



## Arlington Public Schools

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Procurement Office  
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681  
[www.apsva.us](http://www.apsva.us)

November 30, 2021

Via Email

The Paper People  
Attn: Joseph Meteyer  
6946 Wellington Road  
Manassas, VA 20109  
[sales@thepaperpeople.com](mailto:sales@thepaperpeople.com)

Subject: Instructional Aids, Toys and Games 15-07FY17 – Contract Amendment No. 1

Dear Mr. Meteyer:

On November 30, 2021 the above cited Contract between your firm and Arlington Public Schools will expire. Attached is Amendment No. 1 to renew the Contract for five (5) years at the existing prices or discounts. The renewal shall be effective from December 1, 2021 and shall remain valid through November 30, 2026. This Amendment constitutes the first of one (1) five (5)-year renewal option with no renewal options remaining. All other terms and conditions shall remain unchanged.

Additionally, the certificate of insurance on file with Arlington Public Schools is expired. Please have your insurance provider send an updated copy to my attention via email at [kimberly.young@apsva.us](mailto:kimberly.young@apsva.us).

Sincerely,

Kimberly Young, CPPB  
Senior Procurement Specialist

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Enclosure



## Arlington Public Schools

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### Amendment No. 1

**Subject:** Instructional Aids, Toys and Games

**Contractor:**

The Paper People  
Attn: Joseph Meteyer  
6946 Wellington Road  
Manassas, VA 20109  
[sales@thepaperpeople.com](mailto:sales@thepaperpeople.com)

**Contract:**

15-07FY17

By mutual agreement Contract No. 15-07FY17 is hereby renewed for five (5) years at existing prices or discounts. The renewal shall be effective from December 1, 2021, and shall remain valid through November 30, 2026. This Amendment constitutes the first of one (1) five (5)-year renewal option with no renewal options remaining. All other terms and conditions shall remain unchanged.

#### Arlington Public Schools

Authorized Signature: David J. Webb  
David J. Webb, C.P.M.  
Printed Name and Title: Procurement Director / Procurement Agent  
Date: December 22, 2021

#### The Paper People

Authorized Signature: [Signature]  
Printed Name and Title: Joseph Meteyer COO  
Date: 12/02/2021