



David J. Webb, C.P.M.
Director/Purchasing Agent

Arlington Public Schools

Purchasing Office
2110 Washington Blvd., Arlington, VA 22204 • Phone: (703) 228-6123 • Fax: (703) 841-0681
www.apsva.us

Joshua A. Makely, CPPO, CPPB
Assistant Director of Purchasing

Dyanna McMullen, VCO
Senior Procurement Specialist

Kenneth R. Lawson, CPPB, VCO
Procurement Specialist

June 27, 2018

Via Email

RICOH USA Inc.
Attn: Thomas Vagnier
1900 Duke Street, #200
Alexandria, VA 22314
thomas.vagnier@ricoh-usa.com

Subject: High Speed, High Volume Digital Production Equipment – Contract No. 27FY13,
Amendment No. 1

Dear Mr. Vagnier:

In as much as your firm's performance under the present contract is satisfactory, attached is the proposed Amendment No. 1 for a two (2) year renewal of the contract at existing prices or discounts. The renewal shall be effective from April 1, 2018, and shall remain valid through March 31, 2020. All other terms and conditions shall remain unchanged. Please indicate your acceptance by having an officer of your firm sign and return the acceptance portion attached. Upon receipt, this office will sign and execute the amendment and return one copy to your office. Your response, to accept or decline, is requested no later than ten (10) days from the date of this letter.

Sincerely,

Joshua A. Makely, CPPO, CPPB
Assistant Director of Purchasing

JAM:rch

Enclosure:



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Amendment No. 1

Subject: Contract #27FY13 – High Speed, High Volume Digital Production Equipment

Contractor:

Ricoh USA Inc.
Attn: Thomas Vagnier
1900 Duke Street, #200
Alexandria, VA 22314
thomas.vagnier@ricoh-usa.com

Contract:

27FY13

By mutual agreement, Contract No. 27FY13 is renewed for two (2) years at existing prices or discounts. The renewal shall be effective from April 1, 2018, and shall remain valid through March 31, 2020. All other terms and conditions shall remain unchanged.

Arlington Public Schools

Authorized
Signature:

for: Printed Name
and Title:

David J. Webb, C.P.M.
Director / Purchasing Agent

Date:

7/10/2018

Ricoh USA, Inc.

Authorized
Signature:

Printed Name
and Title:

CHRISTOPHER T. HEUS
VICE PRESIDENT

Date:

7/10/18