



Arlington Public Schools

Procurement Office
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-2411 • Fax: (703) 841-0681
www.apsva.us

October 5, 2020

Via email

Elite Development, Inc.
Attn: Jeehan Wassif, President
5240 Port Royal Road. Suite 202
Springfield, VA 22151
elitegeneral@elitedevelopmentinc.com

Subject: Contract 02FY20-1 – Minor General Construction

Dear Mr. Wassif:

On October 31, 2020, the above cited Contract between your firm and Arlington County School Board, hereafter referred to as APS, will expire.

In as much as your firm's performance under the present Contract is satisfactory, attached is Amendment No. 1 for a one (1) year renewal of the Contract at existing prices or discounts. The renewal shall be effective from November 1, 2020 and shall remain valid through October 31, 2021. This Amendment constitutes the first of four (4) optional renewals with three (3) renewal options remaining. All other terms and conditions shall remain unchanged. You are requested to provide an updated Certificate of Insurance.

Sincerely,

Kenneth R. Lawson

Kenneth R. Lawson, CPPB, VCO
Procurement Specialist/Procurement Office



Enclosure:



Arlington Public Schools

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Amendment No. 1

Subject: Contract 02FY20-1 – Minor General Construction

Contractor

Elite Development, Inc.
5240 Port Royal Road. Suite 202
Springfield, VA 22151

Contract #

02FY20-1

Contract No. 02FY20-1 is hereby renewed for one (1) year at existing prices or discounts. The renewal shall be effective from November 1, 2020 and shall remain valid through October 31, 2021. This Amendment constitutes the first of four (4) optional renewals with three (3) renewal options remaining. All other terms and conditions shall remain unchanged.

APS

Signature: David Webb

Title: Procurement Director/Procurement Agent

Printed Name: David Webb, CPM

Date: October 5, 2020