  
- 16 L. F. tackboard  
- Projection screen

? **By Owner** (each room)  
- Teacher desk and chair  
- Student tables and chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Divisible into two equal spaces  
? Doors - 30 x 6<sup>8</sup> with vision panel  
? Provide exterior wall with window  
? Telecommunications  
? Electric outlets  
? CATV  
? Clock  
? Ceiling mounted speakers  
? Call back switch  
? Motion detector  
? Fire alarm (mini visual signalling device)

**SPACE NAME:** GYMNASIUM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Large safe game area for various size groups of students and adults to move about freely in numerous activities. Instruction for the regular physical education program and after school sports programs.

**OCCUPANTS:**

- ? **Staff** 4
- ? **Students** 160 - 200

**SIZE AND LOCATION:**

- ? **Size** 11,500 sq ft
- ? **Location** Centrally located within school with direct access to athletic fields and locker rooms. Provide access from separate lobby area.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Folding partition to divide gym in half
  - Two fold-up vinyl divider curtains
  - Motorized bleachers
  - Basketball backstops, folding type
  - four pair combination standards
  - Floor anchors
- ? **By Owner**
  - Scoreboard
  - Loose and movable P.E. equipment
  - Portable PA system

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Wood with game lines (see Typical High School Layout)
  - Base** - Metal
  - Walls** - CMU painted (epoxy)/Tectum
  - Ceiling** - Exposed acoustical metal deck painted (20' clear)
- ? Doors - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass
- ? Electric outlets
- ? Telecommunications
- ? CATV (4)
- ? Clock (4 - 15" on master with wire guard)
- ? Ceiling speaker for building P.A. system (12 min.)

**SPECIAL CHARACTERISTICS (Continued)**

- ? Ceiling speakers for portable P.A. system (12 min.)
- ? Portable P.A. system wall jacks
- ? Fire alarm station(s) and visual signalling device with wire guards.

**SPACE NAME:** GYMNASIUM STORAGE ROOMS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of P.E. equipment and apparatus

**OCCUPANTS:**

? **Staff** 1 - 2

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 400 sq ft (2 @ 200 sq ft each)

? **Location** Adjacent to gymnasium

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Metal shelving with shelf lip, 84" H.

? **By Owner**  
- Loose and movable P.E. equipment  
-

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - vinyl  
**Walls** - CMU painted  
**Ceiling** - suspended acoustic tile 10' A.F.F.

? Doors - (2) 3<sup>0</sup> x 6<sup>8</sup> (no center mullion - closer on active leaf)

? Electric outlet

? Security door switches

? Area secure against theft and vandalism

**SPACE NAME:** Auxiliary Gymnasium

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Large safe game area for various size groups of students and adults to move about freely in numerous activities. Instruction for the regular physical education program and after school sports programs.

**OCCUPANTS:**

- ? **Staff** 2
- ? **Students** 45

**SIZE AND LOCATION:**

- ? **Size** 2,000-8,000 sq ft
- ? **Location** Centrally located within school with direct access to athletic fields and locker rooms. Provide access from separate lobby area.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Basketball backstops, folding type
  - Floor anchors
- ? **By Owner**
  - Loose and movable P.E. equipment
  - Portable PA system

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Wood and or appropriate material for use
  - Base** -
  - Walls** - CMU
  - Ceiling** - Exposed acoustical metal deck painted (20' clear)
- ? Doors - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass
- ? Electric outlets
- ? Telecommunications
- ? CATV (4)
- ? Clock (4 - 15" on master with wire guard)
- ? Ceiling speaker for building P.A. system (12 min.)

**SPECIAL CHARACTERISTICS (Continued)**

- ? Ceiling speakers for portable P.A. system (12 min.)
- ? Portable P.A. system wall jacks
- ? Fire alarm station(s) and visual signalling device with wire guards.

**SPACE NAME:** GYMNASTICS - DANCE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Specialized activities and adaptive exercises, gymnastics, tumbling and apparatus skills, modern dance, and conditioning skills.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** varies

**SIZE AND LOCATION:**

- ? **Size** 2,000 sq ft
- ? **Location** Adjacent to main gym

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Unbreakable mirror with dance rail
  - Horizontal bar
  - Four adjustable chinning bars
  - Fold-up vinyl curtain
  - Four climbing ropes with hoist
- ? **By Owner**
  - Even and uneven parallel bars, vaulting horse, balance beams, trampoline, mats, weights, etc.

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Wood
  - Base** - Metal
  - Walls** - CMU painted (epoxy) Tectum panels 10' AFF to bottom of panels
  - Ceiling** - Exposed acoustic metal deck, painted/20' clear
- ? Doors - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass
- ? Electric outlets
- ? CATV
- ? Telecommunications
- ? Click (15" on master with wire guard) (2)
- ? Ceiling speakers (2)
- ? Ceiling speakers for portable P.A. system (2)
- ? Portable P.A. wall jacks
- ? Fire alarm pull stations and audio-visual signalling devices with wire guards
- ? Call back switch



**SPACE NAME:** GYMNASTICS STORAGE ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of loose equipment and P.E. supplies

**OCCUPANTS:**

? **Staff** 1

? **Students** 35

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Adjacent to gymnastics/dance with direct connection

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Metal shelving with shelf lip, 84" H

? **By Owner**  
- Loose and movable P.E. equipment

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU painted  
**Ceiling** - Suspended acoustic tile 10' A.F.F.

? Doors - 3<sup>0</sup> x 6<sup>8</sup> (no center mullion, closer on active leaf)

? Electric outlet

? Security door switches

**SPACE NAME:** WEIGHT ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Facility for weight and fitness training

**OCCUPANTS:**

? **Staff** 1

? **Students** varies

**SIZE AND LOCATION:**

? **Size** 1,500 sq ft

? **Location** Adjacent to locker and team rooms

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Unbreakable mirror

? **By Owner**  
- Athletic equipment (universal gyms and weight lifting equipment)  
- Other loose, portable equipment

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Rubber tile  
**Base** - Vinyl  
**Walls** - CMU painted epoxy/Tectum panels 10' A.F.F to bottom of panels  
**Ceiling** - Suspended acoustical ceiling, 12' A.F.F.

? Doors - 3<sup>0</sup> x 6<sup>8</sup> with removable mullion  
? Electric outlets  
? CATV  
? Telecommunications  
? Clock (with wire guard)  
? Ceiling mounted speakers  
? Call back switch  
? Fire alarm (visual signalling devices with wire guards)

**SPACE NAME:** WEIGHT ROOM STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of weight room equipment, supplies and accessories

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Adjacent to weight room with direct connection

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Metal shelving with shelf lip, 84" H

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - suspended acoustical tile, 10'-0" A.F.F.

