

ADVISORY COUNCIL ON SCHOOL FACILITIES AND CAPITAL PROGRAMS
MEETING MINUTES

September 14, 2020 – 6:30 PM
Microsoft Teams Virtual Meeting

In Attendance: Barbara Kanninen, John Chadwick, Jeff Chambers, Michael DePalma, James Meikle, Lisa Stengle, Sarah Johnson, Mike Freda, Michael Frickel, Helene Hartman, Heather Carkuff Joson, Rosa Cheney, Cecilia Ciepiela-Kaelin, John (Chair) Giambalvo, David Goodman, Charles Goyette (Dial in), Cynthia Hilton, Sally Hoekstra, Chandra Krohl, Steven Leutner, Colleen (Vice Chair) Pickford, Adam Rasmussen, Alex Seleznyov, Stacy Snyder, Greg Lloyd, Shellie Ramirez (Dial in)

1. Minutes for June 8, 2020 were approved.
2. New Members: John Giambalvo, citing a full agenda, briefly introduced the new members and thanked them for their service. He also introduced Barbara Kanninen as the new School Board liaison to FAC.
3. Communications/FOIA/Committee Expectations: John Chadwick briefly summarized communications and FOIA issues as they relate to FAC and pointed out the relevant APS policy for FAC.
4. Projects/Topics related to COVID: John Chadwick and Michael DePalma discussed various items relating to the COVID pandemic and its impact on APS. The discussion included information on how APS is estimating facility capacity under social distancing requirements (accommodating a hybrid approach); a Task Force presentation on cleaning and air quality (filters, other potential technology and approaches); student meal service locations (recently increased); and APS returning to school (and related transportation issues and expanding walk zones in a reasonable fashion).
5. Capital Project Update: Jeff Chambers provided updates on Dorothy Hamm (the additional is nearly complete); The Heights (parking and handicap access – a consultant will estimate costs for Options A,C, and D, only eliminating the no parking Option); repairs from prior floods); Career Center (2nd floor classroom and library renovation); relocatable status for SY20-21 (how many and where they are located); Reed is on-schedule and on-budget; and lessons learned for future projects.
6. Enrollment Preview and Projections Timeline: Lisa Stengle discussed current enrollment – so far it is below projections, especially at the elementary school level. High school is also below projections but is at the prior year level. September 30 is the “official” count. Ms. Stengle stated that APS attendance during the pandemic (versus other options) is a family-by-family decision and that it is difficult at this time to make any broad conclusions about enrollment and impact on future projections.

An internal review process on enrollment (which included FAC members Steve Leutner and Stacy Snyder) took place during the summer and will provide more information in November.

7. CIP Site Review Process: Michael Frickel presented this topic. Input from FAC is sought on determining appropriate factors. This is timely and interesting, as we never had sites to consider in the past. It is also critical given future funding constraints.
8. Boundary Process: Ms. Stengle discussed school facility capacity with and without consideration of relocatables; the use of the Facilities Optimization Study; and the potential general assumption of a class size of 24 students per room (and how that may impact capacity numbers). FAC assistance will be sought in October.

APPROVED