2018-19 ACI Committee Recommendation Evaluation Process

The 2018-19 ACI process for evaluating committee recommendations will consist of two parts:

 1. **A rubric that includes several criteria for evaluating the merits of proposals**. All committee chairs and ACI voting members will have access to the rubric in advance of committee presentations, so that committees can address the evaluation criteria in their proposals and that ACI members can evaluate proposals against those criteria.   After each presentation of committee reports voting ACI members will complete the evaluation rubric online.

Committees should not feel constrained by the rubric in drafting their recommendations, however. One important aspect of ACI committees' work is to bring up ideas and approaches that are not part of current areas of focus. ACI members could choose to rank highly a recommendation that does not meet the identified criteria, (see below) in recognition of the importance of that recommendation.

2. **A top-ten ranking**. After all committee recommending reports have been presented, an ACI meeting will include a group conversation on the overall reports and the rubric input. After that meeting, voting members will be asked to rank up to 10 recommendations. Ranking is subjective, based on that representative member's priorities and preferences. In the time between the presentation of committee proposals and the full group discussion to rank the proposals, ACI members, as representatives of schools and/or organizations, should make every effort to ascertain the views of the group they represent to inform their ranking of the proposals.

Information on committee recommendations is provided to the School Board by ACI Co-Chairs and Committee Chairs at a School Board Work Session after the completion of report presentations and ranking.   The School Board will be provided with ACI's top-ten ranking of recommendations, as well as summaries of the rubric process. Additionally, ACI Co-Chairs will provide the School Board a summary of the budget impact of recommendations.

Advisory Council on Instruction
Advisory Committee Recommendation Rubric

Please use the rubric below to evaluate each ACI Advisory Committee recommendation.

Voting Member Completing Rubric: _____

Role/Representative of: _____

Advisory Committee: _____

Committee Recommendation: _____

Criterion	Not Applicable	None	Minimally	Mostly	Fully
Critical Need The recommendation addresses an identified area of critical need or a key area for improvement.					
Proven Solutions The recommendation proposes an evidence- or research-based solution; once implemented, it has a high probability of success.					
Consistency The recommendation supports or improves consistency across the school division.					
Equity The recommendation supports or improves equity across the school division. It addresses providing access to schools, resources, and learning opportunities according to each student's unique needs.					
Academic Growth The recommendation supports the achievement of at least one year of academic growth for individual students each year.					

Achievement, Opportunity and Excellence Gaps The recommendation directly addresses closing an identified gap, particularly in a traditionally underserved population.					
Social and Emotional The recommendation supports students' social and emotional learning and needs.					
Other Strategic Plan/Priority Alignment The recommendation advances or supports achievement of other objectives in the current Strategic Plan and/or addresses a current School Board priority.					
Budget The recommendation is sufficiently important or meritorious that it is worth the associated cost, even in a challenging budget environment.					

Additional Comments: