

2023 Enrollment Management Plan

February 16, 2023

formerly the Superintendent's Annual Update

Executive Summary

The Enrollment Management Plan, which was formerly the Superintendent's Annual Update, summarizes steps that APS is taking to manage enrollment for the next school year. Below are steps to prepare for projected 2023-24 enrollment, and details about each change are addressed in more detail later in the report.

- **Abingdon** - continue to offer targeted transfers for students who live in Abingdon's attendance zone to attend Dr. Charles R. Drew with transportation via hub stop.
- **ASFS** - continue to offer targeted transfers for students who live in planning units 23211, 24080, 24100, 24111, and 24120 to attend Innovation, because ASFS enrollment is projected to exceed building capacity next year. The planning units are in Innovation's walk zone and transportation is not provided.
- **Barrett** - close the single Montessori Pre-K satellite class and offer students the opportunity to continue in the Montessori program at MPSA.
- **Hoffman Boston**
 - move two VPI classes from Hoffman Boston to Innovation.
Note: one of the VPI classes is a countywide program with transportation and currently serves students who live in N. Arlington.
 - offer targeted transfers to students living in planning units 46111, 48160, 48180 to attend Alice West Fleet, without transportation.
- **Gunston** - Offer neighborhood transfers at Dorothy Hamm, Kenmore, and Williamsburg, giving priority to students who reside in Gunston's boundary, transportation is not provided.
- **Wakefield**
 - Capping enrollment at 15 AP Network students to students from other high schools.
 - Offer neighborhood transfers to Washington-Liberty and Yorktown, giving priority to students who reside in Wakefield's boundary.
 - Transfers from Wakefield to Washington-Liberty can access transportation via a hub stop.
 - There is no countywide transportation provided to Yorktown.

Note: All APS students can apply for an iRide Card that provides them free fare on all Arlington Transit bus services (ART).

In addition:

- **Targeted transfers** will be offered to Cardinal for a limited number of students who reside in Glebe planning unit 16090 OR Tuckahoe planning units 16050 and 16060. The planning units are close to Cardinal and transportation is not provided.
- **High School Option Program lotteries for AP Network and IB to consider school capacities.**
- **At ATS, the Multi-Intervention Program for Students with Autism (MIPA)** continuum includes resources for three MIPA classes, including PreK and two K-5 classes. Only one of the K-5 MIPA classes was staffed with a teacher in SY 2022-23. The Office of Academics reports that all the MIPA K-5 students at ATS can be served in one classroom; and their projections will remove the resources for the second K-5 MIPA classroom in the Special Education projections for 2023-24.

Enrollment Management Plan: Purpose

In June 2017, the School Board adopted a revision to the Options and Transfers Policy (J-5.3.31) that directs the Superintendent to “provide annual updates to the School Board on enrollment levels at each school/program and transportation issues” and to “make recommendations to achieve the goals stated in the policy.” The Enrollment Management Plan (formerly known as the Annual Update) documents the operational decisions made for the upcoming school year and provides rationale for the adjustments.

Process to Prepare for Next Year Enrollment Needs

The following steps take place annually to prepare for enrollment that exceeds capacity.

- Prepare school data to identify schools that may need relief for the following school year. Including:
 - Total enrollment and enrollment by grade for the last 3 school years;
 - Fall projections for the next school year; and
 - School capacity including with and without relocatable classrooms.
- Identify schools where enrollment exceeds capacity; and strategies for managing enrollment.
- Review this information with principals and cross-departmental staff, including School Support, Academics, and Facilities and Operations.
- Identify adjustments that will be made to address enrollment for the next school year and
 - Provide information about the number of options and transfers that the Welcome Center will use in lotteries for the next school year.
 - Identify the adjustments to factor into the spring update to projections for the following school year.
 - Plan for program moves, the addition or removal of relocatable classrooms, etc.

Tools to Manage Enrollment

APS has used the following tools to manage projected enrollment growth for the next year, and continues to seek new methods:

1. Make internal modifications to a school facility. Repurposing existing spaces to increase the number of classrooms.
2. Add or remove relocatable classrooms.
3. Offer neighborhood transfers to neighborhood schools that have space for additional students.
4. Offer targeted transfers to allow students from specific school attendance zones or planning units to apply to transfer to a nearby school that has capacity for additional students. This will balance enrollment between schools and/or address other issues.
5. Relocate programs.
6. Adjust the number of seats offered for new students applying for option programs and schools.

Factors Informing the 2023 Enrollment Management Plan

The work to plan for the 2023-24 school year factors in the following changes that applied for incoming students in Fall 2022:

- The repurposed Education Center building was reopened as an Annex, adding 600 seats at Washington-Liberty High School. Given a new capacity of 2,808, the school is taking measured efforts to stay within the maximum of 700 students per grade. Fall 2024 enrollment is projected to be close to the total school capacity.
- Limited Boundary Adjustments will continue to gradually reduce enrollment at Gunston and Wakefield and increase enrollment at Jefferson and Washington-Liberty as students enter middle and high school.
- Monitor enrollment at elementary immersion schools which have a new feeder structure.
- Evaluate how the Home Address Confirmation Process (HACP) may impact 2023-24 enrollment. The Fall 2022 10-Year Enrollment Projections Report (2023 to 2032) and the forthcoming 2023 Spring Update to Projections for 2023-34 will not account for the initiative.

Managing Enrollment in School Year 2023-24

Arlington Community High School (ACHS) Moves to Temporary Space

ACHS will move in the summer of 2023 into 4420 North Fairfax Drive to a temporary space in Ballston, which will allow construction on the ACC project to begin. In the summer of 2026, ACHS will move into Amazon's PenPlace development where it will have a permanent home.

Relocatable Classrooms

APS will keep relocatable classrooms in place for the coming school year and revisit the opportunity to remove relocatable classrooms next year after the School Board weighs in on preferences for Swing Space options in fall 2023.

Note, the estimated time to install relocatable classrooms for occupancy is approximately six months. The primary milestones for relocatable placement include: the use permit, building permit, and installation processes. The financial cost for relocatable placement is such that three years is the preferred minimum amount of time that relocatable classrooms would remain on the school site and be made available for use by the school.

In January 2023, Facilities & Operations reported that the costs for relocatable classroom complexes have risen significantly, starting at a quarter million dollars for two classrooms. The higher cost estimates can be attributed to escalation, and increased Arlington County regulation associated with building permits, stormwater and zoning ordinances, and must be factored into operating costs in the budget process.

