



Information Item No.3

Date of Information Item No.3: April 13, 2023

Arlington Public Schools
Procurement Office

Request for Proposal 111FY23

Request for Proposal Title: Review of Specific Staffing Allocations
(also known as Planning Factors)

Request for Proposal Number: 111FY23

Request for Proposal Issue Date: March 23, 2023

Pre-Proposal Conference: March 30, 2023

Proposal Due Date and Time: April 17, 2023, No Later Than 11:59 P.M.
(Local Prevailing Time)

Procurement Office Representative: Hamed Hameedi
Senior Procurement Specialist
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- The following information is provided to help Offerors submit an Offer in response to RFP No.111FY23:
 1. **Question:** We would like to know if the minimum qualifications in section IV apply to the organization offering the solution or the personnel. We ask because our organization has not completed a project like this before, but our key personnel have. Please let us know:
 - Referenced Section:
 - Offeror must have completed or currently engaged in a minimum of two (2) projects of similar size and scope within five (5) years prior to Proposal Due Date. The services must be of a similar size and nature to the Scope of Work in this solicitation.
 - The Offeror must possess at least five (5) years of continual experience in delivering services that are similar to those being solicited, as of the Proposal Due Date.
 - The Offeror's Key staff must have a master's degree with a minimum of three (3) years' experience in projects that are similar to those being solicited, as of the Proposal Due Date. A bachelor's degree and six (6) years' experience may be substituted for the master's degree and three (3) years' experience.
 - **Answer:** Please see Addendum No.1 for revised Minimum Qualifications for Offeror and the Offeror's Key staff assigned to the project.

Issued By:

Hamed Hameedi

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