

ACI ADVISORY COMMITTEE CHAIRS' MEETING
Wednesday, September 4, 7:00-9:00 p.m.
Syphax, Rooms 256-258

- 7:00 - 7:15** Informal connecting/collaborating with other Committee Chairs
- 7:15 - 7:20** Introducing Advisory Committee on Equity and Excellence
- 7:20 - 7:25** **ACI Calendar draft, with topics of interest to ACI from May ACI survey listed:**
- Feel free to continue e-mailing additional topics of interest or thoughts on priorities for ACI discussion, understanding our time limits.
- 7:25 - 7:45** **Committee Forum/Open House at whole ACI meeting (October 16, November 6, or November 13); and Possible Committee Intro's September 18:**
1. Insert approximately 40 minutes (3 minutes each) for Committee Introductions (Chairs each have 3 minutes) at ACI kick-off meeting on September 18? If so (or perhaps either way), what shall we add to PowerPoint Slides and/or hand-out's?
 2. Can we do November 6 (if room space can be found) or November 13 (when we definitely have room space), instead of October 16, to give Committees more time to develop ideas and allow for additional Spring meeting for recommending reports?.
 3. Format? Suggest brief presentation of potential recommendations, 5 minutes each, then break out for questions/comments, to get any early feedback?
 4. Non-recommending committees review last year's recommendations, including any progress?
 5. What should hand-out include, other than past recommendations and results?
 6. Better name for the event? (Can be by e-mail if you think of something by next week.)
- 7:45 - 8:15** **Committee reporting calendar for the coming year, given *January Work Session*:**
1. When is the earliest to begin recommending reports?
 2. Both recommending and non-recommending at Work Session?
 3. How shall we coordinate October 2020 presentations, with some committees changing chairs September 2020?
 4. **Please sign up for recommending report slots**, with ranked choices 1 through 5; e-mail is with any specific constraints pointing to your calendar needs, if you haven't already done so.
 5. Non-recommending committees should present, also.
 6. Implications for 2020-21 calendar? Final decision on 2020-21 calendar in the Spring, but early thoughts welcome.
- 8:15 - 8:35** **Written reports and presentations to ACI and School Board:**

1. Length of time for final recommending reports at ACI meetings (30, 40, 45, 60 minutes each?); taking into account previous exposure for ideas at Committee Forum and Work Session.
2. Length of time for non-recommending reports at ACI meetings – equal, or less?
3. Length and format for executive summaries for January (propose to School Board that we provide (BK suggests one page)
4. Lengths for recommending reports (written); and review guideline (carried over from June, with new draft)
5. Lengths for non-recommending (written) reports
6. ACI members evaluating recommendations via rubric -- do those ACI members not in attendance for a committee's recommendations at ACI get to evaluate those recommendations, or only those present? (All must rank at end, however.)

8:35 - 8:40 September 18 opening reception and meeting invitation and ACI 101 draft review:

1. By September 10, please share/send committee accomplishments, as well as anything else to be included in PowerPoint slides during Committees' section, to include, both for opening reception and for your use during Committee forum
2. Please feel free to send suggested additions or corrections to draft

8:40 - 8:45 When shall we meet again? Location, day of week, time of day preferences?

8:45 - 9:00 Other items if we have time, but most likely to be dealt with by e-mail later:

1. ESOL-HILT name change: possibilities include ELAC -- English Learners Advisory Committee (one letter away from ELAAC) and ACEL-- Advisory Committee on English Learners
2. Edited ACI flyer (newly edited since June)
3. Issues/concerns ACI should consider discussing/fitting into its meetings this year or next -- please feel free to e-mail to us with thoughts on additions or priorities.

9:00 – 9:30 More informal time for connecting, for those who can and wish to stay.