

## ADVISORY COUNCIL ON SCHOOL FACILITIES AND CAPITAL PROGRAMS (FAC)

### MEETING MINUTES

November 7, 2022 – 6:30 PM

Washington-Liberty Annex – Common Area

**In Attendance:** Jeff Chambers, Rosa Cheney (Chair), Michael DePalma, Michael Freda, Kateri Garcia, Iliana Gonzales, Renee Harber, Cynthia Hilton, Sally Hoekstra, Lois Koontz, Zachary Larnard, Steven Leutner, Kelley Litzner (Vice-Chair)

1. **Welcome & Approve October Minutes:** Minutes Approved.
2. **Public Comment:** None.
3. **Liaison Update:**
  - a. CTE Evaluation Commission: Rebecca Hunter – No info on first meeting
  - b. Plan Langston Blvd: David Goodman – no updates
  - c. ACTL: Rebecca Hunter – no FAC items
  - d. BAC: Cynthia Hilton – BAC asked for volunteers to be liaisons to other committees. Some BAC members expressed interest in FAC issues. Chair discussed a “Chairs Meeting”
  - e. JFAC: Rosa Cheney – JFAC not sending us a liaison, but they were hoping we would send them one. Commitment is to attend meetings and liaison on behalf of FAC. Zach Larnard is primary and Cynthia Hilton is backup.
  - f. ASEAC: Rebecca Hunter – no FAC items
  - g. School Health Advisory Board (SHAB): N/A
4. **Design and Construction: Status of Current Projects and Upcoming Projects**
  - a. Jeff Chambers [Update](#):
    - i. Several kitchen and stormwater projects.
    - ii. JC: Settlement with project on Dorothy Hamm.
    - iii. JC: Fleet ADA improvements are underway.
    - iv. Heights Phase 2: Getting docs finalized and out to bid; working to get construction started before end of school year.
    - v. Gunston/Wakefield: minor punch list items to complete.
    - vi. Career Center moving forward. Board approved plans. Working with County to get use permit approved by Jan/Feb 2023.
    - vii. Campbell & Swanson renovations will knowingly run into next school year.
    - viii. Three vestibule projects occurring over winter break.

- b. FAC member: request to spell out acronyms in the update. Inquired about installation of security cameras. JC answered that it's under the Security program (Safety, Security, Risk and Emergency Management = SSREM)
- c. FAC member: request to also add a brief explanation of each current/future project to provide context for the read-ahead.
- d. FAC member: requested a tour of [4420 Fairfax Dr](#) (New Fenwick Building for Adult Education). JC: may be possible once coordination and use permit complete. Will re-use all equipment from the old Fenwick Building
- e. FAC Chair: wanted to hear more about the Heights Building (H-B Woodlawn and Shriver Programs) gas lease. JC: gas company came back with a huge overrun; noted they didn't have all the documentation and that APS was working through a settlement/agreement with the utility company.
- f. FAC member: for vestibule projects, were there other CIP projects that haven't been addressed yet? JC: moved all security projects forward so that they're done all at once instead of spreading them out.

**5. Facilities & Operations: Feedback on APS Facility Locations 1891 – 2022**

- a. FAC member: thought it was terrific to put everyone on one map
- b. Michael DePalma: wanted to show to the FAC first before posting for public comment to be sure that it was clear and not confusing to the observer
- c. FAC Chair: Had comments on helpful modifications to the map view to help differentiate between features, etc. Noted that there's a great interactive mapping site for DC to see changes over time. On historic places, if doing inventory of historic places, it would be interesting to see if these buildings are on the historic register and what they're being utilized for.
- d. FAC member: buildings that we no longer control, but which were used as schools or APS facilities in the past, can they be re-used again as school space.
- e. MD: explained where data came from, some of the discrepancies in the data, and projects using students and GIS data that led to an interactive map. This map could serve as another project.
- f. FAC member: would be good to list what buildings were previously used for. Also, would be nice to tour some of these sites.

**6. Arlington Facilities and Student Accommodation Plan (AFSAP) Status and Direction:**

FAC Feedback by Dec. 16.

- a. Presentation by Iliana Gonzales (APS) – Director of Strategic Planning – and Lois Koontz
  - i. Goal: re-establish AFSAP and CIP planning cycle; provide rationale for the next CIP and planning projects; defines options for managing enrollment; and timeline adjusted, providing opportunity for advisory committees to give feedback to the School Board

- ii. Committee's Action: Review AFSAP and changes for 2023; review outline of content, consider what is missing; propose a different name for AFSAP; send FAC considerations for adjustment to 2023 AFSAP to P&E by Dec. 16, 2022; and schedule time for FAC to provide feedback on AFSAP options between June and Sept 2023.
  - iii. AFSAP sets the stage for the CIP; not just a financial plan like the CIP, but also includes all the strategic, long-term plans for APS
  - iv. AFSAP adds new content: new analysis and proposed topics
  - v. Addresses concerns related to details behind CIP; AFSAP will act as the initial draft for the next CIP.
  - vi. Question for 2023: Should the 2023 AFSAP continue to align with the Arlington County Comprehensive Plan?
- b. FAC member: do you intuitively know if PreK enrollment is a better indicator than birth? Ans: will look back several years to see if it will help improve your numbers. Another FAC member noted that, because of PreK caps and other issues, it was not a very useful data point. APS staff noted that all-Arlington PreK might be a good indicator.
  - c. FAC member: regarding enrollment, will certain things be addressed (like choice schools) in the document? Ans.: yes, it will.
  - d. FAC Chair: please add a bullet for next time that notes when the next CIP will be adopted.
  - e. FAC Chair: members should grab a table of contents handout and we'll forego the discussion in lieu of FAC members providing feedback on the proposed table of contents. Can discuss potential updates via email or in a virtual December meeting.

7. **Swing Space Brainstorming:** FAC Feedback by Nov. 23

- a. FAC Action: brainstorm swing space options in accordance with Swing Space Project Plan.
- b. FAC Chair: exercise this evening is brainstorming specific locations that might be useful.
- c. Four tasks on project plan: Swing Space List; Develop Ed Specs for swing space; Criteria used to evaluate swing space options; Evaluate each swing space options.
- d. FAC member: are we focused on elementary swing space?  
Ans: Yes, this exercise is focused solely on elementary swing space, if middle school swing space is determined a need than this work has laid the groundwork for that evaluation.
- e. FAC Chair: let's brainstorm as much as we can now and then we'll send the feedback back to APS.
- f. Brainstorm:
  - i. Long Bridge Park

- ii. Has APS spoken to anyone at Arlington County Economic Development where there could be a building not used for a while that could be repurposed for schools?
- iii. Office space with green space nearby
- iv. Barcroft Community Center Complex
- v. Convert Middle School to an elementary school swing and the Middle School goes to a repurposed office space
- vi. Federal Land (Fort Myer, Federal Parks, etc.) that might allow for temporary tenants
- vii. Relocatables near Kenmore and Cardinal where there's enough green space to go around
- viii. Turn Middle School into swing space and re-assign those middle schoolers to other middle schools that may be under-utilized
- ix. Partial construction attached to current school
- x. Crystal City underground; other spaces with play space on top of the building.
- xi. Landmark Mall (outside the County).
- xii. YMCA-sized site: ask them to add a 5<sup>th</sup> floor for school swing space
- xiii. Riverhouse property or other ground-floor developers.
- xiv. Ballston Mall.
- xv. Use option schools as "thermostat" and reduce populations elsewhere, then redistrict and open one elementary school as swing space.