

ACI ADVISORY CHAIRS' MEETING

JUNE 17, 2019, 7:00-9:00 p.m.

Syphax, Room 258

- **Next year's reporting schedule – spread throughout the year or concentrated in the Fall?**
- **ACI and Advisory Committee Open House in October (if reporting schedule is not concentrated in Fall):**
 - Recruiting opportunity for all committees; broader opportunity if broader audience
 - Opportunity to let ACI members know more about your committee
 - Discuss how broad to make audience
 - If broader than just ACI, possibly invite a co-host, such as CCPTA
- **Fostering collaboration between committees:**
 - More meetings like this – how many?
 - Pairings/groupings under same vice chair who can help coordinate efforts
 - Any natural pairings/groupings you suggest?
 - Discussing APS-wide issues at ACI meetings, with all invited?
 - Core instructional issues you want to tackle in collaboration? (Example, reaching college unable to write a full-length paper, as some have reported, if true)
 - What else?
- **Review Report Template**
 - Requests received both from committees and ACI members for limits on length – reasonable limit?
 - Discuss strategies on number of recommendations?
 - Discuss ACI member requests for relationship to rubric
 - Other thoughts?
- **Chairs' and Committee Members' roles:**
 - We need to explain in ACI 101 – we can draft, or a committee among you can draft
 - We would like to clarify your authority in terms of staff relationships (your recommendations are your decisions, for instance).
- **Your historic victories to note? (Need to preserve institutional memory and make sure the value of your contributions will continue to be recognized.)**
- **Recruiting flyer (attached to e-mail)**
- **How else can we help?**
- **Other business?**

Homework:

- We need to figure out whether any of your committees have unique needs that would suggest specific reporting dates. (ASEAC has its external evaluation occurring, for instance, and needs to wait until that is finished, before reporting.) Please send any such info to Dana at dmdb@rdn.com and Rebeca at rhunter0811@gmail.com .