Neighborhood Transfers Offered for the 2023-24 School Year

The Options and Transfer Policy J-5.3.31 allows for neighborhood transfers to the extent possible given financial constraints and capacity limits. Families are responsible for transportation when the student accepts a transfer to another neighborhood school that is accepting transfers, unless otherwise indicated.

Middle School:

APS will offer a limited number of neighborhood transfers at neighborhood middle schools where there is capacity for the 2023-24 school year. Rising grade 6, 7 and 8 students who attend an APS school are eligible to apply. This table shows middle school level details:

School	No. of transfers offered
Dorothy Hamm	35
Kenmore	30
Williamsburg	20
Total	85

- Lotteries are conducted when the number of applicants exceeds the number of transfer seats available.
- Gunston students will receive priority when applying for a neighborhood school transfer to all three schools, since the school’s enrollment is expected to be above its capacity.
- There is no countywide transportation provided to Dorothy Hamm, Kenmore, or Williamsburg.
- All APS students can apply for an iRide Card that provides them with free fare on all Arlington Transit bus services (ART).
- Neighborhood transfers are reevaluated annually, and there is no guarantee that space will be available for siblings in future years.
- Once a student is enrolled, they are able to remain in the school/program until they reach the highest grade the school serves.

High School:

APS will offer a limited number of neighborhood transfers at neighborhood high schools where there is capacity for the 2023-24 school year. Rising grade 9-12 students who attend an APS school are eligible to apply. This table shows high school level details:

School	No. of transfers offered
W-L	50
Yorktown	30
Total	80

- Lotteries are conducted when the number of applicants exceeds the number of transfer seats available.
- Wakefield students will receive priority when applying for a neighborhood transfer, since the school’s enrollment is expected to be above its capacity. Transportation will be offered to Wakefield students transferring to Washington-Liberty and will be accessible via hub stops.
- There is no countywide transportation provided to Yorktown.
- All APS students can apply for an iRide Card that provides them with free fare on all Arlington Transit bus services (ART).
- Neighborhood transfers are reevaluated annually, and there is no guarantee that space will be available for siblings in future years.

- Families do not need to reapply to stay at the same school each year.

Targeted Transfers Offered for the 2023-24 School Year

Targeted transfers are an alternative to boundary adjustments and allow students from specific school attendance zones or planning units to apply to transfer to a nearby school that has capacity for additional students.

Targeted transfers are offered under the following conditions:

- Schools offering targeted transfers share boundaries;
- The number of transfers will be set based on projections for all schools involved;
- Lotteries will be conducted if the number of applicants exceeds the number of seats available; and
- Typically, transportation is not provided for targeted transfers, unless otherwise indicated.

Elementary Schools offering Targeted Transfers Offered for the 2023-24 School Year

School Offering Seats	Grades	Students who are eligible to apply	Is Transportation Provided?	# Seats Offered
Drew	K-5	All rising K - Gr. 5 students who reside in the Abingdon attendance zone in 2022-23	Yes -Hub Stop	30
Cardinal	K-5	All rising K - Gr. 5 students who currently reside in the Planning Units: <ul style="list-style-type: none"> • 16090 (Glebe) • 16060 (Tuckahoe), and • 16050 (Tuckahoe) 	No NOTE: All planning units are walkable to Cardinal	35
Innovation	K-5	All rising K - Gr. 5 students who reside in one of the ASFS Planning Units: 23211, 24080, 24100, 24111, 24120	No NOTE: All planning units are walkable to Innovation and bus-eligible to ASFS	30
Alice West Fleet	K-5	All rising K - Gr. 5 students who reside in one of the Hoffman-Boston Planning Units: 46111, 48160, and 48180	No Note: affected planning units are not Hoffman-Boston walkers	20

Option School Seats

Information about option school admissions and lotteries is available on the APS Registration web page, www.apsva.us/school-options/.

2023 Elementary Option Seats for 2023-24

Enrollment levels in option schools and programs should result in capacity utilization on par with utilization levels at the neighborhood schools. The number of option seats is reviewed annually and periodically revised based on projected enrollment, building capacity, and needs of the school division. There will likely be a lag in option school enrollment levels aligning to neighborhood school levels since adjustments are made in the entry grade. Once a student is admitted to an option school/program, they have the right to stay through completion or withdrawal from the school/program. Specific details about options are found at www.apsva.us/school-options/. Exact numbers of available lottery seats are set by the time the option school lotteries occur.

2023 Enrollment Management Plan

For the 2023-24 school year, option schools will offer the following number of entry-level classes and seats:

Elementary Option School Seats Offered for Enrollment in 2022-23

School	Kindergarten	Grades 1-5	Changes
ATS	4 classes (96 seats)	Available seats in Grades 1-5 are filled from waitlist	No change
Campbell	3 classes (72 seats)	Available seats in Grades 1-5 are filled from waitlist	No change
Claremont	4 classes (96 students)	Available seats in Grades 1-5 are filled with students from waitlist. Students entering in Grades 2-5 must also meet language requirement.	No change
Escuela Key	4 classes (96 seats)	Available seats in Grades 1-5 are filled with students from waitlist. Students entering in Grades 2-5 must also meet language requirement.	No change
MPSA	No change in no. of classes	Available seats in Grades 1-5 are filled from waitlist. Seats will be held to accommodate students who will continue in the program from Barrett site.	No change

For more information about option school admissions and lotteries, please consult the website at: <https://www.apsva.us/school-options/>

2023 Secondary Option Seats for 2023-24

For the 2023-24 school year, the secondary option schools and programs are offering the following number of seats:

- AP Network at Wakefield will offer 15 seats.
- Arlington Tech will offer 150 seats.
- H-B Woodlawn will offer 101 lottery seats for students entering grades 6 and 9 combined. Additional seats are reserved for English Learners (ELs) entering H-B Woodlawn's HILT program.
- All Montessori and Immersion students who completed the prior grade level may continue in the program.
 - Montessori is available through middle school at Gunston.
 - Immersion continues through middle school at Gunston and high school at Wakefield.
- International Baccalaureate at Washington-Liberty will offer 95 seats.

Moving Programs

When enrollment for Grades K-5 increases at neighborhood schools and there is a need for more capacity, PreK classes can be moved to another elementary school with capacity. For more information about these programs visit www.apsva.us/early-childhood-prek/.