? Doors - pair 3<sup>0</sup> x 6<sup>8</sup> with no mullion

? Electric outlet

? Security door switches

**SPACE NAME: WRESTLING**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Specialized activities and adaptive exercises, apparatus skills, wrestling and conditioning skills.

**OCCUPANTS:**

- ? **Staff** 2
- ? **Students** 50

**SIZE AND LOCATION:**

- ? **Size** 2,000 sq ft
- ? **Location** Close proximity to locker and team rooms

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Wall padding
- ? **By Owner**
  - Floor mats

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Epoxy paint
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 12' A.F.F.
- ? Door
- ? Electric outlets
- ? CATV
- ? Telecommunication
- ? Clock (with wire guard)
- ? Ceiling mounted speakers
- ? Call back switch
- ? Fire alarm (visual signalling device with wire guards)

**SPACE NAME:** WRESTLING STORAGE (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of wrestling equipment (mats), supplies and accessories

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Adjacent to wrestling room with direct access

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Metal shelving with shelf lip, 84" H

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 10'-0" A.F.F.

? Doors - pair 3<sup>0</sup> x 6<sup>8</sup> with no mullion (closer on active leaf)

? Electric outlet

? Security door switch

**SPACE NAME:** GIRL'S LOCKER

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Private area for changing and securing of clothing and valuables

**OCCUPANTS:**

- ? **Staff**
- ? **Students** 100

**SIZE AND LOCATION:**

- ? **Size** 2,400 sq ft
- ? **Location** Position for direct access from corridor and to exterior. Direct access to shower area

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 720 lockers 12" x 12" x 12" and 120 lockers 12" x 12" x 36" H. (6:1)
  - 300 L.F. bench
  - Mirrors
  - N/A
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Ceramic tile
  - Base** - Ceramic tile
  - Walls** - CMU, painted epoxy
  - Ceiling** - Suspended acoustical tile, 10'-0" A.F.F. (impact resistant)
- ? Wall mounted hair dryers
- ? Electric outlets (GFI)
- ? Hose bibb for washdown
- ? Ceiling mounted speakers
- ? Clock with wire guard
- ? Floor drain(s)
- ? Doors - 3<sup>0</sup> x 6<sup>8</sup>
- ? Arrange lockers for maximum supervision and visual control
- ? Fire alarm (visual signalling device with wire guard)

**SPACE NAME:** GIRLS SHOWER

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Private area for showering and drying

**OCCUPANTS:**

? **Staff**

? **Students** 100

**SIZE AND LOCATION:**

? **Size** 1,200 sq ft

? **Location** Direct proximity to locker/dressing facility

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	Ceramic tile
<b>Ceiling</b>	-	Plaster, 10' A.F.F.

? Provide a minimum of one H.C. accessible shower stall

? Semi-private shower stalls

? Hose bibb for room washdown

? Tempered water with control valve at office

? Enclosed and gasketed ceiling mounted light fixtures

? Floor drain(s)

? Ducted exhaust

**SPACE NAME:** GIRLS TOILET

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Toilet facilities for Girl's Locker/Dressing/Shower complex

**OCCUPANTS:**

? **Staff** N/A

? **Students** 9

**SIZE AND LOCATION:**

? **Size** 250 sq ft

? **Location** Direct connection to Locker/Dressing room

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories  
- Toilet partitions

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU, epoxy panted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F. (impact resistant)

? Electric outlet (GFI)

? Hose bibb beneath lavatory for room washdown

? At least one W.C. stall and one lavatory shall be H.C. accessible

? Floor drain

? Ducted exhaust



**SPACE NAME:** GIRLS STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of supplies

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 250 sq ft

? **Location** Convenient access from Locker/Dressing room

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 9 LF of 36" W x 12" D x 72"H metal shelving

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> (with closer)

? Electric outlet

**SPACE NAME:** GIRLS TOWEL ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Area for storage and distribution of towels

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft

? **Location** Direct connection to Locker/Dressing room

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Metal shelving, 72" high

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Dutch Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlet

**SPACE NAME:** BOY'S LOCKER

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Private area for changing and securing clothing and valuables

**OCCUPANTS:**

- ? **Staff**
- ? **Students** 100

**SIZE AND LOCATION:**

- ? **Size** 2,400 sq ft
- ? **Location** Position for direct access from corridor and to exterior. Direct access to shower area

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 720 lockers 12" x 12" x 12" and 120 lockers 12" x 12" x 36" H
  - 300 LF bench
  - Mirrors
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Ceramic tile
  - Base** - Ceramic tile
  - Walls** - CMU, painted epoxy
  - Ceiling** - Suspended acoustic tile (impact resistant), 10' A.F.F.
- ? Doors - 3<sup>0</sup> x 6<sup>8</sup>
- ? Arrange lockers for maximum supervision and visual control
- ? Clock with wire guard
- ? Ceiling speakers
- ? Fire alarm (visual signalling device)
- ? Wall mounted hair dryers
- ? Hose bibb for room washdown
- ? Floor drain(s)
- ? Electric outlets (GFI)

**SPACE NAME:** BOYS SHOWER

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Private area for showering and drying

**OCCUPANTS:**

? **Staff**

? **Students** 100

**SIZE AND LOCATION:**

? **Size** 1,200 sq ft

? **Location** Direct proximity to Locker/Dressing facility

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	Ceramic tile
<b>Ceiling</b>	-	Plaster 10' A.F.F.

? Provide a minimum of one H.C. accessible shower stall

? Semi-private shower stalls

? Hose bibb for room washdown

? Tempered water with control valve at office

? Ducted exhaust

? Floor drain(s)

? Enclosed and gasketed ceiling mounted light fixtures

**SPACE NAME:** BOYS TOILET

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Toilet facilities for Boys' Locker/Dressing/Shower complex

**OCCUPANTS:**

? **Staff** N/A

? **Students** 9

**SIZE AND LOCATION:**

? **Size** 250 sq ft

? **Location** Direct access to Locker/Dressing Room

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet partitions  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU, epoxy painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F. (impact resistant)

? Electric outlet (G.F.I.)

