

ARLINGTON PUBLIC SCHOOLS
School Board Meeting and Closed Meeting
June 16, 2016

Item C-1-g

The Arlington School Board convened on Thursday, June 9, 2016, at 6:30 PM at 1426 North Quincy Street, Arlington, Virginia.¹

Present were:

Emma Violand-Sánchez, Chair
Nancy Van Doren, Vice Chair (arr. 6:35 PM)
Reid Goldstein, Member
Barbara Kanninen, Member
James Lander, Member

Also present were:

Dr. Patrick K. Murphy, Superintendent
Dr. Kristi Murphy, Assistant Superintendent, Human Resources
John Chadwick, Assistant Superintendent, Facilities and Operations
Mr. John Cafferky, Attorney
Mr. Gif Hampshire, Attorney (by conference Call)

A. CALL TO ORDER AND CONVENE IN CLOSED MEETING

Dr. Violand-Sánchez called the meeting to order and *moved that the School Board immediately convene in a closed meeting to discuss personnel matters including the appointment of Director, Counseling Services, Gunston as authorized by Virginia Code §2.2-3711(A)(1), to consider the disposition of publicly owned real property as authorized by Virginia Code §2.2-3711(A)(3)*, seconded by Dr. Kanninen. The motion was adopted in a vote of 4 - 0, with Mr. Goldstein, Dr. Kanninen, Mr. Lander and Dr. Violand-Sánchez voting affirmatively, and the Board convened in a closed meeting. Ms. Van Doren was not present at the vote.

The closed meeting adjourned at 7:25 PM and the Board reconvened in an open meeting.

CERTIFICATION OF CLOSED MEETING

Dr. Violand-Sánchez moved to certify that to the best of her knowledge only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting and only such public business matters that were identified in the motion convening the closed meeting were heard, discussed or considered, seconded by Ms. Van Doren and adopted in a vote of 5-0. The voting record is as follows: Mr. Goldstein – Aye; Dr. Kanninen – Aye; Mr. Lander – Aye; Ms. Van Doren – Aye; and Dr. Violand-Sánchez – Aye.

Dr. Violand-Sánchez called for a brief recess. The Board reconvened in a meeting at 7:30 PM.

¹ Video clips of regular School Board meetings can be viewed on the APS Web site at the following link:

<http://www.apsva.us/page/3067>

DVDs of all regular School Board meetings are also available for viewing in the School Board office.

Also present were:

Melanie Elliott, Clerk

Raj Adusumilli, Assistant Superintendent, Information Services

Linda Erdos, Assistant Superintendent, School and Community Relations

Cintia Johnson, Assistant Superintendent, Administrative Services

Deirdra McLaughlin, Assistant Superintendent, Finance and Management

Connie Skelton, Assistant Superintendent, Instruction

Dr. Brenda Wilks, Assistant Superintendent, Student Services and Special Education

B. MEETING OPENING

1. Call to Order
2. Presentation of Colors: Arlington Career Center AFJROTC Cadet Corps
3. Recognitions/Reports:

Lt. Col Scott Dierlam recognized AFJROTC Cadets for their accomplishments over the year. Ms. Pam Farrell, Arts Supervisor, presented 19 students schools who received National Scholastic Arts Awards. The Board also congratulated student athletes from Washington-Lee High School. The Board recognized and appreciated the contributions of retiring members of the Executive Leadership Team, Deirdra McLaughlin and Connie Skelton.

4. Announcements: (7:57 PM)

Meetings:

- June 20, 2016, Closed Meeting, 7:30 PM, School Board Conference Room
- June 30, 2016, School Board and ELT Retreat, 3 PM, Location TBD

Dr. Murphy shared highlights from recent events, announced upcoming promotions, and encouraged students to read, and shared a digital clip on the Arlington Student Film Festival. He thanked the students, staff and community for a successful school year. Ms. Van Doren invited all to participate upcoming graduations and events.

C. CONSENT AGENDA: (8:05 PM)

Dr. Violand-Sánchez announced that item C-8 will be removed from consent and discussed under Information.

The following speaker addressed the Board:

Theresa Schweizer, Friends of the Arlington Planetarium: Thanking the Board for the partnership which supports the planetarium, and highlighting upcoming events.

Ms. Van Doren moved that the Board adopt the consent agenda, seconded by Dr. Kanninen. The motion was adopted in a vote of 5 – 0, with Mr. Goldstein, Dr. Kanninen,

Mr. Lander, Ms. Van Doren and Dr. Violand-Sánchez voting affirmatively. The following items or actions were approved as a part of consent:

1. Minutes
 - a. March 8, 2016 Budget Work Session #3
 - b. March 15, 2016 Budget Work Session #4
2. Personnel actions

P/E-SCALE PERSONNEL

- 1 Change in Position/Salary
- 9 Classifications/Reclassifications
 - Assistant Director, Transportation
 - Emergency Planner
 - Lead Oracle ERP Functional Analyst (Financials)
 - Oracle ERP Functional Analyst (Financials)
 - Lead Oracle ERP Functional Analyst (HR/Payroll)
 - Oracle ERP Functional Analyst (HR/Payroll)
 - Video Systems Engineer
 - Supervisor, Personalized Learning
 - Community Engagement Coordinator

