



## Arlington Public Schools

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Procurement Office  
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681  
[www.apsva.us](http://www.apsva.us)

January 18, 2022

Via Email

Davis Publications, Inc.  
Attn: Laura Flavin  
50 Portland Street  
Worcester, MA 01608  
[orders@davisart.com](mailto:orders@davisart.com)

Subject: Instructional Aids, Toys and Games 15-09FY17 – Contract Amendment No. 1

Dear Ms. Flavin:

On November 30, 2021 the above cited Contract between your firm and Arlington Public Schools expired. Attached is Amendment No. 1 to renew the Contract for five (5) years at the existing prices or discounts. The renewal shall be effective from December 1, 2021 and shall remain valid through November 30, 2026. This Amendment constitutes the first of one (1) five (5)-year renewal option with no renewal options remaining. This Amendment also includes shipping terms. All other terms and conditions shall remain unchanged.

Additionally, the certificate of insurance on file with Arlington Public Schools is expired. Please have your insurance provider send an updated copy to my attention via email at [kimberly.young@apsva.us](mailto:kimberly.young@apsva.us).

Sincerely,

Kimberly Young, CPPB  
Senior Procurement Specialist

KY:ky

Enclosure



## Arlington Public Schools

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### Amendment No. 1

**Subject:** Instructional Aids, Toys and Games

**Contractor:**

Davis Publications, Inc.  
Attn: Laura Flavin  
50 Portland Street  
Worcester, MA 01608  
[orders@davisart.com](mailto:orders@davisart.com)

**Contract:**

15-09FY17

By mutual agreement Contract No. 15-09FY17 is hereby renewed for five (5) years at existing prices or discounts. The renewal shall be effective from December 1, 2021, and shall remain valid through November 30, 2026. This Amendment constitutes the first of one (1) five (5)-year renewal option with no renewal options remaining.

Additionally, Attachment B – Pricing Schedule is hereby revised to:

- Include: Shipping Terms
- Update Catalog Name

A revised Attachment B – Pricing Schedule is attached. Appendix to Attachment B is included with the revisions reflected in red. All other terms and conditions shall remain unchanged.

**Arlington Public Schools**

Authorized  
Signature:

*David J. Webb*

Printed Name  
and Title:

David J. Webb, C.P.M.  
Procurement Director /  
Procurement Agent

Date:

January 18, 2022

**Davis Publications, Inc.**

Authorized  
Signature:

*Laura Flavin*

Printed Name  
and Title:

Laura Flavin, Dir. of Admin Op

Date:

1/18/2022

**Attachment B**

**Pricing Schedule (Revised Amendment No. 1)**

**CONTRACT NUMBER #15-09FY17 - INSTRUCTIONAL AIDS, TOYS & GAMES**

	<b>Item Description</b>	<b>Catalog Name</b>	<b>Catalog Price Discount Off %</b>
<b>1</b>	Instructional Aids	Davis Publications 2021 – 2022 catalog	<b>0.0%</b>

Shipping charges up to 10% on print materials.

**Attachment B**

**Pricing Schedule (Revised Amendment No. 1)**

**CONTRACT NUMBER #15-09FY17 - INSTRUCTIONAL AIDS, TOYS & GAMES**

	<b>Item Description</b>	<b>Catalog Name</b>	<b>Catalog Price Discount Off %</b>
<b>1</b>	Instructional Aids	Davis Publications <del>2016</del> 2021 - 2022 catalog	<b>0.0%</b>

Shipping charges up to 10% on print materials.