



**Notice of Information Item No. 1**

**Issue Date October 30, 2020**

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**Arlington Public Schools  
Procurement Office**

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**Request for Proposal 10FY21**

**Request for Proposal Title:** Sheltered Instruction Professional Learning Services

**Request for Proposal Number:** 10FY21

**Request for Proposal Issue Date:** October 19, 2020

**Pre-Proposal Conference:** October 22, 2020

**Proposal Due Date/Time:** November 9, 2020, No Later than 11:59 P.M. (EST)

**Procurement Office Representative:** Joshua A. Makely, CPPO, CPPB  
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The following information is provided to help Offerors submit a Proposal in response to RFP 10FY21:

- Q1.** For planning purposes, does APS have a recommended budget range or maximum budget for this work?
- A1.** APS cannot provide a recommended budget range or maximum budget for this project.
- Q2.** Is APS currently working with any outside partner to provide these or similar services? If so, what vendor/organization(s) are you currently working with?
- A2.** At the moment, APS does not have a contract with an outside partner for these services.
- Q3.** May we submit detailed biographies for staff members, in lieu of traditional resumes?
- A3.** Yes. The format of the information about potential trainers/facilitators is not important, but the Offeror must demonstrate the facilitators' qualifications as required by the RFP. See also Addendum No. 1.

- Q4.** We understand that APS is not able to provide specific dates when the professional development will be delivered. However, can APS provide an approximate month when the district prefers to begin in-person and online professional learning?
- A3.** APS prefers to begin online professional learning as soon as possible, likely in January 2021 . It is not possible for APS to predict when in-person training might be delivered. Currently, teachers are working remotely. Due to the pandemic, it is not possible to predict when health metrics will allow for a return to in-person work for teachers.

Issued By:

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