? Hose bibb beneath lavatory for room washdown

? At least one W.C. stall, one urinal and one lavatory shall be H.C. accessible

? Floor drain

? Ducted exhaust

**SPACE NAME:** BOYS STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of supplies

**OCCUPANTS:**

? **Staff**

? **Students**

**SIZE AND LOCATION:**

? **Size** 250 sq ft

? **Location** Convenient access from Locker/Dressing Room

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 9 L.F. of 36" W x 12" deep x 72" H. metal shelving

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> (with closer)

? Electric outlet

**SPACE NAME:** BOYS TOWEL ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Area for storage and distribution of towels

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft

? **Location** Direct connection to Locker/Dressing Room

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Metal shelving, 72" high

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

? Dutch door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlet

**SPACE NAME:** GIRLS TEAM ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Space for conducting team meetings and coaching sessions

**OCCUPANTS:**

? **Staff** 2

? **Students** 60

**SIZE AND LOCATION:**

? **Size** 600 sq ft each

? **Location** Situate to provide direct access to Locker/Dressing, shower and toilet facilities. Provide access to exterior (close to athletic fields).

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 60 expanded metal lockers 12" W x 15" D x 60" H
- 8' x 4' tackboard
- 4' x 4' tackboard
- Mirror (unbreakable), full length
- Locker benches

? **By Owner**

- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted epoxy
<b>Ceiling</b>	-	Suspended acoustical tile, 10'-0" A.F.F. (impact resistant)

? Doors - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlets

? Ceiling mounted speakers

? Call back switch

? CATV

? Clock (with wire guard)

? Fire alarm (mini visual signalling device with wireguard)



**SPACE NAME:** BOYS TEAM ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Space for conducting team meetings and coaching sessions

**OCCUPANTS:**

? **Staff** 2

? **Students** 60

**SIZE AND LOCATION:**

? **Size** 600 sq ft each

? **Location** Situate to provide direct access to Locker/Dressing, shower and toilet facilities. Provide access to exterior (close to athletic fields).

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 60 expanded metal lockers 12" W x 15" D x 60" H
- 8' x 4' tackboard
- 4' x 4' tackboard
- Mirror (unbreakable), full length
- Locker benches

? **By Owner**

- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted epoxy
<b>Ceiling</b>	-	Suspended acoustical tile, 10'-0" A.F.F. (impact resistant)

? Doors - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlets

? Ceiling mounted speakers

? Call back switch

? CATV

? Clock (with wire guard)

? Fire alarm (mini visual signalling device with wireguard)

**SPACE NAME:** BOYS VARSITY SHOWER/TOILET

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Toilet facility for use by varsity coaches

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 75 sq ft

? **Location** Direct connection to coaches' office. Private

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	CMU, epoxy paint (ceramic tile at shower)
<b>Ceiling</b>	-	Suspended acoustical tile, 8'-0" A.F.F. (plaster or M.R. gypsum board at shower).

? Facility should be capable of adapting for HC. access

? Electric outlet (GFI)

? Ducted exhaust

**SPACE NAME:** GIRLS VARSITY SHOWER/TOILET

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Toilet facility for use by varsity coaches

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 75 sq ft

? **Location** Direct connection to coaches' office. Private

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	CMU, epoxy paint (ceramic tile at shower)
<b>Ceiling</b>	-	Suspended acoustical tile, 8'-0" A.F.F. (plaster or M.R. gypsum board at shower).

? Facility should be capable of adapting for HC. access

? Electric outlet (GFI)

? Ducted exhaust

**SPACE NAME:** ATHLETIC STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? General athletic storage

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 750 sq ft

? **Location** Position for convenient access to Girls Athletic Complex (could be consolidated with Boys Athletic Storage)

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Wiremesh partitions for cubicle storage (keyed separately)  
- Metal shelving

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Sealed concrete
<b>Base</b>	-	None
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Exposed, painted

? Doors - 3<sup>0</sup> x 6<sup>8</sup> (with closer)

? Electric outlets

**SPACE NAME:** UNIFORM STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of girls' school uniforms

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 600 sq ft

? **Location** Position for convenient access to Girls Athletic Complex. Should be adjacent to general athletic storage

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Metal shelving

? **By Owner**  
- Hanger racks

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

? Doors - 3<sup>0</sup> x 6<sup>8</sup> (with closer)

? Electric outlets

**SPACE NAME:** EXTERIOR/STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of exterior athletic equipment

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 400 sq ft

? **Location** Centrally located

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Wood shelving

? **By Owner**  
- Athletic equipment

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** - Sealed concrete  
**Base** - None  
**Walls** - CMU, painted  
**Ceiling** - Exposed

? Door - 3' x 7'(double doors)

? Electric outlets

**SPACE NAME:** SHOWER/TOILET

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Toilet facility for use by varsity coaches

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 75 sq ft

? **Location** Direct connection to coaches' office. Private

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	CMU, epoxy paint (ceramic tile at shower)
<b>Ceiling</b>	-	Suspended acoustical tile, 8'-0" A.F.F. (plaster or M.R. gypsum board at shower).

? Facility should be capable of adapting for H.C. access

? Electric outlet (GFI)

? Ducted exhaust

**SPACE NAME:** ATHLETIC STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? General athletic storage

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 750 sq ft

? **Location** Position for convenient access to Girls Athletic Complex (could be consolidated with Boys Athletic Storage)

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Wiremesh partitions for cubicle storage (keyed separately)  
- Metal shelving

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Sealed concrete
<b>Base</b>	-	None
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Exposed, painted

? Doors - 3<sup>0</sup> x 6<sup>8</sup> (with closer)

? Electric outlets



**SPACE NAME:** UNIFORM STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of boys' school uniforms

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 600 sq ft

? **Location** Position for convenient access to Boys Athletic Complex. Should be adjacent to general athletic storage.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Metal shelving

? **By Owner**  
- Hanger racks

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

? Doors - 3<sup>0</sup> x 6<sup>8</sup> (with closer)

? Electric outlets

**SPACE NAME:** CUSTODIAL CLOSETS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of custodial supplies with mop basin

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 50 at every set of gang toilets (2 @ 25 sq ft)

? **Location** Distributed equally around building. (Provide one janitor closet in Main Administrative area, each locker complex, kitchen and cafeteria).

