

ADVISORY COUNCIL ON SCHOOL FACILITIES AND CAPITAL PROGRAMS

MEETING AGENDA
December 11, 2017
7:00 pm
Gunston Middle School
Library

A brief tour of Gunston Middle School will precede the regular meeting at 6:30 pm. The FAC meeting will start at 7:00 pm following the tour.

1. Welcome
2. Approve Minutes
3. Update on Liaisons and Sub-Committees
 - CCPTA: Laura Saul Edwards, Lois Koontz
 - Policy & PIP Sub-Committee: George Buzby, Steve Maguire, Chandi Krohl, Stacy Snyder, November 16, Facilities & Operations Conference Room, Trades Center.
 - Future Facilities Needs Sub-Committee: Lois Koontz, Katie Rouse, Eric Harold, Collen Pickford, Stacy Snyder, first meeting to be scheduled
 - Reed BLPC/PFRC Update: Miles Mason
4. Update on Internal Auditor Cost Study: Stacy Snyder and John Giambalvo
5. MC/MM process update: Jim Meikle
6. Career Center Working Group Update: Staff
7. Boundary Processes: Lisa Stengle
 - Update on elementary school process
8. AFSAP/CIP Process: Lisa Stengle & John Chadwick
 - Facility Optimization Study
9. Project Updates: Jeff Chambers
10. Optimization of FAC meeting time.

Upcoming meetings:

Wednesday, December 13th – BAC Meeting (Education Center Room 101A/B), 7:00 p.m.

Monday, January 8th – FAC Meeting (Oakridge Library), 7:00 p.m.

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MEETING MINUTES
December 11, 2017
7:00pm
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In attendance: George Buzby, John Chadwick, Jeffrey Chambers, Cecelia Ciepiela-Kaelin, James Dankovich, Michael DePalma, Michael Freda, Ingrid Gant, Maureen Fanguy, Ingrid Gant, John Giambalvo, Lois Koontz, Gregory Lloyd, Steve Maguire, Miles Mason, John Peck, Coleen Pickford, Laura Saul Edwards, Laura Simpson, Stacy Snyder, Lionel White

1. Liaisons Update
 - a. CCPTA (LSE)
 - i. CCPTA meetings will alternate having an ES focus then Middle (and possibly high)
 - ii. Very good discussion on homework, amount of, and what a homework free school would look like, variations among schools
 - iii. Little awareness of the changes on admissions policies regarding elementary option schools for next year.
 - b. Policy & PIP (John C)
 - i. Board concerned about the number of policy changes that they will get handed
 - ii. Subcommittee has met and is moving ahead based on a new list of definitions
 - iii. Next meeting on 20th
 - c. Future Facilities Needs (Stacy)
 - i. Developed framework for report, audience (all of Arlington), impacts (fields transportation, parking, school size, etc.), goals (report to inform CIP/strategic planning, magnify need to optimize every site and \$\$); initial report to be completed by end of January may be followed with more in-depth dives into impacts
 - ii. Looking at four scenarios: needs of system whenever reach 32K, 35K, 37.5K, 40K (no timeline attached)
 - iii. Report should include statement addressing what would happen if population declines (explain the 4-5year process from decision to opening with ability to pull plug 2 years from opening in event of drop in anticipated numbers; also can use the sale of relocatables as a course correction.
 - iv. Next meeting Jan. 11th for subcommittee
 - d. Reed BLPC (Miles)
 - i. Lots of information on web site
 - ii. Decision on design expected in March 2018
 - iii. Targeting 700 elementary seats
 - iv. High, Med, Low costs will be presented

- v. Structured parking will be considered
 - vi. Building up is an option with existing structure for one additional floor only
2. Internal Auditor Cost Study, (John G.)
 - a. SB asked APS auditor for this study of how APS project costs compare to other jurisdictions: why are we spending so much money and should we be spending that much? (comparable jurisdictions include Denver, San Diego, DC, Alexandria, Falls Church, Loudon?)
 - b. Just capital costs being examined
 - c. National consultant selected
 - d. How our market impacts cost factors and escalations
 - e. Project due in about a month
 - f. Falls Church did similar study
 - g. Discussion centered on what is being compared – what are we paying for – quality differences? Sustainability investments? Community uses and amenities?
 - h. John C. says we have asked our architects to be creative not only in design and sustainability, but also now cost with low-med-high options.
 3. MC/MM (Mike Freda)
 - a. Recently completed review of proposed projects
 - b. 174 submissions (down from 800 several years ago)
 - c. Most came from school staff, 25 from O&M staff, 42 rejected, some duplicates, some just redirected to staff right away
 - d. Final prioritized list of 46 projects at \$6.3M submitted to Executive Leadership Team for their approval
 4. Career Center Working Group Update (Michael DePalma)
 - a. Finalized working group stakeholders; Colleen Pickford to represent FAC; ACTC rep will be named as soon as replacement chair is named this week (Kristen Haldeman hired by APS to head up new Director of Multimodal Transportation and Sustainability)
 - b. John C pitched that there is a vacancy on ACTC which meets every two months**
 - c. First meeting expected in January (either the 6th or the 13th)
 5. Boundary Process (Michael DePalma)
 - a. Elementary boundary process discussion to happen in January
 - b. Location of option schools will be evaluated in this process
 - c. Boundary process will be County-wide
 - d. SB requested map of potential walk zone for each ES regardless of current boundary or status as option/neighborhood school as well as planning units
 - e. Request made for Lisa to provide clarification on the role FAC is expected to play in this process; Stacy emphasized the need to remain flexible with so many moving elements this year
 - f. Request made to reduce walkability emphasis at the HS level in favor of making better use of public transit options
 - g. Request made to have new APS multi-modal transportation director present at a future FAC meeting to pursue long-term thinking about walking, bus stops, improved efficiency of yellow busses
 6. AFSAP/CIP Process

- a. Facility Optimization Study Michael DePalma explained some of the process/thinking
 - i. Why was cafeteria size the basis, and not gym/play, parking, other space? APS should add disclaimer that these will be evaluated (??)
 - ii. All schools meet at least the minimum for gymnasium size (as set by the state).
 - iii. Report was reviewed by most of APS
 - iv. Report can be used to help with capacity planning, boundaries, etc. This can also help set parent expectations within larger context of whole system.
 - v. Relocatables at Kenmore being stored temporarily on overflow parking lot. These were from Abingdon. Ten classroom units will be moved to Barcroft to replace older, leased units now. Other remaining ones will be used at Kenmore for overflow spaces.
- 7. Project Updates – see memo provided by Jeff Chambers
 - a. Noted may be able to start Career Center renovation to add 200 seats before summer as space will be vacated early when staff moves to Syphax (April?)
 - b. Ed Center staff expected to move in April
- 8. Optimization of FAC Meeting Time:
 - a. FAC members requested to share thoughts via email
 - b. How can we maximize efficiency and provide meaningful feedback?
 - c. One idea was to have fewer agenda items and allow longer discussion as planned for ES boundary process in January
 - d. Suggested putting liaison reports at end of agenda and keep them brief, providing them in writing in advance of meeting if possible.
 - e. Other?