The following changes will be made for SY 2023-24 (See Appendix B for detailed transition steps):

- Two VPI classes, one of which serves students from across Arlington, will be moved to Innovation from Hoffman-Boston. Hoffman-Boston's enrollment is projected to exceed its building capacity in the 2023-24 school year. Innovation has space and the VPI class has a waitlist. APS recently learned that there is no possibility of adding relocatable classrooms on the school site. More information on that change will be addressed when Facilities & Operations publishes the next update to the 2019-20 Facilities Optimization Study.
- Closing a singleton Montessori PreK/K class at Barrett elementary which is projected to exceed capacity in the 2023-24 school year. Students continuing in Montessori will have been offered the option to continue in Montessori at MPSA.
- At ATS, the MIPA continuum includes resources for PreK MIPA and two K-5 MIPA classes. Only one of the K-5 MIPA positions was filled in 2022-23. Office of Academics reports that all the MIPA K-5 students at ATS can be served in one classroom; and their projections will remove the resources for the second classroom in the Special Education projections for 2023-24.

Additional Planning Activities

Finding a Permanent Location for Even Start

APS continues to look for a permanent location for the **Even Start Program**.

- Even Start is a family literacy program that serves qualifying families throughout Arlington.
- The program is currently located at the Arlington Career Center in two relocatable classrooms.
- The relocatable classrooms will be moved in Phase 3 of the ACC project, and Even Start will need to be relocated before Jan. 2026.

2023 Arlington Facilities & Student Accommodation Plan

In June, the School Board will hold a work session on the AFSAP. The report is a 10-year planning document that reevaluates projections, and capacity at current and planned school facilities, to identify any needs that have changed. It helps the School Board shape priorities for the upcoming CIP, identifying adjustments that will realign APS' plan for capital investment with the changes in forecasted enrollment.

The last report was published in 2019 and put on hold during the pandemic as the County and APS produced the FY 2021 and FY 2022-24 CIPs.

Boundary Adjustments

If needed, boundary adjustments will be considered as a method to manage student enrollment, especially for schools with projected enrollment growth or schools with building capacity challenges. A decision regarding boundary adjustments for the 2024-25 school year will be made after the September 30, 2023, enrollment data is available. At this time, other enrollment management options are being implemented, but the option to conduct boundary adjustments is available.

Supporting Documents and Additional Resources

Appendix A: Capacity Planning for Next School Year

Appendix B: Transition Activities for Students in County-wide Pre-K Programs

School Board Policies and Policy Implementation Procedures

- **Options and Transfers Policy** (Policy J-5.3.31)
[go.boarddocs.com/vsba/arlington/Board.nsf/files/BR3P6X6308DD/\\$file/J-5.3.31%20Options%20and%20Transfers.pdf](https://go.boarddocs.com/vsba/arlington/Board.nsf/files/BR3P6X6308DD/$file/J-5.3.31%20Options%20and%20Transfers.pdf)
- **Options and Transfers Policy Implementation Plan** (J-5.31.3 PIP-1)
[https://go.boarddocs.com/vsba/arlington/Board.nsf/files/CKDK274FAFE1/\\$file/J-5.3.31%20PIP-1%20Options%20and%20Transfers-Elementary%20and%20Secondary.pdf](https://go.boarddocs.com/vsba/arlington/Board.nsf/files/CKDK274FAFE1/$file/J-5.3.31%20PIP-1%20Options%20and%20Transfers-Elementary%20and%20Secondary.pdf)
- **Boundary Policy** (Policy B-2.1)
[go.boarddocs.com/vsba/arlington/Board.nsf/files/AZ2V3D5FA2B8/\\$file/B-2.1%20Boundaries.pdf](https://go.boarddocs.com/vsba/arlington/Board.nsf/files/AZ2V3D5FA2B8/$file/B-2.1%20Boundaries.pdf)

Enrollment, Projections and Capacity Utilization

- **Fall 2022 – 10 year Projections Report** www.apsva.us/wp-content/uploads/2022/12/APS-Fall-2022-10-Year-Enrollment-Projections.pdf
- **September 30, 2022 Enrollment** www.apsva.us/wp-content/uploads/2022/10/U_MEM_281_MEMBERSHIP-SUMMARY-ALL_10_9_2022_Final_Sept.pdf
- **Site Studies** of APS and County properties considered for schools on website:
www.apsva.us/engage/site-studies
- **Monthly secondary program enrollment report** www.apsva.us/statistics/monthly-enrollment/secondary-program-enrollment.
- **Facilities Optimization Study School Year 2020-2021** www.apsva.us/wp-content/uploads/2020/12/Optimization_Study_SY20_21_Final_rs.pdf
- **2022 Enrollment Management Plan** www.apsva.us/wp-content/uploads/2022/02/2022-02-09-Annual-Update-FINAL.pdf

