



## Arlington Public Schools

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Procurement Office  
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681  
[www.apsva.us](http://www.apsva.us)

May 11, 2023

**Via Email**

HIS Sign, LLC  
Attn: Matt Peev  
44050 Ashburn Shopping Plz.  
Suite 195-639  
Ashburn, VA 20147  
[matt@hissign.com](mailto:matt@hissign.com)

Subject: American Sign Language Interpreter Services and Cued Speech Transliterators Services  
38FY19-7 – Contract Amendment No. 4

Dear Mr. Peev:

On May 31, 2023, the above cited Contract between your firm and Arlington Public Schools will expire. Attached is Amendment No. 4 to renew the Contract for one (1) year at existing prices or discounts. The renewal period shall be effective from June 1, 2023 through May 31, 2024. This Amendment constitutes the fourth of four (4) optional renewals with no renewal options remaining. All other terms and conditions shall remain unchanged.

Sincerely,

*Danielle Godfrey*

Danielle Godfrey  
Assistant Director of Procurement



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### Amendment No. 4

**Subject:** American Sign Language Interpreter Services and Cued Speech Transliterators Services  
38FY19-7 – Contract Amendment No. 4

**Contractor:**  
HIS Sign, LLC  
44050 Ashburn Shopping Plz.  
Suite 195-639  
Ashburn, VA 20147

**Contract:**  
38FY19-7

In accordance with Contract No. 38FY19-7, Arlington Public Schools hereby renews the subject Contract for one (1) year at existing prices or discounts. The renewal shall be effective from June 1, 2023, and shall remain valid through May 31, 2024. This Amendment constitutes the fourth of four (4) optional renewals with no renewal options remaining. All other terms and conditions shall remain unchanged.

### Arlington Public Schools

Authorized  
Signature: *David J. Webb*  
Printed Name  
and Title: David J. Webb, C.P.M.  
Procurement Director /  
Procurement Agent  
Date: May 13, 2023