

ACI Evaluation Process

October 17, 2018

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ACI Processes

Working Agreements:

- Assume positive intentions
- Allow everyone's voice to be heard
- Focus on the work
- Promote a sense of inquiry
- Pay attention to self and others
- Don't 'let the perfect be the enemy of the good'
- Best intentions rather than winning a point
- Understand that ACI is advisory, and does not set or control policy

ACI Processes

What to Expect at ACI Meetings with Committee Reports

One or two committees normally will report at each meeting.

Committees have one hour per report.

ACI members are expected to have thoroughly read each report before the meeting, and be prepared to ask questions and fill out the evaluation rubric.

Committee Chair provides short overview of report (2-3 minutes).

Committee Chair and Staff Liaison discuss the report with the ACI, including responding to questions and considering feedback.

After the meeting, ACI voting members fill out an evaluation rubric for each recommendation.

During the January ACI meeting, recommendations from all of the recommending committees will be reviewed and discussed in preparation for the ACI School Board work sessions.

ACI Processes

Protocols for Discussions

- Only ACI voting members may ask questions or comment.
- Follow the “1-minute/1-question” rule.
- Demonstrate respect for all members’ time and all members’ perspectives.
- Clarifying questions are preferred; ACI meetings are not an appropriate time/place to address individual student issues.
- Time permitting, a second round of questions may occur.
- The Chairs reserve the right to shorten, redirect or stop questions and comments as necessary for meeting and time management.
- Any remaining questions and/or comments can be submitted in writing via email to the ACI Chairs for follow up with the presenting committee and can be used for future consideration or for response.

ACI Processes

Rubric and Ranking (see handout)

- All recommendations will be evaluated on the ACI Rubric by voting members immediately after the committee presentation.
- After all committee reports, ACI will meet in January to discuss and review the recommendations as a whole and rubric results.
- After the January ACI meeting, voting members may rank up to 10 recommendations in order of preference.
- Ranking is independent from the rubric process.
- Both rubric data and the final ACI rankings will be presented to the School Board as part of ACI's reporting.

Comments and Questions