DRAFT Elementary School Capacity Planning for Next School Year

School	Projections and Enrollment by Year		K Total	Grade							PreK						Total PreK-5	Permanent Capacity	Enrollment as % of Permanent Capacity (Cap. Util) Red = Proj. over 100%	Relocatable Classrooms (# on site currently)	Relocatable Capacity (No. relos x 24 students)	Total Capacity w/Relos	Enrollment as % of Bldg & Relo Cap. (Cap. Util) Red = Proj. over 100%		
				Grade Level K	Mont. K	1	2	3	4	5	Total K-5	VPI	PreK SPED	3&4 Mont	Dual Enrl	Comm Peer Pals (CPP)								PreK Total	
ELEMENTARY SCHOOL TOTAL	Proj. for 2023-24	Spring Update Adjustments	0	0	0	0	0	0	0	0	0	0	0	0	-17	0	0	-17	-17						
		Fall	2,142	2,067	75	2,124	2,147	2,146	2,060	2,101	12,720	516	348	260	0	112	1,236	13,956	14,767	95%	85	2040	16,807	83%	
	Enrollment	2022	2,006	1,921	85	2,139	2,142	2,049	2,094	2,053	12,483	454	144	229	18	110	955	13,438	14,752	91%	91	2184	16,936	79%	
		2021	1,998	1,906	92	2,122	2,051	2,094	2,048	1,939	12,252	442	112	218	12	80	864	13,116							
	2020	1,966	1,866	100	2,100	2,178	2,117	2,017	2,043	12,421	387	136	192	25	49	789	13,210								
Abingdon	Proj. for 2023-24	Spring Update Adjustments								-15						0	see note								
		Fall	135	135	0	117	117	115	116	114	714	16	8	0	0	0	24	738	725	102%	4	96	821	90%	
	Enrollment	2022	118	118	0	124	119	114	113	105	693	15	6	0	2	0	23	716	725	99%	4	96	821	87%	
		2021	121	121	0	122	121	105	95	94	658	25	3	0	2	0	30	688	. Welcome Center will offer up to 30 targeted transfers w/hub stop transportation to Drew for students who reside in Abingdon boundary. . Spring update to projections will estimate the no. of targeted transfers based on prior year trends, no more than 15 students reduced from Abingdon projections.						
	2020	126	126	0	135	118	104	104	109	696	20	9	0	2	0	31	727								
Alice West Fleet	Proj. for 2023-24	Spring Update Adjustments								10						0	see note								
		Fall	100	91	9	92	89	101	96	93	571	32	6	34	0	6	78	649	752	86%	0	0	752	86%	
	Enrollment	2022	89	80	9	84	96	103	90	77	539	24	5	33	0	4	66	605	752	80%	0	0	752	80%	
		2021	78	70	8	92	98	94	71	85	518	21	0	16	1	9	47	565	. Welcome Center will offer up to 20 targeted transfers w/out transportation to A.W. Fleet for students who reside in the Hoffman-Boston PUs 46111, 48160, and 48180. . Spring update to projections will estimate the no. of targeted transfers, with no more than 10 students added to A.W. Fleet, and reviewing patterns by grade at other schools with that have offered targeted transfers.						
	2020	100	88	12	97	90	85	98	98	568	21	2	25	1	1	50	618								
ASFS	Proj. for 2023-24	Spring Update Adjustments								-10						0	see note								
		Fall	98	98	0	116	119	108	94	86	621	0	0	0	0	0	0	621	553	112%	6	144	697	89%	
	Enrollment	2022	95	95	0	103	102	79	83	86	548	0	0	0	1	0	1	549	553	99%	6	144	697	79%	
		2021	81	81	0	79	66	70	77	66	439	0	0	0	0	0	0	439	. Welcome Center will offer up to 30 targeted transfers w/out transportation to Innovation for ASFS students who reside in the PUs 23211, 24080, 24100, 24111, and 24120. . Spring update to projections will estimate the no. of targeted transfers based on prior year, with no more than 10 students reduced from ASFS projections.						
	2020	87	87	0	110	115	113	98	120	643	0	0	3	2	0	5	648								
Arlington Traditional <small>(Option, fall projections assume spring enrollment level, enrollment may be adjusted in spring update)</small>	Proj. for 2023-24	Spring Update Adjustments	0							0						0									
		Fall	96	96	0	96	120	96	96	114	618	48	6	0	0	0	54	672	684	98%	0	0	684	98%	
	Enrollment	2022	96	96	0	120	96	96	114	100	622	46	0	0	0	0	46	668	684	98%	6	144	828	81%	
		2021	119	119	0	92	95	109	98	100	613	42	0	0	0	0	42	655	. There is current a MIPA continuum at ATS, including resources for a PreK class and two classes to serve students in Kindergarten to Grade 5. One of the K-5 teacher positions was not filled in 2022-23, and the number of K-5 MIPA students can be served by one teacher so the resources for the second MIPA class will be removed for 2023-24.						
	2020	95	95	0	96	121	95	101	75	583	32	3	0	0	0	35	618								
Ashlawn	Proj. for 2023-24	Spring Update Adjustments	0							0						0	0								
		Fall	89	89	0	94	94	71	93	81	522	16	16	0	0	0	32	554	684	81%	4	96	780	71%	
	Enrollment	2022	94	94	0	95	71	97	83	92	532	11	9	0	1	0	21	553	684	81%	4	96	780	71%	
		2021	93	93	0	70	93	85	100	71	512	11	6	0	0	0	17	529							
	2020	75	75	0	106	107	106	82	111	587	11	8	0	0	0	19	606								

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				Grade Level K	Mont. K	1	2	3	4	5	Total K-5	VPI	PreK SPED	3&4 Mont	Dual Enrl	Comm Peer Pals (CPP)								PreK Total
Barcroft	Proj. for 2023-24	Spring Update Adjustments	0							0						0	0							
		Fall	78	78	0	65	66	92	61	72	434	32	15	0	0	8	55	489	460	106%	8	192	652	75%
	Enrollment	2022	67	67	0	64	89	61	66	79	426	32	4	0	2	15	53	479	460	104%	8	192	652	73%
		2021	60	60	0	84	56	66	74	54	394	25	5	0	0	7	37	431						
	2020	82	82	0	52	65	73	43	70	385	27	6	0	0	5	38	423							
Barrett	Proj. for 2023-24	Spring Update Adjustments	0							0						-17	-17							
		Fall	93	91	2	95	78	90	96	98	550	28	20	17	0	0	65	615	576	107%	4	96	672	92%
	Enrollment	2022	89	87	2	71	84	89	88	73	494	27	8	11	0	0	46	540	576	94%	4	96	672	80%
		2021	71	68	3	82	86	84	63	79	465	30	6	13	0	0	49	514	. Closing 1 PreK Montessori satellite class (-17)					
	2020	76	73	3	87	88	74	83	69	477	26	11	10	2	0	49	526							
Campbell <small>(Title I and Option, fall projections assume spring enrollment level, enrollment may be adjusted in spring update)</small>	Proj. for 2023-24	Spring Update Adjustments	0							0						0	0							
		Fall	72	72	0	66	65	59	65	62	389	48	0	0	0	0	48	437	436	100%	3	72	508	86%
	Enrollment	2022	64	64	0	66	63	63	63	63	382	35	0	0	0	0	35	417	436	96%	3	72	508	82%
		2021	62	62	0	64	64	59	64	64	377	40	0	0	0	0	40	417						
	2020	62	62	0	63	69	62	64	65	385	35	0	0	0	0	35	420							
Cardinal	Proj. for 2023-24	Spring Update Adjustments	0							30						0	see note							
		Fall	111	111	0	129	115	104	113	123	695	0	0	0	0	0	0	695	747	93%	0	0	747	93%
	Enrollment	2022	120	120	0	114	107	114	123	126	704	0	0	0	0	0	0	704	732	96%	0	0	732	96%
		2021	101	101	0	96	107	123	118	107	652	0	0	0	0	0	0	652	. Welcome Center will offer up to 35 targeted transfers w/out transportation to Cardinal for students who reside in Glebe PU 16090 and Tuckahoe PUs 16050 and 16060. . Spring update to projections will estimate the no. of targeted transfers based on prior year, with no more than 30 students added to Cardinal projections.					
	2020	83	83	0	109	136	123	110	119	680	0	0	0	1	0	1	681							
Carlin Springs	Proj. for 2023-24	Spring Update Adjustments	0							0						0	0							
		Fall	90	87	3	82	85	67	67	79	470	44	30	17	0	18	109	579	585	99%	4	96	681	85%
	Enrollment	2022	82	79	3	89	71	70	80	81	473	40	16	14	0	12	82	555	585	95%	4	96	681	81%
		2021	85	76	9	70	71	74	77	65	442	38	14	8	0	14	74	516						
	2020	72	68	4	81	90	102	76	84	505	43	15	14	0	7	79	584							
Claremont <small>(Option, fall projections assume spring enrollment level, enrollment may be adjusted in spring update)</small>	Proj. for 2023-24	Spring Update Adjustments	0							0						0	0							
		Fall	96	96	0	85	74	97	83	93	528	64	0	0	0	0	64	592	599	99%	7	168	767	77%
	Enrollment	2022	94	94	0	81	112	94	101	89	571	60	0	0	0	0	60	631	599	105%	7	168	767	82%
		2021	93	93	0	123	112	110	93	108	639	31	0	0	0	0	31	670						
	2020	133	133	0	125	131	113	119	81	702	31	0	0	0	0	31	733							
Discovery	Proj. for 2023-24	Spring Update Adjustments	0							0						0	0							
		Fall	71	70	1	77	66	82	77	99	472	0	8	30	0	0	38	510	630	81%	0	0	630	81%
	Enrollment	2022	70	69	1	66	81	75	93	101	486	0	3	26	1	0	30	516	630	82%	0	0	630	82%
		2021	60	55	5	80	74	90	91	77	472	0	2	29	2	0	33	505						
	2020	64	61	3	81	94	96	87	86	508	0	3	19	1		23	531							

