

## ADVISORY COUNCIL ON SCHOOL FACILITIES AND CAPITAL PROGRAMS (FAC)

### MEETING MINUTES

October 3, 2022 – 6:30 PM

Arlington Career Center – Common Area

**In Attendance:** Jeff Chambers, Rosa Cheney (Chair), Michael DePalma, Michael Freda, Kateri Garcia, David Goodman, Iliana Gonzales, Cynthia Hilton, Sally Hoekstra, Rebecca Hunter, Zachary Larnard, Steven Leutner, Kelley Litzner (Vice-Chair), Adam Rasmussen

#### **1. Introductions:**

- a. Rosa Cheney: Chair, 5 years on FAC, architect, child at Gunston Montessori
- b. Kelley Litzner: Vice-Chair, 2<sup>nd</sup> year on FAC, Biz Dev, three children at MPSA
- c. Sally Hoekstra: Member, 4<sup>th</sup> year on FAC,
- d. Rebecca Hunter: Chair of the ASAC, 5<sup>th</sup>(?) year on FAC, passionate about educational facilities and putting education up front with every building decision
- e. Mike Freda.: APS Employee, controls finances and funding for facilities
- f. Adam Rasmussen: Member, 4<sup>th</sup> year on FAC, serves on Parks & Rec commission, passionate about athletic field scheduling
- g. Cynthia Hilton: Member, 2<sup>nd</sup> year on FAC, brings passion for our collective contributions make a difference and is really interested in accommodation for common spaces
- h. David Goodman: Member, 3<sup>rd</sup> year on FAC, interested in buildings at Master Planning level to ensure the facilities we're building are adaptable/flexible
- i. Steve Leutner: Member, 5<sup>th</sup> year on the FAC, 3 kids (2 at Science Focus, 1 at Dorothy Hamm), passionate about efficiency and how public common spaces work together, improve walkability
- j. Zach Larnard: Member, 1<sup>st</sup> year on FAC, worked on staff at APS in facilities and the planning and eval dept., currently works for Fairfax County, background is urban planning, has a kindergartner at Claremont, cares about how to use the existing facilities as efficiently as possible
- k. Kateri Garcia: Member, 1<sup>st</sup> year on FAC, child at Claremont and another in daycare. Works as a DOD civilian on future capabilities and readiness planning. President of Arlington Civic Association and Schools working Group (in 22202).
- l. Iliana Gonzalez: APS employee, formerly a principal, now part of Planning & Evaluation.
- m. Jeff Chambers: Director of Design and Construction, 7<sup>th</sup> year on the FAC and in APS. Was an architect focused on high-performance educational schools (for learning and energy).

- n. Michael DePalma: APS FAC representative; appointee of Asst. Superintendent for facilities.
2. **Public Comment:** None.
3. **Minutes:** Approved for June 2022.
4. **Review of APS Mission/Vision, FAC Policies/PIP:**
- a. Covered landing page for FAC on the APS website, which contains policies.
  - b. Chair requested that members read policies to understand purview of the FAC.
  - c. Chair read excerpts from FAC Vision/Mission and from policies to focus on specific FAC remit for the year.
  - d. Remit this year focuses on Arlington Facilities and Accommodations Plan (AFSAP) Report
  - e. Question from Adam: query as to whether or not Jeff Chambers will speak to Facilities items as part of our accountability responsibility. Rosa concurred and agreed to add back more updates from Chambers at some of the meetings.
  - f. Cynthia follow-on to Adam: stated that she was new in the last term and learned a lot about security vestibules and other items. Also requested that there are more informational items from Chambers (could be pre-reads vs. briefs) but keep it on the agenda for discussion.
  - g. Comment from Steve: still part of Projections Internal Review committee, and they do get into minutiae, so concurs with overviews but also agrees we don't need to get into minutiae.
  - h. Rosa: Priorities: AFSAP, our long-range renovation plan, and CIP as FAC focus. Intent is to not hit topics again/again/again....ideally, planning new presentations from APS that are ready for our review, then we have a big discussion, and then we move on to a new topic.
5. **AFSAP Review:**
- a. CIP and AFSAP are typically revisited every other year. AFSAP was skipped during COVID; last one was 2019.
  - b. Michael DePalma covered 2019 /AFSAP Table of Contents to cover what FAC will focus on this year.
  - c. Question from Zach on Long-Range Renovation Plan: DePalma made the comment that FAC input was important for shaping this plan in 2021-2022.
  - d. APS is updating Facilities Optimization Study based on current data.
  - e. Question: what is the timeline for the AFSAP? Can we see a timeline for what we should expect from APS so that we can start meshing with our FAC schedule.