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Mop basin  
- Mop rack with shelf

? **By Owner**  
- Miscellaneous cleaning equipment and supplies

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU, painted (epoxy) with ceramic tile wainscot around mop basin  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F. (impact resistant)

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric switch

? Switches for control of corridor, gang toilet and stair well lighting

**SPACE NAME:** ATHLETIC DIRECTOR

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Office for planning, scheduling and coordinating athletic activities and events

**OCCUPANTS:**

? **Staff** 3

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 300 sq ft

? **Location** Near main gymnasium with easy, visible access to gymnasium lobby.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' chalkboard  
- 4' x 4' tackboard

? **By Owner**  
- 3 desks  
- Chairs  
- 2 side chairs  
- Credenza  
- File cabinets  
- Table

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel

? Ceiling mounted speaker

? Call back switch

? CATV

? Telecommunications

? Electrical outlets (double duplex at desk locations)

**SPACE NAME:** SHOWER/TOILET

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Toilet facility for use by football coaches

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 75 sq ft

? **Location** Direct connection to coach's office. Private

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	CMU, epoxy paint (ceramic tile at shower)
<b>Ceiling</b>	-	Suspended acoustical tile, 8'-0" A.F.F. (plaster or M.R. gypsum board at shower)

? Capable of adapting for H.C. access

? Electric outlet (G.F.I.)

? Ducted exhaust

**SPACE NAME:** STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Secure storage of supplies, materials and equipment

**OCCUPANTS:**

? **Staff** 1

? **Students** 2 - 3

**SIZE AND LOCATION:**

? **Size** 700 sq ft

? **Location** Physical Education Department

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Adjustable metal shelving

? **By Owner**  
- Equipment and supplies

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer

? Electric outlets

**SPACE NAME: LAUNDRY**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Washing and drying towels. Central towel storage.

**OCCUPANTS:**

? **Staff** 2

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 300 sq ft

? **Location** Adjacent to locker rooms

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Washer (concrete base)  
- Dryer (concrete base)  
- Laundry sink  
- Adjustable metal shelving

? **By Owner**  
- Miscellaneous supplies

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted (epoxy)  
**Ceiling** - Suspended acoustic tile 10' A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric outlets for washer and dryer and general use

? Ceiling speakers

**SPACE NAME: CONCESSIONS**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Sale of quick food items during athletic events.

**OCCUPANTS:**

? **Staff** 2

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 300 sq ft

? **Location** Directly off Gymnasium lobby with easy access for spectators. Design for quick recognition and visibility.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 20 L. F. of service counter  
- Sink with soap and towel accessories  
- Storage shelving

? **By Owner**  
- Concessions equipment

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU, painted epoxy  
**Ceiling** - Suspended acoustical tile, 9'-9" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>  
? Pass-through with rolling shutter and counter  
? Electric outlets for concessions equipment  
? Ducted exhaust  
? Floor drain

**SPACE NAME:** STORAGE RECREATION DEPARTMENT

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Separate equipment storage for County Recreation Department

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Convenient access to gymnasium and athletic fields

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Metal shelving with shelf lip, 84" H

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Exposed, painted

? Doors - pair 3<sup>0</sup> x 6<sup>8</sup> with no mullion (closer on active leaf)

? Electric outlet

? Security door switches



**SPACE NAME:** STAFF TOILET/SHOWER

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Toilet facility for use by football coaches

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 200 sq ft (2 @ 100 sq ft ea)

? **Location** Direct connection to coach's office. Private

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	CMU, epoxy paint (ceramic tile at shower)
<b>Ceiling</b>	-	Suspended acoustical tile, 8'-0" A.F.F. (plaster or M.R. gypsum board at shower)

? Capable of adapting for H.C. access

? Electric outlet (G.F.I.)

? Ducted exhaust

**SPACE NAME:** OFFICES (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Office space used by teachers for lesson preparation and consultation

**OCCUPANTS:**

? **Staff** 3

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 950 sq ft

? **Location** Adjacent to physical education department

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard

? **By Owner**  
- Teachers desks and chairs  
- File cabinets  
- Bookshelving

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel

? Telecommunications

? Electric outlets

? CATV

? Clock

? Provide view window to Food Lab/Demo classroom

? Ceiling mounted speakers

**INDEX**

INDUSTRIAL TECHNOLOGY

- Tech Lab (Modular R&D) (1300 sq ft)
- Storage Room (250 sq ft)
- Office/Workroom (150 sq ft)
- Tech Lab (Modular D) (840 sq ft)
- Project Storage (70 sq ft)
- Finishing (140 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** TECHNOLOGY LAB (Modular R&D)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Instructional area for career exploration and orientation through activities such as role playing, decision making, and problem solving. Incorporates use of technical language tools, computers, materials, processes and integration of academics.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 25 - 30

**SIZE AND LOCATION:**

- ? **Size** 1,300 sq ft
- ? **Location** Technology department within the applied arts area. Provide direct access to Modeling Lab.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - See typical tech lab layout and equipment list
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet/VCT at sink
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Sink
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision glass
- ? Telecommunications
- ? Electric outlets for general use and all equipment
- ? CATV
- ? Clock (15")
- ? Ceiling speaker(3 min.)
- ? Call back switch
- ? Motion detector (lighting control and security)
- ? Security door switch
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** STORAGE ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Secure storage of supplies, materials and equipment

**OCCUPANTS:**

? **Staff** 1

? **Students** 2 - 3

**SIZE AND LOCATION:**

? **Size** 250 sq ft

? **Location** Direct access to tech lab

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Adjustable metal shelving

? **By Owner**  
- Equipment and supplies

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer

? Electric outlets

**SPACE NAME:** OFFICE/WORKROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Office space for lesson planning

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 150 sq ft

? **Location** Direct access to Tech Lab

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard

? **By Owner**  
- Desk and chair  
- File cabinet  
- Book shelves

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>  
? Provide view window for supervision of Tech Lab  
? Telecommunications  
? Electric outlets (double duplex at desk location)  
? CATV  
? Clock  
? Ceiling mounted speakers  
? Fire alarm (mini visual signalling device)

**SPACE NAME:** TECH LAB (Modular D)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Modeling and construction of solutions to design problems. Support instruction occurring in adjacent labs through "hands on" applications using appropriate materials and machine processes.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 25 - 30

**SIZE AND LOCATION:**

- ? **Size** 840 sq ft
- ? **Location** Between Design/Technology Lab and CADD/Drafting Lab with direct access to both

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Dust collection system
  - Compressed air
- ? **By Owner**
  - Tables
  - Chairs

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with 8" x 30" vision glass
- ? Telecommunications
- ? Electric outlets
- ? CATV
- ? Ceiling mounted speakers
- ? Call back switch
- ? Fire alarm (mini visual signalling device)
- ? View window for visual contact with Technology Lab and CADD/Drafting Lab

**SPACE NAME:** PROJECT STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Secure storage of supplies, materials and equipment. Storage of student projects.

