



Standard Purchase Order Arlington Public Schools

PURCHASING OFFICE
2110 Washington Blvd
Arlington, Virginia 22204
Telephone: (703) 228-6123

ACCOUNTS PAYABLE
2110 Washington Blvd
Arlington, Virginia 22204
Telephone: (703) 228-6121

Please note that our billing address has changed.

Purchase Order	2003832
Original Order Date	07-OCT-2019
Change Order Number	0
Change Date	
Buyer/Phone	Thanh Thai 703-228-2411
Requisitioner/Ph#/Email	Martinez, Jonathan S 703-228-6040 jonathan.martinez@apsva.us
FEIN	54-6001128
Website: https://www.apsva.us/purchasing-office/	

This PURCHASE ORDER NUMBER shown above must appear on all invoices, packing slips & related correspondence. For questions regarding the order, contact the REQUISITIONER shown above.

SUPPLIER: CRISIS PREVENTION INSTITUTE
10850 WEST PARK PLACE #600
MILWAUKEE WI 53224

Ship To: Arlington Public Schools
Special Education
2110 Washington Blvd
Arlington, VA 22204

Payment Terms	Freight Terms	FOB
NET 30	Prepaid	Destination

Line	Supplier Part	Item Description	Due Date	Quantity	UOM	Unit Price	Amount
1		CPI 2 Day Classroom RenewalA. Shreeve/D. CowellItem#OPPN0110Customer ID#325846	06-SEP-2019	1,978.00	Dollar	\$1.00	\$1,978.00
2		CPI 4 Day Classroom Instructor CertificationE. RadakovichItem#OPPN0105Customer#325846	06-SEP-2019	3,249.00	Dollar	\$1.00	\$3,249.00

The Purchase Order Terms and Conditions found on the Arlington Public Schools Purchasing Office Website, at the link provided below, are incorporated in, and become part of, this contract. It is the responsibility of the Supplier to carefully read and understand the Purchase Order Terms and Conditions.

The Purchase Order Terms and Conditions have been amended effective January 25, 2019.

<https://www.apsva.us/wp-content/uploads/2019/01/PO-TsCs-Amended-January-2019-Changes-Accepted.pdf>

IMPORTANT: There have been a number of recent incidents where scammers are pretending to be school representatives and ordering thousands of dollars of goods. Purchases by APS are authorized only if an APS Purchase Order is issued in advance of the transaction, indicating that the ordering agency has sufficient funds available to pay for the purchase. Vendors providing goods or services without a signed APS Purchase Order, do so at their own risk.

Authorized by:

David J. Webb, C.P.M.
Director of Purchasing

Purchase Order Total: \$5,227.00