

Standard Purchase Order Arlington Public Schools

PURCHASING OFFICE 2110 Washington Blvd Arlington, Virginia 22204 Telephone: (703) 228-6123

Arlington, Virginia 22204 Telephone: (703) 228-6121

ACCOUNTS PAYABLE

2110 Washington Blvd

Please note that our billing address has changed.

	Page: 1 of 1				
Purchase Order	2002933				
Original Order Date	13-SEP-2019				
Change Order Number	0				
Change Date					
Buyer/Phone	Thanh Thai 703-228-2411				
Requisitioner/Ph#/Email	Taylor, Gracie Elizabeth 703-228-6203 gracie.taylor@apsva.us				
FEIN	54-6001128				

This PURCHASE ORDER NUMBER shown above must appear on all invoices, packing slips & related correspondence. For questions regarding the order, contact the REQUISITIONER shown above.

Ship To: Washington-Liberty High School

Main Office 1301 N. Stafford St. Arlington, VA 22201

SUPPLIER:	PEARSON EDUCATION
	ATTN: VIRGINIA PURCHASE ORDERS
	BOX 6820
	CHANDLER AZ 85246

Payment Terms	Freight Terms	FOB
NET 30	Prepaid	Destination

Line	Supplier Part	Item Description	Due Date	Quantity	UOM	Unit Price	Amount
1		Jeffrey McCarthy, Quote#	16-SEP-2019	25.00	Each	\$145.97	\$3,649.25
		7026875547, Description: World					
		Civilizations Revised AP,					
		ISBN10/Material# 013444478-7,					
		ISBN13/Materials#					
		978013444478-9,					
2		shipping	16-SEP-2019	1.00	Each	\$273.69	\$273.69

The Purchase Order Terms and Conditions found on the Arlington Public Schools Purchasing Office Website, at the link provided below, are incorporated in, and become part of, this contract. It is the responsibility of the Supplier to carefully read and understand the Purchase Order Terms and Conditions.

The Purchase Order Terms and Conditions have been amended effective January 25, 2019.

https://www.apsva.us/wp-content/uploads/2019/01/PO-TsCs-Amended-January-2019-Changes-Accepted.pdf

IMPORTANT: There have been a number of recent incidents where scammers are pretending to be school representatives and ordering thousands of dollars of goods. <u>Purchases by APS are authorized only if an APS Purchase Order is issued in advance of the transaction</u>, indicating that the ordering agency has sufficient funds available to pay for the purchase. Vendors providing goods or services without a signed APS Purchase Order, do so at their own risk.

Authorized by:

David J. Webb, C.P.M.

Director of Purchasing

Purchase Order Total: §

\$3,922.94