**OCCUPANTS:**

? **Staff** 1

? **Students** 1 - 2

**SIZE AND LOCATION:**

? **Size** 70 sq ft

? **Location** Adjacent to Electronics Lab with direct access

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Adjustable metal shelving

? **By Owner**  
- Tool cabinets

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer

? Electric outlets

? Security door switch



**SPACE NAME: FINISHING**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Area for students to finish projects.

**OCCUPANTS:**

? **Staff** 1

? **Students** 1 - 2

**SIZE AND LOCATION:**

? **Size** 140 sq ft

? **Location** Adjacent to Electronics Lab with direct access

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Adjustable metal shelving

? **By Owner**  
- Tool cabinets

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer

? Electric outlets

? Security door switch

**INDEX**

WORK AND FAMILY STUDIES

- Food Management Lab/Demo (1500 sq ft)
- Storage (200)
- Interior Design & CADD Shared with Tech Ed (1000 sq ft)
- Family Management (700-750 sq ft)
- Child Development Lab (500 sq ft)
- Office/Workroom (200 sq ft)
- Toilet (65 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** FOOD MANAGEMENT LAB/DEMO CLASSROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Demonstration, preparation, and service of foods and meals to gain knowledge and develop skills in the area of foods and nutrition.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 30

**SIZE AND LOCATION:**

- ? **Size** 1,500 sq ft
- ? **Location** Work and Family studies department within the applied arts area

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  -
- ? **By Owner**
  - Six round tables and six rectangular tables
  - 30 chairs

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with" vision panel
- ? Windows to exterior
- ? Telecommunications
- ? Electric outlets for general use and all equipment
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of food supplies and classroom material supplies

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Adjacent to food lab/demo classroom with direct access

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 30 L.F. of adjustable metal shelving units (24" deep x 72" high)  
- Double door freezer

? **By Owner**  
- Supplies

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer

? Electric outlets

**SPACE NAME:** INTERIOR DESIGN & CADD

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? To gain knowledge and develop skills in the area of clothing

**OCCUPANTS:**

? **Staff** 1

? **Students** 30

**SIZE AND LOCATION:**

? **Size** 1000 sq ft

? **Location** Work and Family studies department within the applied arts area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

-

? **By Owner**

- Six round tables and six rectangular tables

- 30 chairs

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-6" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with" vision panel

? Windows to exterior

? Telecommunications

? Electric outlets for general use and all equipment

? CATV

? Clock

? Ceiling mounted speakers

? Call back switch

? Fire alarm (mini visual signalling device)

**SPACE NAME:** FAMILY MANAGEMENT

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Multiuse instructional space for teaching life management skills. Room shall accommodate four student unit computer workstations and a teacher presentation station.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 30

**SIZE AND LOCATION:**

- ? **Size** 700-750 sq ft
- ? **Location** Adjacent to Food Lab/Demo classroom. Provide access to storage.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - See typical layout and equipment list
- ? **By Owner**
  - Six rectangular tables
  - 30 chairs
  - computer hardware
  - Miscellaneous furniture

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Telecommunications
- ? General purpose electric outlets, plus additional outlets at one wall for computers
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** CHILD DEVELOPMENT LAB

**USE OF SPACE - PURPOSE/ACTIVITIES:**

?      Preschool students get early childhood education.

**OCCUPANTS:**

?      **Staff**            1

?      **Students**        20 – 24 students, 10 –12 preschoolers

**SIZE AND LOCATION:**

?      **Size**             500 sq ft

?      **Location**        Part of center complex but near other classrooms.    Locate near toilet facilities.

**FURNISHINGS AND EQUIPMENT:**

?      **In-Contract**  
-        Ceiling hook for sling, supported by floor/roof structure

?      **By Owner**  
-

**SPECIAL CHARACTERISTICS:**

?      **Finishes**        **Floor**        -        VCT  
                          **Base**         -        Vinyl  
                          **Walls**       -        CMU, painted  
                          **Ceiling**      -        Suspended acoustical tile, 9'-6" A.F.F.

?      Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel  
?      Telecommunications  
?      General purpose electric outlets, plus additional outlets at one wall for computers  
?      CATV  
?      Clock  
?      Ceiling mounted speakers  
?      Call back switch  
?      Motion detector  
?      Fire alarm (mini visual signalling device)

**SPACE NAME:** OFFICE/WORKROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Office space used by teachers for lesson preparation and consultation

**OCCUPANTS:**

? **Staff** 3

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Adjacent to Food Lab/Demo classroom and Family Management Lab

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard

? **By Owner**  
- Teachers desks and chairs  
- File cabinets  
- Bookshelving

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel

? Telecommunications

? Electric outlets

? CATV

? Clock

? Provide view window to Food Lab/Demo classroom

? Ceiling mounted speakers



**SPACE NAME: TOILET**

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Student use. Handicap accessible.

**OCCUPANTS:**

? **Staff** 1

? **Students**

**SIZE AND LOCATION:**

? **Size** 65 sq ft each

? **Location** Out of view and private.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- Soap dispenser (contractor installed)

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	CMU, epoxy painted
<b>Ceiling</b>	-	Suspended acoustical tile (impact resistant), 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock

? Ceiling mounted speakers

? Fire alarm (mini visual signalling device)

**INDEX**

CUSTODIAL SUPPORT

- Office (100 sq ft)
- Male Custodial Lockers (300 sq ft)
- Female Custodial Lockers (300 sq ft)
- Toilet (2) (65 sq ft)
- Custodial Lounge (500)
- Supply Closet/Storage Equip. (min 1 per floor) (500 sq ft)
- Custodial Closets (at every set of gang toilets) (50 sq ft)
- Building Engineers Office (200 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** CUSTODIANS OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Office for supervising custodian

**OCCUPANTS:**

? **Staff** 1 - 3

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft

? **Location** Near main mechanical/services areas. Provide close proximity to custodial staff area for supervision.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' X 4' tackboard

? **By Owner**  
- Desk and chair  
- File cabinet  
- Bookcase

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>  
? Telecommunications  
? Electric outlets  
? CATV  
? Clock  
? Ceiling mounted speakers  
? Call back switch

**SPACE NAME:** MALE CUSTODIAL LOCKERS

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Private area for changing and securing of clothing and valuables

**OCCUPANTS:**

- ? **Staff**
- ? **Students**

**SIZE AND LOCATION:**

- ? **Size** 300 sq ft
- ? **Location** Position for direct access from corridor and to exterior. Direct access to shower area

