



Notice of Addendum No. 1

Date of Addendum No. 1: January 10, 2023

**Arlington Public Schools
Procurement Office**

Request for Proposal 82FY23

Request for Proposal Title:	Secondary Mathematics Select Courses
Request for Proposal Number:	82FY23
Request for Proposal Issue Date:	December 21, 2022
Pre-Proposal Conference:	January 6, 2023 (Refer to Request Title Page 2)
Proposal Due Date and Time:	January 24, 2023, No Later Than 11:59 P.M. (EST)
Procurement Office Representative:	Danielle Godfrey Assistant Director of Procurement (703) 228-6126, danielle.godfrey@apsva.us

Modifications to the RFP: The following modifications in Sections II. Instructions to Offerors are made to RFP 82FY23 through Addendum No.1. Modifications are **highlighted in red** for additions and **Black** for deletions.

DELETE Section II. Question Deadline January 10, 2023, by 4:00 PM, EST

REPLACE WITH Section II. Question Deadline January 11, 2023, by 4:00 PM, EST

II. Instructions to Offerors

A. Information Requests

All questions relating to this RFP shall be submitted in writing to Danielle Godfrey, Assistant Director of Procurement at danielle.godfrey@apsva.us and Carl Seward, APS Project Manager carl.seward@apsva.us. For a question to be considered, the subject line of the email must state the following: "RFP #82FY23 Questions". Questions should be succinct and must include the submitter's name, title, company name, company address, and telephone number. Prior to the award of a Contract resulting from this solicitation, Offerors and prospective Offerors are prohibited from contacting APS staff other than Danielle Godfrey.

B. Tentative Schedule for RFP #82FY23

RFP Issuance December 21, 2022
Pre-Proposal Conference January 6, 2023
Question Deadline ~~January 10, 2023, by 4:00 PM, EST~~
Question Deadline January 11, 2023, by 4:00 PM EST
Information Item/Addendum 1 Issuance January 13, 2023
Proposal Due Date January 24, 2023, No Later Than 11:59 PM, EST
Shortlist Interviews Week Commencing February 16, 2023
Negotiations Stage Week Commencing March 16, 2023
Contract Award Anticipated Award Date April 27, 2023
Receipt of Print Resources No Later than May 31, 2023
Receipt of Digital Resources No Later than May 31, 2023
Initial Professional Learning and Coaching July and August 2023

Questions may not be considered if they are received after ~~January 10, 2023, by 4:00 PM, EST.~~

Questions may not be considered if they are received after January 11, 2023, by 4:00 PM, EST.

Any questions related to the answers provided in Addendum #1 may be addressed in an additional addendum.

If any questions or responses require revisions to this RFP as it was originally published, such revisions will be by formal amendment only. Offerors are cautioned that any written, electronic, or oral representations made by any APS representative or other person that appear to change materially any portion of the RFP shall not be relied upon unless subsequently ratified by a written amendment to this RFP issued by the Office of the Procurement Agent.

Addendum No. 1 must be signed, dated and submitted via the secure cloud-based file sharing platform specified in the RFP prior to the Proposal Due Date and Time stated above OR acknowledgment of receipt of this Addendum may be noted on the Request.

Name of Offeror: _____

Signature: _____

Name: _____

Title: _____

Date: _____

Issued By:

Danielle Godfrey

Assistant Director of Procurement

(703) 228-6126, danielle.godfrey@apsva.us