6. **Liaison Update:** Need to elect / appoint liaisons and FAC Secretary
- a. Langston Blvd Project looking for a FAC Liaison (County Board): David Goodman (Primary); Cynthia Hilton (Secondary / Back-Up). DePalma will follow-up with timeline and expectations.
  - b. MC/MM Staff Meeting Liaison (2-3 meetings when developing budget): Zach Larnard
  - c. BAC: Cynthia Hilton
  - d. ACTL: Rebecca Hunter
  - e. Secretary: Kelley Litzner (Primary); Kateri Garcia (Secondary / Back-Up)
  - f. Voted to elect the slate above.
  - g. Requests:
    - i. Request to revisit FAC policy by Steve Leutner – perhaps lift restriction on member time on FAC.
    - ii. Need volunteers to fill out FAC membership.
7. **Preliminary 2022 Enrollment:**
- a. Iliana Gonzalez (APS): gave update on preliminary enrollment numbers and how data is utilized by APS.
  - b. Explained that Sept 30<sup>th</sup> data is used to give schools time to update rosters.
  - c. Use fall projections to help plan for follow-on years that also include school boundary changes and transportation planning. Also used for big-picture capital capacity planning.
  - d. Rosa Cheney: Question from Rebecca about CTE classes. Demand for CTE is tracked with real data; can you speak to this more? Answer: CTE break-out included as a footnote in monthly reports since June. Still looking at a way to make what students are studying (could be taking multiple classes, etc.).
  - e. Steve Leutner: Question on swing space. Answer: swing space is still being discussed. Swing space will be planned/executed in 2026.
  - f. Leutner: Question on kitchen space based on enrollment. What consideration, if any, has been made for kitchen renovations based on enrollment projections? Answer: kitchen renovations based on “worst kitchens” – efficiency, ability to create adequate lunches for kids – and prioritized in that regard.
  - g. Sally Hoekstra: Question: has the number of children buying lunch decreased now that lunch isn’t free? Has need for kitchen capacity decreased? Answer: unknown; need to ask APS food service for that answer.
  - h. Zach Larnard: Question: how is permanent seat capacity calculated? Would appreciate an explanation at some point.

**8. Career Center BLPC Update: Summer/Schematic Design for Discussion and Recommendation**

- a.** Rosa and Cynthia are representatives on the BLPC from the FAC
- b.** Had a number of meetings over the summer and had “homework” for various community reps and committees
- c.** Briefed update on schematic design and when it gets presented to the school board. Asked for feedback on the following questions (and included BLPC feedback):
  - i.** Site Plan: From community, still concerns with overall long-range planning from the site. Some of it was quieted when MPSA was slated to go into the old ACC. Understanding what site will look like post-Patrick Henry building demo. Transportation.
  - ii.** Ed Specs: Rest of community preferred the additional green space of the alternate Ed Specs, but Rosa suggested we build the whole thing. If Alt. Specs used, cannot expand Arlington Tech. If full Ed Specs used, can expand Arlington Tech electives, and provide a fuller curriculum. More than half of the BLPC (majority) supports the full Ed Specs.
  - iii.** Transportation: there was a large concern about transportation and whether or not there was enough parking in the garage and on the street.
  - iv.** Since it’s a County-Wide choice school, are they miscalculating how many people can walk or be on a bike. Don’t want to “underpark” like they did elsewhere.
  - v.** Jeff Chambers: base ed spec was to take care of 300 CTE students, 600 Arlington Tech, 300 other students, and 450 additional seats. That was the direction by the Board, and alternate (not building the other 450 add’l seats) was asked for to discuss cost differential. Revisited Ed Spec to be sure they weren’t overbuilding and aligned how they are counting capacity the way the state calculates capacity. Base Ed Spec actually decreased, but the Alt. Ed Spec actually got larger in terms of seats. Happy where they are in terms of space, etc. Still finalizing bussing, etc.
  - vi.** Results on schematics will be shared with Board in a few days.
  - vii.** Cynthia: aren’t we supposed to be providing advice to the Board...did the FAC ever submit recommendations? Also, to Jeff, why is the garage not aligned squarely with the school to share a wall? Answer: schematic design isn’t what gets built in the end; it’s intended to inform the overall design, etc.
  - viii.** Adam: Question: has a decision been made to demolish the current MPSA? Answer: Board set aside funds to move MPSA into this building; future project to develop the MPSA plot after demolition will happen at a later date. “Test fit” for moving MPSA to Old ACC occurs later this year.

- ix. Adam : Question: learned that it's never too early to design specs for field space...when will the schematic / specs for the field be determined?  
Answer: likely to be determined / discussed as part of the next CIP. The smaller turf field will be a turf field for physical education so that they can have four classes at a time on the field.

d. Rosa Cheney questions:

- i. Did everyone feel involved through the summer BLPC process?
  - Rosa felt that homework and input kept everyone organized (loudest voices in the room didn't always win) but also less engagement because it was remote.
  - Cynthia thought the process was far better; thought that some of the homework came out with too little time to get feedback from community.

9. **Meeting "Parking Lot" Conversation:**

- a. Leutner: would like to add Abbington, Barrett, and other stressed schools to later FAC meetings (and not just Syphax).
- b. DePalma: could consider touring a County building...some of the ones that have been put on the table as swing space.