

## FINANCE & MANAGEMENT SERVICES

(Budget, Accounts Payable, Accounting/General Ledger, Procurement, Food & Nutrition Services, Extended Day)

Discussion with Strategic Plan Steering Committee, January 9, 2018

1. What data does your department use to monitor performance and/or make decisions?

Washington Area Boards of Education Guide (annual)

# of community members attending budget forums/providing feedback on website

Amount and percentage of closeout funds compared with budget

# of purchase orders approved/emailed to vendors

# of days from solicitation request to posting of solicitation

School lunch participation

School breakfast participation

Extended Day Reading Rodeo participation

Extended Day STEM activities participation

# of staff development hours attended (by staff member)

Results of audits (various across department)

2. What are your department's three greatest strengths?

1. Skills and experience of staff
2. Genuine desire to support students in whatever way possible
3. Collaboration with both internal and external customers

3. What are your department's three greatest areas of need?

1. Professional development opportunities – both in terms of being able to be away from the office (staff) and the funding available (resources)
2. The ability to take time to review and analyze current systems and processes, plan strategically, and innovate. Much of the time, we are drowning in the day to day tasks and can't set aside time to do "deep work." This is mostly related to a lack of staff but is also a result of a rapidly-changing environment.
3. Staff turnover and shortages in certain areas.