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 720 lockers 12" x 12" x 12" and 120 lockers 12" x 12" x 36" H. (6:1)
  - 300 L.F. bench
  - Mirrors
  - N/A
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Ceramic tile
  - Base** - Ceramic tile
  - Walls** - CMU, painted epoxy
  - Ceiling** - Suspended acoustical tile, 10'-0" A.F.F. (impact resistant)
- ? Wall mounted hair dryers
- ? Electric outlets (GFI)
- ? Hose bibb for washdown
- ? Ceiling mounted speakers
- ? Clock with wire guard
- ? Floor drain(s)
- ? Doors - 3<sup>0</sup> x 6<sup>8</sup>
- ? Arrange lockers for maximum supervision and visual control
- ? Fire alarm (visual signalling device with wire guard)

**SPACE NAME:** FEMALE CUSTODIAL LOCKER

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Private area for changing and securing of clothing and valuables

**OCCUPANTS:**

- ? **Staff**
- ? **Students**

**SIZE AND LOCATION:**

- ? **Size** 300 sq ft
- ? **Location** Position for direct access from corridor and to exterior. Direct access to shower area

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 720 lockers 12" x 12" x 12" and 120 lockers 12" x 12" x 36" H. (6:1)
  - 300 L.F. bench
  - Mirrors
  - N/A
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Ceramic tile
  - Base** - Ceramic tile
  - Walls** - CMU, painted epoxy
  - Ceiling** - Suspended acoustical tile, 10'-0" A.F.F. (impact resistant)
- ? Wall mounted hair dryers
- ? Electric outlets (GFI)
- ? Hose bibb for washdown
- ? Ceiling mounted speakers
- ? Clock with wire guard
- ? Floor drain(s)
- ? Doors - 3<sup>0</sup> x 6<sup>8</sup>
- ? Arrange lockers for maximum supervision and visual control
- ? Fire alarm (visual signalling device with wire guard)

**SPACE NAME:** TOILETS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Individual adult toilet facilities. One toilet designated for each gender. Handicap accessible.

**OCCUPANTS:**

? **Staff** 1  
? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 65 sq ft  
? **Location** Out of view and private.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories  
? **By Owner**  
- Soap dispenser (contractor installed)

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU, epoxy painted  
**Ceiling** - Suspended acoustical tile (impact resistant), 9'-0" A.F.F.  
? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock  
? Ceiling mounted speakers  
? Fire alarm (mini visual signalling device)

**SPACE NAME:** CUSTODIAL LOUNGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Lounge, dressing and toilet area for custodial staff

**OCCUPANTS:**

? **Staff**

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 500 sq ft

? **Location** Near main mechanical/service areas and custodian's office

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

- 4' x 4' tackboard
- Lockers
- Locker bench
- Toilet accessories

? **By Owner**

- Tables
- Chairs

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
- |                |   |   |
|----------------|---|---|
| <b>Floor</b>   | - | <u>Lounge/Dressing</u><br>VCT           |
| <b>Base</b>    | - | Vinyl                                   |
| <b>Walls</b>   | - | CMU, painted                            |
| <b>Ceiling</b> | - | Suspended acoustical tile, 9'-0" A.F.F. |
- 
- |                |   |  |
|----------------|---|--|
|                |   | <u>Toilet</u>  |
| <b>Floor</b>   | - | Ceramic tile   |
| <b>Base</b>    | - | Ceramic tile   |
| <b>Walls</b>   | - | CMU, painted epoxy   |
| <b>Ceiling</b> | - | Suspended acoustical tile, 8'-0" A.F.F. (impact resistant) |
- ? Provide unisex toilet, handicap accessible  
? Door - 3<sup>0</sup> x 6<sup>8</sup>  
? Electric outlets (GFI at toilet)  
? Clock  
? Ceiling mounted speakers  
? Call back switch

**SPACE NAME:** SUPPLY CLOSET/STORAGE EQUIPMENT(MIN, 1 PER RM)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Secure storage of custodial supplies

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 500 sq ft

? **Location** Adjacent to custodians office

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Adjustable metal shelving

? **By Owner**  
- Miscellaneous supplies

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer  
? Electric outlets  
? Ceiling mounted speakers  
? Security switch



**SPACE NAME:** CUSTODIAL CLOSETS

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Storage of custodial supplies with mop basin

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 50 at every set of gang toilets

? **Location** Distributed equally around building. (Provide one janitor closet in Main Administrative area, each locker complex, kitchen and cafeteria).

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Mop basin  
- Mop rack with shelf

? **By Owner**  
- Miscellaneous cleaning equipment and supplies

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU, painted (epoxy) with ceramic tile wainscot around mop basin  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F. (impact resistant)

? Door - 3<sup>0</sup> x 6<sup>8</sup>

? Electric switch

? Switches for control of corridor, gang toilet and stair well lighting

**SPACE NAME:** BUILDING ENGINEERS OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Office for supervising custodian

**OCCUPANTS:**

? **Staff** 1 - 3

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Near main mechanical/services areas. Provide close proximity to custodial staff area for supervision.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' X 4' tackboard

? **By Owner**  
- Desk and chair  
- File cabinet  
- Bookcase

**SPECIAL CHARACTERISTICS:**

? **Finishes** **Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, Fiberboard painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>  
? Telecommunications  
? Electric outlets  
? CATV  
? Clock  
? Ceiling mounted speakers  
? Call back switch

**INDEX**

GENERAL BUILDING SUPPORT

- Central Receiving and Storage (1150 sq ft)
- Building Engineers Office (200 sq ft)
- Outdoor Storage (1200 sq ft)
- Toilets Men (6) (750 sq ft)
- Toilets Women (6) (750 sq ft)
- Toilets Boys Gang (8) (2400 sq ft)
- Toilets Girls Gang (8)(2400 sq ft)
- Mechanical (10000 sq ft)
- Electrical (2500 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** CENTRAL RECEIVING AND STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Main receiving area for custodial supplies and other bulk items. (Deliveries of food supplies shall be handled at kitchen receiving). Secure storage for bulk items.

**OCCUPANTS:**

- ? **Staff**
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 1,150 sq ft
- ? **Location** Direct exterior access to Loading Dock

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Overhead service door
  - Wire mesh partitions
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Sealed concrete
  - Base** - None
  - Walls** - CMU, painted
  - Ceiling** - Exposed structure, painted
- ? Interior doors - pair 3<sup>4</sup> x 6<sup>8</sup> to corridor (keyed removable mullion)
- ? Electric outlets
- ? Ceiling mounted speakers
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** BUILDING ENGINEER'S OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Office and work space for building engineer and staff

**OCCUPANTS:**

? **Staff** 4

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 200 sq ft

? **Location** Near central mechanical and central receiving. Provide exterior access.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' x 4' tackboard

? **By Owner**  
- Desks and chairs  
- File cabinets

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> and 3<sup>0</sup> x 7<sup>0</sup> (exterior)  
? Telecommunications  
? Electric outlets  
? CATV  
? Clock  
? Ceiling mounted speakers  
? Call back switch  
? Fire alarm (mini visual signalling device)

**SPACE NAME:** OUTDOOR STORAGE ROOMS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Secure storage of mowers, tractor, and other equipment used for exterior maintenance and grounds care

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 1,200 sq ft aggregate
- ? **Location** Adjacent to exterior services area

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Adjustable metal shelving
- ? **By Owner**
  - Tractor, mowers, snow blower, etc.