DRAFT Elementary School Capacity Planning for Next School Year

School	Projections and Enrollment by Year		K Total	Grade							PreK						Total PreK-5	Permanent Capacity	Enrollment as % of Permanent Capacity (Cap. Util) <i>Red = Proj. over 100%</i>	Relocatable Classrooms (# on site currently)	Relocatable Capacity (No. relos x 24 students)	Total Capacity w/Relos	Enrollment as % of Bldg & Relo Cap. (Cap. Util) <i>Red = Proj. over 100%</i>		
				Grade Level K	Mont. K	1	2	3	4	5	Total K-5	VPI	PreK SPED	3&4 Mont	Dual Enrl	Comm Peer Pals (CPP)								PreK Total	
Long Branch	Proj. for 2023-24	Spring Update Adjustments	0							0						0	0								
		Fall	67	67	0	70	65	67	55	61	385	16	6	0	0	0	22	407	533	76%	4	96	629	65%	
	Enrollment	2022	60	60	0	71	68	54	66	62	381	11	5	0	3	0	19	400	533	75%	4	96	629	64%	
		2021	52	52	0	72	53	63	67	66	373	15	3	0	0	0	18	391							
		2020	68	68	0	68	64	71	75	83	429	15	3	0	0	0	18	447							
Montessori Public School <small>(Option, fall projections assume spring enrollment level, enrollment may be adjusted in spring update)</small>	Proj. for 2023-24	Spring Update Adjustments	0							0						0	0								
		Fall	50	0	50	60	68	74	78	63	393	0	8	111	0	0	119	512	463	111%	0	0	463	111%	
	Enrollment	2022	60	0	60	68	74	78	63	50	393	0	0	106	0	0	106	499	463	108%	0	0	463	108%	
		2021	60	0	60	73	86	63	61	47	390	0	0	98	0	0	98	488	<i>.Barrett Montessori students will be offered a seat at MPAsA prior to conducting the lottery.</i>						
		2020	61	0	61	89	66	65	55	49	385	0	0	75	0	0	75	460							
Nottingham	Proj. for 2023-24	Spring Update Adjustments	0							0						0	0								
		Fall	61	61	0	57	75	63	77	52	385	0	14	0	0	14	28	413	513	81%	5	120	633	65%	
	Enrollment	2022	49	49	0	71	65	71	53	82	391	0	4	0	1	14	19	410	513	80%	5	120	633	65%	
		2021	58	58	0	60	72	43	78	74	385	0	6	0	1	11	18	403							
		2020	56	56	0	66	56	80	82	78	418	0	7	0	1	7	15	433							
Oakridge	Proj. for 2023-24	Spring Update Adjustments	0							0						0	0								
		Fall	106	105	1	113	119	121	113	109	681	16	8	17	0	0	41	722	674	107%	8	192	866	83%	
	Enrollment	2022	97	96	1	117	114	106	99	105	638	17	8	11	0	0	36	674	674	100%	8	192	866	78%	
		2021	99	96	3	111	89	90	92	87	568	14	4	16	0	0	34	602							
		2020	87	81	6	97	88	89	86	83	530	16	4	13	1	0	34	564							
Randolph	Proj. for 2023-24	Spring Update Adjustments	0							0						0	0								
		Fall	65	65	0	57	60	60	60	66	368	28	14	0	0	0	42	410	484	85%	2	48	532	77%	
	Enrollment	2022	56	56	0	59	67	60	67	65	374	28	5	0	2	0	35	409	484	85%	2	48	532	77%	
		2021	57	57	0	63	65	65	68	58	376	30	3	0	0	0	33	409							
		2020	61	61	0	70	79	70	60	69	409	28	4	0	2	0	34	443							
Taylor	Proj. for 2023-24	Spring Update Adjustments	0							0						0	0								
		Fall	77	77	0	98	82	116	88	91	552	0	7	0	0	7	14	566	659	86%	6	144	803	70%	
	Enrollment	2022	76	76	0	85	104	87	90	85	527	0	2	0	1	9	12	539	659	82%	6	144	803	67%	
		2021	58	58	0	100	69	86	85	90	488	0	5	0	1	7	13	501							
		2020	98	98	0	97	95	102	96	125	613	0	5	0	2	4	11	624							
Tuckahoe	Proj. for 2023-24	Spring Update Adjustments								minus TBD						0	see note								
		Fall	74	74	0	74	69	74	70	70	431	0	14	0	0	14	28	459	545	84%	4	96	641	72%	
	Enrollment	2022	70	70	0	70	71	69	69	72	421	0	7	0	3	14	24	445	545	82%	4	96	641	69%	
		2021	67	67	0	75	58	72	74	71	417	0	3	0	0	8	11	428	<i>. Welcome Center will offer up to 35 targeted transfers w/out transportation to Cardinal for students who reside in Glebe PU 16090 and Tuckahoe PUs 16050 and 16060.</i>						
		2020	68	68	0	68	83	78	78	83	458	0	9	0	0	3	12	470	<i>. Spring update to projections will estimate the no. of targeted transfers based on prior year, with no more than 30 students reduced from Glebe and Tuckahoe projections combined.</i>						

