



Arlington Public Schools

Procurement Office
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681
www.apsva.us

May 18, 2023

Via Email

Coughlan Companies, LLC.
Db: Capstone
Attn: Doug Smith
1710 Roe Crest Drive
North Mankato, MN 56003
bids@capstonepub.com

Subject: Library Materials and Supplies – Contract No. 56FY18-5 Amendment No. 1

Dear Mr. Smith:

On June 30, 2023, the above cited Contract between your firm and Arlington Public Schools will expire. Attached is Amendment No. 1 to renew the Contract for five (5) years at the existing prices or discounts. The renewal shall be effective from July 1, 2023, and shall remain valid through June 30, 2028. All other terms and conditions shall remain unchanged.

Sincerely,

Danielle Godfrey
Assistant Director of Procurement



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Amendment No. 1

Subject: Contract 56FY18-5, Library Materials and Supplies

Contractor:

Coughlan Companies, LLC.
Db: Capstone
1710 Roe Crest Drive
North Mankato, MN 56003

Contract:

56FY18-5

On June 30, 2023, the above cited Contract between your firm and Arlington Public Schools will expire. Amendment No. 1 renews the Contract for five (5) years at the existing prices or discounts. The renewal shall be effective from July 1, 2023, and shall remain valid through June 30, 2028. All other terms and conditions shall remain unchanged.

Arlington Public Schools

Authorized

Signature:

David J. Webb

David J. Webb, C.P.M.

Printed Name
and Title:

Procurement Director /
Procurement Agent

Date:

May 18, 2023

Contract 56FY18-5
Amendment No. 1