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Sealed concrete
  - Base** - None
  - Walls** - CMU, painted
  - Ceiling** - Exposed structure, painted
- ? Door - pair 3<sup>0</sup> x 7<sup>0</sup> (no center mullion)
- ? room shall be one hour fire rated enclosure
- ? Electric outlet
- ? Ceiling mounted speakers
- ? Security door switch
- ? Fire alarm (mini visual signalling device) and pull station

**SPACE NAME:** TOILETS MEN (6)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Individual adult toilet facilities. Toilet designated for male gender. Handicap accessible.

**OCCUPANTS:**

? **Staff** 1  
? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 750 sq ft  
? **Location** Out of view and private.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories  
? **By Owner**  
- Soap dispenser (contractor installed)

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU, epoxy painted  
**Ceiling** - Suspended acoustical tile (impact resistant), 9'-0" A.F.F.  
? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock  
? Ceiling mounted speakers  
? Fire alarm (mini visual signalling device)

**SPACE NAME:** TOILETS WOMEN (6)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Individual adult toilet facilities. Toilets designated for female gender. Handicap accessible.

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 750 sq ft

? **Location** Out of view and private.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- Soap dispenser (contractor installed)

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	CMU, epoxy painted
<b>Ceiling</b>	-	Suspended acoustical tile (impact resistant), 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock

? Ceiling mounted speakers

? Fire alarm (mini visual signalling device)



**SPACE NAME:** TOILETS BOYS GANG (8)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Individual toilets facilities. Toilets designated for male gender. Handicap accessible.

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 2400 sq ft

? **Location** Out of view and private.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- Soap dispenser (contractor installed)

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	CMU, epoxy painted
<b>Ceiling</b>	-	Suspended acoustical tile (impact resistant), 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock

? Ceiling mounted speakers

? Fire alarm (mini visual signalling device)

**SPACE NAME:** TOILETS GIRLS GANG (8)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Individual toilet facilities. Toilets designated for female gender. Handicap accessible.

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 2400 sq ft

? **Location** Out of view and private.

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Toilet accessories

? **By Owner**  
- Soap dispenser (contractor installed)

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Ceramic tile  
**Base** - Ceramic tile  
**Walls** - CMU, epoxy painted  
**Ceiling** - Suspended acoustical tile (impact resistant), 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock

? Ceiling mounted speakers

? Fire alarm (mini visual signalling device)

**SPACE NAME:** MECHANICAL

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Location of mechanical equipment.

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 10,000 sq ft each

? **Location**

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

-

? **By Owner**

-

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	CMU, epoxy painted
<b>Ceiling</b>	-	Suspended acoustical tile (impact resistant), 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>

**SPACE NAME:** ELECTRICAL

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? .

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 2500 sq ft each

? **Location**

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**

-

? **By Owner**

-

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Ceramic tile
<b>Base</b>	-	Ceramic tile
<b>Walls</b>	-	CMU, Fiberboard epoxy painted
<b>Ceiling</b>	-	Suspended acoustical tile (impact resistant), 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with privacy lock

**INDEX**

- Marketing Classroom (700-750 sq ft)
- Display (50 sq ft)
- Office (150 sq ft)
- Workroom (150 sq ft)
- Storage (150 sq ft)

SUBTOTAL:

TOTAL:

MARKETING CLASSROOMS (1)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Instructional space for teaching Marketing as a vocational skill

**OCCUPANTS:**

- ? **Staff** 1 (per classroom)
- ? **Students** 24 (per classroom)

**SIZE AND LOCATION:**

- ? **Size** 700-750 sq ft each
- ? **Location** Located near the Business Department

**FURNISHINGS AND EQUIPMENT (EACH ROOM)**

- ? **In-Contract**
  - 4' x 12' and 4' x 4' markerboard
  - 4' x 12' tackboard
  - TV/VCR yoke support (at front of room)
  - Map rack blocking
  - Pencil sharpener block
- ? **By Owner**
  - Teacher desk and chair
  - 30 student desks and chairs
  - Wardrobe cabinet

**SPECIAL CHARACTERISTICS (EACH ROOM):**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? Provide exterior wall with windows (approximately 8' x 5')
- ? Telecommunications
- ? General purpose electric outlets, plus outlets for computers in rear of room (5)
- ? CATV
- ? Clock
- ? Ceiling mounted speakers
- ? Call back switch
- ? Motion detector
- ? Fire alarm (mini visual signalling device)

**SPACE NAME:** DISPLAY

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Small niche with display case. Display of student projects and informational exhibits

**OCCUPANTS:**

? **Staff** N/A

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 50 sq ft

? **Location** Next to Marketing classrooms along circulation corridor. Provide high visual recognition

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Display case with light

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	VCT
<b>Base</b>	-	Vinyl
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile

**SPACE NAME:** OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Work area for Marketing instructors. Space for consultation with individual students.

**OCCUPANTS:**

- ? **Staff** 2
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 150 sq ft
- ? **Location** Between Marketing classrooms, located for visual control

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 4' x 4' tackboard
- ? **By Owner**
  - Teacher desks and chairs
  - Side chairs
  - File cabinets

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Carpet
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel
- ? View windows for visual supervision
- ? Telecommunications
- ? Electric outlets
- ? CATV
- ? Clock
- ? Ceiling mounted speakers



**SPACE NAME:** WORKROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Instructor work area used for course preparation

**OCCUPANTS:**

? **Staff** 2

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 150 sq ft

? **Location** Near Marketing classrooms

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- 4' X 4' chalkboard  
- 4' x 4' tackboard  
- 6 L.F. of wall and base cabinet with sink

? **By Owner**  
- Work table and chairs  
- Bookshelving

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Carpet (VCT at sink)  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup>  
? Telecommunications  
? Electric outlets  
? CATV  
? Clock  
? Ceiling mounted speakers  
? Fire alarm (mini visual signalling device)

**SPACE NAME:** STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Secure space for storage of instructional materials and other supplies