DRAFT Elementary School Capacity Planning for Next School Year

School	Projections and Enrollment by Year		K Total	Grade							PreK						Total PreK-5	Permanent Capacity	Enrollment as % of Permanent Capacity (Cap. Util) <i>Red = Proj. over 100%</i>	Relocatable Classrooms (# on site currently)	Relocatable Capacity (No. relos x 24 students)	Total Capacity w/Relos	Enrollment as % of Bldg & Relo Cap. (Cap. Util) <i>Red = Proj. over 100%</i>				
				Grade Level K	Mont. K	1	2	3	4	5	Total K-5	VPI	PreK SPED	3&4 Mont	Dual Enrl	Comm Peer Pals (CPP)								PreK Total			
Integration Station	Proj. for 2023-24	Spring Update Adjustments	N/A													0											
		Fall								0	54	0	0	0	54	54											
	Enrollment	2022								0	34	0	2	0	36	36											
		2021								0	31	0	2	0	33	33											
		2020								0	26	0	3	0	29	29											
Dual Enrollees																											
Speech																											
@Fleet	Enrollment											9		9	9												
@Discovery												8		8	8												
@Drew												8		8	8												

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2021

DRAFT Middle School Capacity Planning for Next School Year

School	Projections and Enrollment by Year		Grade			Total	Permanent Capacity	Enrollment as % of Permanent Capacity (Cap. Util) Red = Proj. over 100%	Relocatable Classrooms (# currently on site)	Relocatable Cap. (No. of relos x 24 students)	Total Capacity w/Relos	Enrollment as % of Bldg & Relo Cap. (Cap. Util) Red = Proj. over 100%
			6	7	8							
MIDDLE SCHOOL TOTAL	Proj. for 2023-24	Spring Update Adjustments	84	86	82	305						
		Fall	2,024	1,915	1,931	5,870	6,333	93%	16	384	6,717	87%
	Enrollment	2022	1,901	1,922	1,987	5,810	6,333	92%	12	288	6,621	88%
		2021	1,922	1,964	1,969	5,855						
	2020	2,026	2,005	2,032	6,063							
Dorothy Hamm	Proj. for 2023-24	Spring Update Adjustments				26						
		Fall	283	262	301	846	1,000	85%	0	0	1,000	85%
	Enrollment	2022	259	286	308	853	1,000	85%	0	0	1,000	85%
		2021	278	293	289	860						
	2020	301	282	233	816							
Gunston	Proj. for 2023-24	Spring Update Adjustments				0						
		Fall	393	342	326	1,061	992	107%	6	144	1,136	93%
	Enrollment	2022	370	359	343	1,072	992	108%	6	144	1,136	94%
		2021	362	356	387	1,105						
	2020	403	403	348	1,154							
Jefferson	Proj. for 2023-24	Spring Update Adjustments				0						
		Fall	331	366	367	1,064	1,086	98%	0	0	1,086	98%
	Enrollment	2022	348	344	320	1,012	1,086	93%	0	0	1,086	93%
		2021	303	275	271	849						
	2020	292	297	390	979							
Kenmore	Proj. for 2023-24	Spring Update Adjustments				15						
		Fall	315	287	318	920	1,045	88%	2	48	1,093	84%
	Enrollment	2022	292	315	345	952	1,045	91%	0	0	1,045	91%
		2021	314	326	300	940						
	2020	351	318	324	993							
							<p>. Welcome Center will offer up to 35 neighborhood transfers w/out transportation . priority will be given to students who reside in the Gunston boundary. . Spring update to projections will estimate the no. of transfers based on prior year trends, no more than 26 students added to D. Hamm projections.</p>					
							<p>. Welcome Center will offer up to 30 neighborhood transfers w/out transportation . priority will be given to students who reside in the Gunston boundary. . Spring update to projections will estimate the no. of transfers based on prior year trends, no more than 15 students added to Kenmore projections.</p>					

DRAFT Middle School Capacity Planning for Next School Year

School	Projections and Enrollment by Year		Grade			Total	Permanent Capacity	Enrollment as % of Permanent Capacity (Cap. Util) Red = Proj. over 100%	Relocatable Classrooms (# currently on site)	Relocatable Cap. (No. of relos x 24 students)	Total Capacity w/Relos	Enrollment as % of Bldg & Relo Cap. (Cap. Util) Red = Proj. over 100%
			6	7	8							
Swanson	Proj. for 2023-24	Spring Update Adjustments				0						
		Fall	336	323	276	935	948	99%	6	144	1,092	86%
	Enrollment	2022	293	276	317	886	948	93%	6	144	1,092	81%
		2021	276	311	301	888						
	2020	327	320	329	976							
Williamsburg	Proj. for 2023-24	Spring Update Adjustments				12						
		Fall	277	251	258	786	997	79%	2	48	1,045	75%
	Enrollment	2022	255	259	267	781	997	78%	0	0	997	78%
		2021	257	254	278	789						
	2020	270	302	325	897							
Virtual Learning Program	Proj. for 2023-24					0	N/A					
		Fall (VLP in school)	0	0	0	0	N/A					
	Enrollment	2021	52	65	60	177	N/A					
The Heights Building						Past enrollment and capacity utilization is addressed on the Heights Building worksheet						
H-B Woodlawn Total	Proj. for 2023-24	Spring Update Adjustments	84	86	82	252	H-B Woodlawn and Shriver are colocated in The Heights, and both programs serve middle and high school students, so there is a separate page addressing capacity utilization of The Heights.					
		Fall	85	81	81	247	H-B Woodlawn's enrollment includes the following groups of students: . those who enter via the lottery, and . HILT (English Learners) who enter APS through the year.					
	Enrollment	2022	80	80	83	243	Enrollment assumes H-B Woodlawn has a full HILT program, regardless of when new HILT students enroll. The ensures that qualified staff are in place as the start of the year, supporting existing students, and prepared to support the new students.					
		2021	79	82	80	241						
	2020	78	80	82	240							
E. Shriver	Proj. for 2023-24	Spring Update Adjustments				0						
		Fall	4	3	4	11						
	Enrollment	2022	4	3	4	11						
		2021	1	2	3	6						
	2020	4	3	1	8							

Secondary Program for Students with Autism phasing out. The last class was the Grade 8 group.

