



Arlington Public Schools

Procurement Office
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681
www.apsva.us

January 30, 2022

Via Email

The Stepping Stones Group LLC
Attn: Jessica Little
184 High Street, 5th Floor
Boston, MA 02110
jlittle@thestepingstonesgroup.com

Subject: Nursing Services (RN and LPN) - Contract 45FY20-10 Amendment No. 2

Dear Ms. Little:

On January 31, 2022, the above cited Contract between your firm and Arlington Public Schools will expire. Attached is Amendment No. 2 to renew the Contract for one (1) year at existing prices or discounts. The renewal shall be effective from February 1, 2022 and shall remain valid through January 31, 2023. This Amendment constitutes the first of four (4) optional renewals, with three (3) renewal periods remaining. All other terms and conditions shall remain unchanged.

Please indicate your acceptance by having an officer of your firm sign and return the acceptance portion attached. Upon receipt, this office will sign and execute the Amendment and return one copy to your office. Your response, to accept or decline, is requested no later than seven (7) days from the date of this letter.

Additionally, the certificate of insurance on file with Arlington Public Schools is expired. Please have your insurance provider send an updated copy to my attention via email at kimberly.young@apsva.us.

Sincerely,

Kimberly Young, CPPB
Senior Procurement Specialist

KY: ky

Enclosure



Amendment No. 2

Subject: Nursing Services (RN and LPN) - Contract 45FY20-10

Contractor:

The Stepping Stones Group LLC
Attn: Jessica Little
184 High Street, 5th Floor
Boston, MA 02110
jlittle@thesteppingstonesgroup.com

Contract:

45FY20-10

In accordance with Contract No. 45FY20-10, Arlington Public Schools hereby renews the subject Contract for one (1) year at existing prices or discounts. The renewal shall be effective from February 1, 2022, and shall remain valid through January 31, 2022. This Amendment constitutes the first of four (4) one-year renewal options with three (3) renewal options remaining. All other terms and conditions shall remain unchanged.

Arlington Public Schools

Authorized
Signature:

David J. Webb

Printed Name
and Title:

David J. Webb, C.P.M.
Procurement Director /
Procurement Agent

Date:

January 30, 2022