NOVA
Northern Virginia Community College

Intent to Pursue Dual Enrollment Course(s)

DUAL ENROLLMENT

Student Name: _____ _____ _____ DOB: _____
Last First M.I.

NOVA EMPLID: _____ HS ID: _____ FA 20_____ | SP 20_____

High School: _____ Counselor: _____ Grade: 9th 10th 11th 12th

This form begins the process to determine if the student is college ready. All students must demonstrate college readiness in order to take Dual Enrollment classes by placement scores for English & Mathematics. **Certain classes like English, math and science require prerequisites or specific placement testing**.

- The first time a student takes a dual enrollment (DE) course they will be **required to apply online with NOVA** at https://apply.vccs.edu/. Within 24 hours of applying to NOVA, the student must login to myNOVA and set up security questions.
- Under section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA), **disability services are available to you if you are currently enrolled,** have a documented disability that substantially limits you in one or more of life's major activities, and are otherwise academically qualified. To use services in a NOVA class, **you must apply online** at NOVA's Disability Services website. (https://www.nvcc.edu/disability-services/)
- DE courses are part of a NOVA transcript which must be sent to any college/university the student attends. There may be times when college grading policies differ from those of the high school. Please always check your myNOVA account to verify your course enrollment and college grade.
- The student's lack of participation/attendance may negatively affect his/her ability to stay in a dual enrollment course. Should the student not pass the first semester of a 2-semester (full-year) course with a D or better, he/she will be automatically dropped from the second semester DE class.
- In accordance with the contract between NOVA and the school district, DE courses that take place in the high school are free of charge. The signatures of the parent/guardian and student allow the district and NOVA to share necessary academic information with each other. The signature of the student allows the high school to share dual enrollment academic information with his/her parent/guardian.
- DE students are expected to engage in college level course contents and discussions appropriate for adult learners. Mature topics may be discussed.

NOVA Course(s) Prefix and Number	College Credits	High School Course	HS Credits

_____ _____ _____ _____
Student Signature ***Date*** ***Parent/Guardian Signature*** ***Date***

ENGLISH *Qualifying test scores must have been taken within the last five school years* | NOTE: PSAT 8 and 9 are not accepted

Exam	Test Component(s)	Score Requirement	Test Date Cutoffs	Student Test Scores	Date Test Taken
PSAT 10 **OR** NMSQT	Evidence-Based Reading & Writing	390 or higher	Taken within 5 years	EBRW: _____	
SAT	Critical Reading **AND** Writing	500 or higher	Before Mar. 2016	R: _____ W: _____	
	Evidence-Based Reading & Writing	480 or higher	Mar. 2016 & After	EBRW: _____	
ACT	English **AND** Reading	18 or higher	Taken within 5 years	E: _____ R: _____	
AP	English Literature **OR** Language & Composition	3 or higher	Taken within 5 years	EL: _____ OR L&C: _____	
VPT	English Virginia Placement Test qualifying score in NOVA's student information system				

MATH *Qualifying test scores must have been taken within the last five school years* | NOTE: PSAT 8 and 9 are not accepted

Exam	Test Component(s)	Score Requirement	Test Date Cutoffs	Student Test Scores	Date Test Taken
PSAT 10 **OR** NMSQT	Math	500 or higher	Taken within 5 years		
SAT	Math	520 or higher	Before Mar. 2016		
	Math	530 or higher	Mar. 2016 & After		
ACT	Math	22 or higher	Taken within 5 years		
SOL	Algebra I, II, or Geometry (**circle one**)	400 or higher	Taken within 5 years		
AP	Math AP Calculus BC	3 or higher	Taken within 5 years		
IB	Math	5 or higher	Taken within 5 years		
VPT	Math Virginia Placement Test qualifying score in NOVA's student information system. *Student must pass at least any single MTE unit above 0 and in addition meet the mathematics prerequisites of any direct NOVA course(s)				

Please check whether student will take VPT for: ❑ English ❑ Math

Certified by HS Counselor: _____ _____ _____
Signature ***Date*** ***HS Email***

Completed by NOVA: Underclass Exception ☐ Current DE Student ☐

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