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The Heights Building Capacity Planning for Next School Year

School	Projections and Enrollment by Year		Grade			M.S. Total	Grade				H.S. Total	Total Gr.6-12	M.S. Total	H.S. Total	Building Capacity			Enrollment as % of Bldg & Relo Cap. (Cap. Util) Red = Proj. over 100%	Relocatable Capacity	Total Capacity w/Existing Relos 2019-20	Enrollment as % of Bldg & Relo Cap. 2019-20	2019-20 Adj. Cap. Util. in w/Relo
			6	7	8		9	10	11	12					Total	Middle School	High School					
The Heights Building Total	Projections and Enrollment by Year	Spring Update Adjustments	88	89	86	263	118	119	119	139	495	758	263	495	775	265	510	98%				
		Fall	89	84	85	258	115	118	120	129	482	740	258	482	775	265	510	95%	0	775	95%	95%
	Enrollment	2022	84	83	87	254	116	126	112	133	487	741	254	487	775	265	510	96%	0			
		2021	80	84	83	247	113	111	114	126	464	711	247	464	775	265	510	92%	0			
		2020	82	83	83	248	109	131	120	118	478	726	248	478	775	265	510	94%	0			
H-B Woodlawn TOTAL	Proj. for 2023-24	Spring Update Adjustments	84	86	82	252	116	118	116	122	472	724	252	472								
		Fall	85	81	81	247	113	117	117	112	459	706	247	459								
	Enrollment	2022	80	80	83	243	113	125	109	115	462	705	243	462								
		2021	79	82	80	241	112	110	109	115	446	687	241	446								
HBW Lottery (includes twins)	Lottery for 2023-24	Spring Update Adjustments	78	80	82	240	95	98	92	98	383	623	240	383								
	Enrollment	2022	78	80	83	241	100	91	98	91	380	621	241	380								
		2021	79	82	82	243	92	99	90	91	372	615	243	372								
		2020	78	80	78	236	104	92	93	87	376	612	236	376								
HBW Special Programs	Programs for 2023-24	Spring Update Adjustments	6	6	0	12	21	20	24	24	89	101	12	89								
	Enrollment	2022	2	0	0	2	13	34	11	24	82	84	2	82								
		2021	0	0	0	0	24	15	21	24	84	84	0	84								
		2020	0	0	4	4	2	31	20	20	73	77	4	73								
E. Shriver	Proj. for 2023-24	Spring Update Adjustments				0					0	0	0	0								
		Fall	4	3	4	11	2	1	3	17	23	34	11	23								
	Enrollment	2022	4	3	4	11	3	1	3	18	25	36	11	25								
		2021	1	2	3	6	1	1	5	11	18	24	6	18								
	2020	4	3	1	8	3	8	7	11	29	37	8	29									

Secondary Program for Students with Autism phasing out. The last class was the Grade 8 group.
H.S. HILT students (English Learners) enter through the year. In 2022-23 the program expanded to add M.S. students, starting in grade 6.

All Arlington Public Schools (APS) budget and operations decisions are based on the best information available at the time. Staff and community members are reminded that funding forecasts from Arlington County and the state may change, based on many external factors. Similarly, student enrollment and projections are based on the best available information, but are also subject to change due to employment, housing and other economic factors. For these reasons, APS and the Arlington School Board may adjust future budget allocations, staffing and other operations decisions to reflect the existing community and operating landscape.

2021 enrollment does NOT include VLP, projections for Fall 2022 include all VLP students in their school of attendance.

DRAFT High School Capacity Planning for Next School Year

School	Projections and Enrollment by Year		Grade				Grade 9-12 Total	Adults	Permanent Capacity	Enrollment as % of Permanent Capacity (Cap. Util) Red = Proj. over 100%	Relocatable Classrooms	Relocatable Capacity	Total Capacity w/ Relos	Enrollment as % of Bldg & Relo Cap. (Cap. Util) Red = Proj. over 100%
			9	10	11	12								
HIGH SCHOOL TOTAL	Proj. for 2023-24	Spring Update Adjustments	116	118	116	122	472							
		Fall	2,095	2,101	2,167	1,976	8,339							
	Enrollment	2022	2,047	2,144	1,878	2,077	8,146	103	8,810	95%	20	480	9,290	90%
		2021	2,096	1,867	2,023	1,896	7,882	120	8,210	99%	24	576	8,786	93%
		2020	1,886	2,032	1,858	1,791	7,567	101						
Arl. Career Center Full-Time students (Does not include CTE students attending other schools)	Proj. for 2023-24	Spring Update Adjustments					0							
		Fall	152	139	132	169	592		950	62%	16	384	1,334	44%
	Enrollment	2022	129	138	124	158	549		950	58%	16	384	1,334	41%
		2021	123	136	117	133	509	10						
		2020	141	133	91	148	513							
Arl. Comm. H.S. Does not account for students age 22 or older in capacity utilization	Proj. for 2023-24	Spring Update Adjustments					0							
		Fall	9	15	24	60	108							
	Enrollment	2022	9	15	24	60	108	101						
		2021	5	3	20	44	72	106						
		2020	1	10	21	45	77	96						
Langston	Proj. for 2023-24	Spring Update Adjustments					0							
		Fall	1	2	14	40	57		120	48%	0	0	120	48%
	Enrollment	2022	1	2	14	40	57	2	120	48%	0	0	120	48%
		2021	3	6	28	46	83	1						
		2020	0	4	27	44	75	5						
New Directions (@Langston)	Proj. for 2023-24	Spring Update Adjustments					0							
		Fall	1	6	6	4	17		30	57%	0	0	30	57%
	Enrollment	2022	1	6	6	4	17		30	57%	0	0	30	57%
		2021	2	3	5	6	16							
		2020	0	3	3	10	16							
Wakefield	Proj. for 2023-24	Spring Update Adjustments					0							
		Fall	608	577	640	543	2,368		2,203	107%	4	96	2,299	103%
	Enrollment	2022	608	674	577	505	2,364		2,203	107%	4	96	2,299	103%
		2021	671	571	515	484	2,241							
		2020	616	560	528	452	2,156							

Note: Enrollment and projections do NOT account for part-time CTE students and World Language (German, French, ASL, Spanish) students attending other schools.
 . Welcome Center will offer up to 150 Arlington Tech seats (130 at Gr9, 20 at Gr10)
 . The projections already include ACC programs so no adjustment are needed in the spring update.