**OCCUPANTS:**

- ? **Staff** 2
- ? **Students** N/A

**SIZE AND LOCATION:**

- ? **Size** 150 sq ft
- ? **Location** Position for easy access from Marketing classrooms and workroom

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - 9 L.F. of adjustable metal shelving (72" H x 12" D)
  - 9 L.F. of adjustable metal shelving (72" H x 24" D)
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer
- ? Electric outlets
- ? Door security switch

**SPACE NAME: INDEX**

AUTOMOTIVE SHOP

- Classroom (2000 sq ft)
- Tool Storage (100 sq ft)
- General Storage (100 sq ft)
- Mens Dressing Room (200 sq ft)
- Womens Dressing Room (80 sq ft)
- Toilets (2) (160 sq ft)
- Office (100 sq ft)

SUBTOTAL:

TOTAL:

**SPACE NAME:** AUTOMOTIVE SHOP CLASSROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Area for basic orientation and training leading to a potential career in automotive repair and technology emphasizing "hands-on" experience with tools, diagnostic equipment and automotive components.

**OCCUPANTS:**

- ? **Staff** 1
- ? **Students** 20

**SIZE AND LOCATION:**

- ? **Size** 2,000 sq ft
- ? **Location** Within the Trade and Industry department. Ground floor location with vehicle access from parking area.

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Vehicle lifts (4)
  - Compressed air system
  - Exhaust system
- ? **By Owner**
  - Loose, portable equipment
  - Automotive tools

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Sealed concrete (with hardener)
  - Base** - None
  - Walls** - CMU, epoxy painted
  - Ceiling** - Exposed, painted structure (acoustideck)
- ? Exterior Door - 3<sup>0</sup> x 7<sup>8</sup> with vision glass
- ? Service Doors: 8<sup>0</sup> x 8<sup>0</sup> insulated sectional overhead door at each bay (5 total)
- ? Electric outlets located as required for equipment array
- ? Provide fenced paved area for secure vehicle storage adjacent to service bays
- ? Door security switches

**SPACE NAME:** TOOL STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Secure storage of automotive tools and supplies

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft

? **Location** Direct access from Automotive Shop

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Shelving  
- Wall tool panel

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - Sealed concrete  
**Base** - None  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.

? Dutch door - 3<sup>0</sup> x 6<sup>8</sup>  
? Electric outlets

**SPACE NAME:** GENERAL STORAGE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Secure storage of automotive parts and supplies

**OCCUPANTS:**

? **Staff** 1

? **Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft

? **Location** Direct access to Automotive Shop

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
- Adjustable metal shelving

? **By Owner**  
- N/A

**SPECIAL CHARACTERISTICS:**

? **Finishes**

<b>Floor</b>	-	Sealed concrete
<b>Base</b>	-	None
<b>Walls</b>	-	CMU, painted
<b>Ceiling</b>	-	Suspended acoustical tile, 9'-0" A.F.F.

? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer

? Electric outlet

?

**SPACE NAME:** MENS DRESSING ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? One space for each gender for changing and securing of clothing and valuables. Private. Handicap accessible.

**OCCUPANTS:**

- ? **Staff**
- ? **Students**

**SIZE AND LOCATION:**

- ? **Size** 200 sq ft
- ? **Location** Accessible to Automotive Shop

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Mirror
  - Lockers
  - Bench
  - Trough sink
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted epoxy
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Easily supervised from shop office
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer
- ? Electric outlets
- ? Clock with wire guard
- ? Fire alarm (mini visual signalling device)
- ? Ceiling mounted speaker

**SPACE NAME:** WOMENS DRESSING ROOM

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? One space for each gender for changing and securing of clothing and valuables. Private. Handicap accessible.

**OCCUPANTS:**

- ? **Staff**
- ? **Students**

**SIZE AND LOCATION:**

- ? **Size** 80 sq ft
- ? **Location** Accessible to Automotive Shop

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Mirror
  - Lockers
  - Bench
  - Trough sink
- ? **By Owner**
  - N/A

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - VCT
  - Base** - Vinyl
  - Walls** - CMU, painted epoxy
  - Ceiling** - Suspended acoustical tile, 9'-0" A.F.F.
- ? Easily supervised from shop office
- ? Door - 3<sup>0</sup> x 6<sup>8</sup> with closer
- ? Electric outlets
- ? Clock with wire guard
- ? Fire alarm (mini visual signalling device)
- ? Ceiling mounted speaker



**SPACE NAME:** TOILETS (2)

**USE OF SPACE - PURPOSE/ACTIVITIES:**

- ? Toilet facilities for Dressing Rooms. Provide one space for each gender. Out of view and private. Handicap accessible.

**OCCUPANTS:**

- ? **Staff** N/A
- ? **Students**

**SIZE AND LOCATION:**

- ? **Size** 160 sq ft aggregate
- ? **Location** Direct connection to related dressing rooms

**FURNISHINGS AND EQUIPMENT:**

- ? **In-Contract**
  - Toilet accessories
  - Toilet partitions
- ? **By Owner**
  - Soap dispensers (contractor installed)

**SPECIAL CHARACTERISTICS:**

- ? **Finishes**
  - Floor** - Ceramic tile
  - Base** - Ceramic tile
  - Walls** - CMU, painted epoxy
  - Ceiling** - Suspended acoustical tile, 8'-0" A.F.F.
- ? Door - 3<sup>0</sup> x 6<sup>8</sup>
- ? Electric outlets (GFI)
- ? Ducted exhaust

**SPACE NAME:** OFFICE

**USE OF SPACE - PURPOSE/ACTIVITIES:**

? Office/work space for automotive technology instructor

**OCCUPANTS:**

? **Staff** 1  
**Students** N/A

**SIZE AND LOCATION:**

? **Size** 100 sq ft  
? **Location** Adjacent to Automotive Shop for supervision of shop area

**FURNISHINGS AND EQUIPMENT:**

? **In-Contract**  
-  
-  
?  
? **By Owner**  
- Desk and chair  
- File cabinets

**SPECIAL CHARACTERISTICS:**

? **Finishes**  
**Floor** - VCT  
**Base** - Vinyl  
**Walls** - CMU, painted  
**Ceiling** - Suspended acoustical tile, 9'-6" A.F.F.  
?  
? Door - 3<sup>0</sup> x 6<sup>8</sup> with vision panel  
? Telecommunications  
? Electric outlets (general purpose plus accommodation for 10 computers)  
? CATV  
? Clock  
? Ceiling mounted speakers  
? Fire alarm (mini visual signalling device)  
? Vision glass for supervision of auto shop