

**ADVISORY COUNCIL ON SCHOOL FACILITIES AND CAPITAL PROGRAMS
MEETING AGENDA
February 11, 2019
7:00 p.m.
Hoffman-Boston
Library**

- 1. Welcome - Approve Minutes**
- 2. Liaisons (10 min)**
- 3. Projection Discussion – Broad Overview (20 min)**
- 4. Prioritize list for Planning Recommendation (60 min)**
- 5. Subcommittee meeting for Common Space (15 min)**

Additional Information

**Upcoming Work Session- K-12 Instructional Program Pathways
Tuesday February 12, 2019**

Subcommittee Meeting Tuesday February 27, 2019

Next FAC @ Taylor Elementary School Monday March 11, 2019

ADVISORY COUNCIL ON SCHOOL FACILITIES AND CAPITAL PROGRAMS

MEETING MINUTES

February 11, 2019

7:00pm

Hoffman Boston Elementary School, Library

In attendance: John Chadwick, Rosa Cheney, Michael DePalma, Maureen Fanguy, Michael Freda, John Giambalvo, Andrew Greenwood, Lois Koontz, Chandi Krohl, Zachary Larnard, Steven Leutner, Greg Lloyd, Steve Maguire, Miles Mason, Colleen Pickford, Shellie Ramirez, Stacy Snyder, Lisa Stengle,

1. Minutes – motion to approve by Lois Koontz seconded by Colleen Pickford
2. Liaison Updates –
 - a. Miles Mason – ACI Update – Most of the discussion was around the K-12 Instructional Program Pathways. They are going to seek feedback from stakeholders: PTAs, BAC, FAC to help define option schools as well as siting of option schools. Timeline is unclear and expected to be clarified shortly. Expectation is that ACI will bring this to the FAC in March.
 - i. ACI is also looking at the planning factors which may need input from FAC
3. Projection Update – Discussion
 - a. Comment/Question from Miles: The current situation with trailers at middle schools at Williamsburg and Swanson is not ok, using the current capacity challenges as a marker for building need. We need to be seeking to improve the situation overall.
 - b. Stacy would like to look at the capacity challenges in a broad way. The capacity utilization charts will help to inform the space demands as they emerge across the county.
 - c. Steve Leutner – what will be different in the spring update rather than what was just released?
 - i. The spring update will use a baseline of Jan 30, 2019 instead of Sept 30, 2018 to better refine the projections for Fall 2019.
 - d. Andy Greenwood – Was the decision to move the VPI/Montessori programs to other schools as a way to alleviate capacity?
 - i. Principals want VPI kids back in their neighborhood schools.
 - ii. The Montessori classrooms moving from Hoffman-Boston to other schools is a tool for managing capacity
 - e. Lois Koontz- how did you develop your low/medium/high as the delta from low to high is only 108 students across the whole school system?
 - i. Robert explained that this is based off of the county building development input data which is fairly limited.
 - f. Stacy asks what does APS need to have the most effective planning tool for the short term and long-term needs?
4. Prioritize List for Planning Recommendation to assist with the AFSAP
 - a. Stacy would like to recommend to the School Board that the AFSAP should be expanded to begin to incorporate with a long-range plan and to align with county planning processes.
 - i. AFSAP is due in June
 - ii. All members of the FAC agree with this recommendation
 - b. AFSAP Outline Review

- i. Executive Summary – should be expanded to focus on the broad needs of APS as they align with and/or impact Arlington County planning.
- ii. APS Capital/Facilities Planning Processes
 - 1. include reference to County planning processes – 2021
 - 2. We need to focus on where the seats are needed. Miles
 - 3. Lois-we also need to focus on what people are interested in (more middle and high school)
 - 4. Steve Leutner – we are giving bonus density for LEED certification and arts, etc., why not award bonus density for community spaces/schools.
- iii. 10-year enrollment projection process – 2019
- iv. Past, Present, and Future APS Enrollment - 2019
 - 1. Enrollment and Demographic changes
 - 2. County populations forecasts -
 - 3. Aligning APS projections to County forecasts
 - 4. Other
- v. Current Conditions
 - 1. Which facilities need a refresh/renew to bring them up to the same standard as the new schools? In addition, what sites can be redeveloped to better use the land?
 - 2. Need to identify swing space through lease
 - 3. Must define space needs and look at what is on the table to help execute on projects to meet those needs
 - 4. With relation to the capacity utilization charts-how else can we visualize seat needs other than the charts?
 - 5. Facilities optimization study should be included and updated every year
 - 6. Room use standards – subcommittee on common spaces has been asked to make a recommendation to the school board about standards for room use (i.e. for FLES, music, exemplary projects). Should this include ed specs?
 - 7. APS is beginning to look at sq. ft. per student to assess equity across schools *Ask Michael about sq. ft. analysis-does this include rooms w/o windows are they treated differently?
 - 8. The question of equity across PTAs and schools was discussed. Arlington Public Schools could create a foundation which would redistribute
 - 9. How to integrate instruction and transportation into this document? In advance of the pathways work being completed, how do we integrate the changing face of instruction and instructional needs? i.e. pre-k north of lee highway is not possible to fill students. CTE classes at career center – students are losing a period of school through travel. Students are learning fitness rather than basketball in PE
 - 10. Transportation – include it
- 5. Subcommittee meeting on common spaces – next meeting Wednesday February 27, 2019
 - a. They'll be looking at Michael's research on square foot per student and overall common spaces
- 6. Miles asks a question about Arlington Tech enrollment numbers
 - a. John provided an update that gave detail around the changes to the planning for the Career Center relative to the overall plan for expanding the high school seats on that site.