



Notice of Addendum No. 1

Date of Addendum No. 1: February 27, 2023

**Arlington Public Schools
Procurement Office**

Request for Proposal 87FY23

Request for Proposal Title:	Secondary Spanish Resources
Request for Proposal Number:	87FY23
Request for Proposal Issue Date:	February 08, 2023
Pre-Proposal Conference:	February 15, 2023 (Refer to Request Title Page 2)
Proposal Due Date and Time:	March 10, 2023, No Later Than 11:59 P.M. (EST)
Procurement Office Representative:	Danielle Godfrey Assistant Director of Procurement (703) 228-6126, danielle.godfrey@apsva.us

Modifications to the RFP: Section II. B. Tentative Schedule for RFP # 87FY23 – Proposal Due Date, and Tab 3: Cost Proposal. Revisions are made to RFP 87FY23 through Addendum No.1. Modifications are highlighted in **red** for additions and **black** for deletions.

DELETE Proposal Due Date **March 03, 2023**, by 11:59 PM, EST.

DELETE Provide prices for a **three (3)** year online subscription option.

REPLACE WITH Proposal Due Date **March 10, 2023**, by 11:59 PM, EST.

REPLACE WITH Provide prices for a **seven (7)** year online subscription option.

Q1. Special Provisions: G. Cost Proposal Instructions pages 12 & 13#4 states to provide a seven (7) year subscription length in its cost proposal, However, under: Proposal Requirements Page 21 Tab 3: Cost Proposal#3 States Provide prices for a 3 (3) year online subscription. Please confirm the subscription length you would like quoted on the cost proposal; 7 years or 3 years?

A1. Provide prices for a seven (7) year online subscription option.

Q2. Most of the RFP references a 7Y pricing; however, in the pricing proposal instructions found on p.21 a 3-year digital cost is requested. Please clarify which pricing you want included.

A2. Provide prices for a seven (7) year online subscription option.



Request for Proposal - Title Page One

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This is Arlington County School Board, operating as Arlington Public Schools (“APS” or “Owner”) Request for Proposal (RFP) #87FY23 for the establishment of a Contract for Secondary Spanish Resources (“the Work”). Sealed Proposal **shall not** be received in response to the RFP at the Syphax Education Center by mail, express mail, in person, or by courier, but will do so instead electronically through a secure cloud-based file sharing platform (“Platform”).

Firms wishing to submit a Proposal in response to the RFP (“Offerors”) are required to upload the information requested in Tabs 1 - 5 of Section III, Proposal Requirements into the Platform through the link found on the Current Solicitations webpage under the Procurement Office website. A link to the webpage is provided below. Found under the Due Date column for RFP 87FY23 of the Current Solicitations table is a link for Offerors to submit its Proposal. (“Link to submit Proposal – RFP 87FY23”). To assist Offerors with its Proposal submission, screenshots of the steps required to submit a Proposal are attached as Appendix L to this RFP.

For a Proposal to be considered for award of a Contract the Proposal must be received in the Platform by no later than 11:59 p.m. on Friday, ~~March 03, 2023~~, **March 10, 2023** (“Proposal Due Date”). Offerors are strongly encouraged to submit their Proposals in advance of Proposal Due Date to allow sufficient time for the Proposals to be uploaded into the Platform before the Proposal Due Date.

Tab 3: Cost Proposal

1. Fee shall include all services required under the Scope of Work (Ref: Special Provisions, Section I.)
2. A completed **Appendix F Pricing Schedule** which lists the proposed Resources, Professional Development and all related student and teacher materials (Ref: **Special Provisions, Section G Cost Proposal Instructions**).
3. Provide prices for a ~~three (3)~~ **seven (7)** year online subscription option.

Addendum No. 1 must be signed, dated and submitted via the secure cloud-based file sharing platform specified in the RFP prior to the Proposal Due Date and Time stated above OR acknowledgment of receipt of this Addendum may be noted on the Request.

Name of Offeror: _____

Signature: _____

Name: _____

Title: _____

Date: _____

Issued By:

Danielle Godfrey

Assistant Director of Procurement

(703) 228-6126, danielle.godfrey@apsva.us