



**Information Item No.1**

**Date of Information Item No.1: March 13, 2023**

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**Arlington Public Schools  
Procurement Office**

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**Invitation to Bid 43FY23**

**Invitation to Bid Title:** Cabling, Video Projection & Other System Install

**Invitation to Bid Number:** 43FY23

**Invitation to Bid Issue Date:** March 1, 2023

**Pre-Bid Conference:** A Pre-Bid Conference will not be held for this Solicitation

**Bid Closing Date/Time:** March 22, 2023, No Later Than 11:59 P.M. (Local Prevailing Time)

**Bid Opening Date/Time:** March 23, 2023, at 10:00 A.M. (Local Prevailing Time)

**Procurement Office Representative:** Hamed Hameedi, Senior Procurement Specialist  
(703) 228-7643, [hamed.hameedi@apsva.us](mailto:hamed.hameedi@apsva.us)

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- The following information is provided to help Bidders submit a Bid in response to ITB No. 43FY23:

**Q1.** Have any modification been made to ITB No.43FY23?

**A1.** No

**Q2.** Do you anticipate extending the Bid Closing Date /Time?

**A2.** No, Bids must be received in the Platform by no later than 11:59 P.M. (Local Prevailing Time) on Wednesday, March 22, 2023. **Bids received after the Bid Closing shall not be considered.**

**Q3.** Can we submit the Bids via email?

**A3.** No

**Q4.** What documents must be submitted with the Bids?

- A4.** The **Class 1 Mandatory Requirements** in Section 27.1 of Instruction to Bidders must be submitted with your Bid. Failure to provide any of them with your Bid will result in the Bid being considered non-responsive and not being considered for Contract award.
- Q5.** Are the Class 2 Mandatory Requirements required to be submitted with the Bid?
- A5.** The Class 2 Mandatory Requirements in Section 27.2 of Instructions to Bidders should accompany your Bid, but if omitted the Bidder may be given the opportunity to supplement its Bid in accordance with **Section 27.3 of Instructions to Bidders**.
- Q6.** Why can't we use the current solicitation for APSVA? We're already in place?
- A6.** The current contract expired on November 30,2022 with no renewal remaining. To address the current need, APS has amended the contract on a month-to-month basis. It is the intent of APS to provide all qualified Bidders with access to Arlington School Board business and to seek competition to the maximum feasible degree. Issuing a new solicitation satisfies both of these needs.
- Q7.** Other than your website, where is the ITB posted?
- A7.** The Invitation to Bid (ITB) is posted on the eVA website. The link to the ITB on the eVA website is as follows: [Cabling, Video Projection & Other System Install](#)
- Q8.** Do we provide the prices by completing the Pricing Schedule in the Bid Form?
- A8.** No. The Pricing Schedule form in the Bid Form is for information purposes only. Bidders must not provide their prices using this form. Prices must be provided using the Excel Spreadsheet Pricing Schedule at Appendix 3 and uploaded into the Platform with the Bid Form.
- Q9.** Will we receive a confirmation email in submitting a Bid via the Platform?
- A9.** No. Confirmation is not provided that a Bid has been received in the Platform. However, Bidders can contact Hamed Hameedi at: [hamed.hameedi@apsva.us](mailto:hamed.hameedi@apsva.us) or 703-228-7643 to request confirmation that its Bid has been received.
- Q10.** Are you able to provide the estimated value/budget as well as the anticipated start and completion dates?
- A10.** APS will not be sharing the project budget at this time. Regarding you second question, the contract is expected to be awarded in April 2023 and will have an initial term of one year, with the possibility of four optional renewals.
- 11.** Is there a current Plan Holders List you can provide? By "Plan Holders List" I am referring to the firms that have received the specifications and plans relevant to the project.
- A11.** APS makes all solicitations publicly available on the eVA and APS websites, giving all vendors equal access to the solicitation documents. At this time, there is no Plan Holder List.

Issued By:

Hamed Hameedi  
Senior Procurement Specialist  
Direct Telephone: (703) 228-7643  
Email: [hamed.hameedi@apsva.us](mailto:hamed.hameedi@apsva.us)