Note on Projections: Grade 9-12 students are shown, projections do not include adults.
 Note on Staffing: ACHS will continue to be staffed like previous years using the information in finance.
 Note on Capacity: As of right now, we do not have capacity information for ACHS temporary home for 2023-24, the new space at 4420 Fairfax Dr. This will be updated once the information is available.

. Welcome Center will offer up to 15 AP Network seats at Gr9.
 . The projections already include AP Network so no adjustment are needed in the spring update.

DRAFT High School Capacity Planning for Next School Year

School	Projections and Enrollment by Year		Grade				Grade 9-12 Total	Adults	Permanent Capacity	Enrollment as % of Permanent Capacity (Cap. Util) Red = Proj. over 100%	Relocatable Classrooms	Relocatable Capacity	Total Capacity w/ Relos	Enrollment as % of Bldg & Relo Cap. (Cap. Util) Red = Proj. over 100%
			9	10	11	12								
Washington-Liberty	Proj. for 2023-24	Spring Update Adjustments					50	2,645						
		Fall	671	711	660	553	2,595		2,808	92%	0	0	2,808	92%
	Enrollment	2022	651	610	537	573	2,371		2,208	107%	4	96	2,304	103%
		2021	570	504	569	531	2,174		. Welcome Center will offer up to . 95 IB seats. . 50 neighborhood transfers; Priority will be given to Wakefield students and they can access transportation via a hub stop. . The projections already include IB Network. . Spring update to projections will estimate the no. of seats based on past year trends, no more than 50 students will be added to Washington-Liberty's projections.					
		2020	495	588	562	460	2,105							
Yorktown	Proj. for 2023-24	Spring Update Adjustments					10							
		Fall	538	533	571	478	2,120		2,189	97%	0	0	2,189	97%
	Enrollment	2022	532	573	484	604	2,193		2,189	100%	0	0	2,189	100%
		2021	562	489	606	489	2,146		. Welcome Center will offer up to 30 neighborhood transfers. . Priority will be given Wakefield students. . Spring update to projections will estimate the no. of seats based on past year trends, no more than 10 students added to Yorktown's projections.					
		2020	524	603	506	514	2,147		N/A					
Virtual Learning Program	Proj. for 2022-23	Fall (VLP in school)	0	0	0	0	0		N/A					
		Enrollment	2021	47	44	49	37	177		N/A				
	2020	47	44	49	37	177		N/A						
The Heights Building	2019 10-Year Proj.	115	118	120	129	0		Past enrollment and capacity utilization is addressed on the Heights Building worksheet						
H-B Woodlawn Total	Proj. for 2023-24	Spring Update Adjustments	116	118	116	122	472		H-B Woodlawn and Shriver are colocated in The Heights, and both programs serve middle and high school students, so there is a separate page addressing capacity utilization of The Heights.					
		Fall	113	117	117	112	459		H-B Woodlawn's enrollment includes the following groups of students: . those who enter via the lottery, and . HILT (English Learners) who enter APS through the year.					
	Enrollment	2022	113	125	109	115	462		Enrollment assumes H-B Woodlawn has a full HILT program, regardless of when new HILT students enroll. The ensures that qualified staff are in place as the start of the year, supporting existing students, and prepared to support the new students.					
		2021	112	110	109	115	446							
		2020	106	123	113	107	449							
Shriver Program	Proj. for 2023-24	Spring Update Adjustments												
		Fall	2	1	3	17	23							
	Enrollment	2022	3	1	3	18	25							
		2021	1	1	5	11	18	3						
2020	3	8	7	11	29									

H.S. HILT students (English Learners) enter through the year

All Arlington Public Schools (APS) budget and operations decisions are based on the best information available at the time. Staff and community members are reminded that funding forecasts from Arlington County and the state may change, based on many external factors. Similarly, student enrollment and projections are based on the best available information, but are also subject to change due to employment, housing and other economic factors.

For these reasons, APS and the Arlington School Board may adjust future budget allocations, staffing and other operations decisions to reflect the existing community and operating landscape.

2021 enrollment does NOT include VLP, projections for Fall 2022 include all VLP students in their school of attendance.

Appendix B

Transition Activities for Students in County-wide Pre-K Programs

Goal: Prepare students, parents, and staff for the transition by sharing information, providing opportunities and experiences to familiarize students and families with new environment, and identifying supports in place for all stakeholders.

Proposed School Year 2023-2024 program changes:

- Detailed list

For Early Childhood Office staff

- Work with Principals at schools
- Work with impacted families

For the sending staff: **NOT NEEDED FOR 1-YEAR VPI STUDENTS, ONLY IF MOVING MIPA OR CPP**

- Pre-K principals at the current school will prepare lists of students for the receiving school(s).
- Involve the students in creating a brief “portfolio” (or similar) with basic information; interests, likes/dislikes, etc.; a “good day plan;” special considerations, etc.
- Create Social Stories or other narratives to prepare students for their new school experience and to preview expectations for the transition.

For receiving staff: **NOT NEEDED FOR 1-YEAR VPI STUDENTS, ONLY IF MOVING MIPA OR CPP**

- Principals at receiving schools will work with staff to create the “fact sheet” about their school to be shared with parents.
- Provide a “fact sheet” for the new schools with an overview of the school, contact information for key people/organizations to be provided to families going to a new school.
- Staff will review lists of students provided by the sending schools and work with school principals to monitor transportation and scheduling needs.
- For new school administrators: arrange visits to meet with staff at current locations, review IEP’s, master schedules, address questions.
- For new school staff who are not within the program: have OSE administrators attend staff meeting(s) to respond to questions; OSE coordinate with school regarding professional development needs; consider needs of para-professionals, library, “extra’s” teachers, Extended Day, etc.

For the parents: **NOT NEEDED FOR 1-YEAR VPI STUDENTS, ONLY IF MOVING MIPA OR CPP**

- Update contact and address information in Parent Vue, and to review Health or other alerts in Synergy.
- Sign up for School Talk at the new school.
- Fill out info sheet for their child(ren), to be included in the “portfolio.”
- Parents may request transition IEP meetings at their discretion.