T-SCALE PERSONNEL

- 26 Resignations
- 6 Retirements

A-SCALE PERSONNEL

- 2 Changes In Position/Salary
- 3 Resignations
- 2 Retirements
- 1 Termination

SUPPORT SERVICES PERSONNEL

- 1 Appointment
- 1 Resignation
- 1 Retirement
- 1 Suspension
- 1 Termination

3. Grants and Restricted Programs:
4. Planetarium Letter of Agreement
5. ~~Kirkwood Pump Station Public Utility Easement~~ REMOVED FROM AGENDA
6. ~~Appointments to New Elementary School at Jefferson Building Level Planning Committee~~ REMOVED FROM AGENDA

7. ~~Construction Contract Award and Budget Adjustment for Washington Lee High School Capacity Optimization Project Phase 2~~ REMOVED FROM AGENDA
8. ~~Change Order above 25% the Original Contract Value New School at Wilson Site Multi-Modal Transportation Services~~ REMOVED FROM CONSENT
9. ~~Contractor Parking License Agreement Abingdon Renovation and Addition Project~~ REMOVED FROM AGENDA

Dr. Violand-Sánchez announced that, as a part of consent, Briana Milton was appointed Director, Counseling Services, Gunston Middle School.

D. CITIZEN COMMENT ON NON-AGENDA ITEMS: (8:11 PM)

The following speakers addressed the Board on plans for the Wilson site, asking the Board to recognize the history of the site and incorporate architectural elements of the original facility into the design of the new school:

Stan Karson, Radnor/Ft. Myer Heights Civic Association
Joe DeBor, Ft. Myer Heights Civic Association

The following speaker also addressed the Board:

Allegra Jabo, Randolph PTA: stating the PTA and community concern about the change in leadership at Randolph and how this change will impact the programs and students.

E. MONITORING ITEMS: (8:22 PM)

1. Annual Report of the Advisory Council on School Facilities and Capital Programs (FAC) and Staff Response

Chair Kelly King presented the Report, sharing highlights of the FAC's work this past year. The FAC participated in the CIP process, meeting in various schools to ensure familiarity with facilities being considered for improvements. After reviewing the FAC's participation in that process, she shared feedback on the CIP and other Facilities functions, and also shared the FAC's priorities for the future. In closing, she thanked all FAC members for their work, and acknowledged staff and Board support.

Ben Burgin, Assistant Director, Design and Construction, shared highlights of the staff response to the report, thanking members and recognizing the work of those who are leaving the FAC. Staff appreciated the collaboration and support of the FAC, and plans to incorporate many of the lessons learned in future work.

Board members thanked Ms. King for her leadership and her contributions, and appreciated the committee's ongoing work.

2. Annual Report of the Budget Advisory Council (BAC) and Staff Response (8:38 PM)

Chair Michael Shea presented the Report, sharing highlights of the suggestions and recommendations in the report. In particular, the BAC looks forward to continued efforts to complete the compensation study, and also would like to provide more support and involvement as needed by staff and the Board.

Ms. McLaughlin shared the staff response, appreciating the work of the BAC and the collaborative relationship with the Finance Department. She confirmed that the BAC will receive information from the Compensation study, and appreciated their willingness to be more involved in studies and work.

Board members appreciated the committee's work. Dr. Kanninen encouraged the BAC to support efforts related to the Whole Child Working Group's recommendations.

3. Annual Report of the Advisory Council on Instruction (ACI): (8:52 PM)

Co-chair Ted Black presented the report, highlighting topics discussed and sharing recommendations, including adding new ACI committees. Areas discussed included minority achievement, continued implementation of ATSS, and equity in instruction across the division. Responding to the Board, the ACI developed a definition of success: The capability to transition through life functions and to proceed with integrity and dignity in a changing environment. In closing, Mr. Black appreciated the Instruction staff, Board, and other Advisory groups for their support and collaboration.

Ms. Skelton thanked Mr. Black for his commitment, and the Board appreciated the ACI's ongoing support of APS.

3. Internal Audit Report: (9:05 PM)

Internal Auditor John Mickevics presented the report, providing an overview of the internal audit function. Areas reviewed this year were financial controls at the schools, and fee revenues and collections. Mr. Mickevics outlined the review process and presented observations, suggestions and management response to aspects of each of these programs. Next steps are to complete review of Design and Construction, and develop the audit plan for 2017.

Board members appreciated Mr. Mickevics's efforts and his thorough report.

F. ACTION ITEMS: (9:16 PM)

1. Final 2017-2026 Capital Improvement Plan (CIP)

Mr. Chadwick presented the proposed CIP, thanking Facilities staff for their work and acknowledging collaboration with Finance, Instruction and Student Services which focuses the CIP on providing the best learning environments for all students. He reviewed the CIP process and described seats added or already committed. He then outlined seats needed and the specific projects in the proposed CIP. He then

summarized the seat status at each level for the 5 year and 10 year timeframe. Leslie Peterson, Budget Director, then presented the financial analysis of the proposed CIP, confirming the funding proposed for the 2016 bond. Mr. Chadwick then reviewed next steps and community engagement processes for the projects in the proposed CIP. In closing, he presented a summary of the projects and processes proposed in the CIP.

The following speakers addressed the Board:

Kelly King, Chair, FAC: providing feedback from the FAC on the proposed CIP, appreciating the thorough process and the time and energy committed to this CIP.

Peter O'Such, McKinley parent: stating a concern that the CIP does not provide enough high school capacity, and supporting asking for additional County funding for a fourth comprehensive high school.

Michael Beer, parent: appreciating the CIP, encouraging the Board to advocate for funding for a 4th comprehensive high school; appreciating the use of reserves, and encouraging the community to vote for the bond.

Mr. Lander made the following motion:

Every two years, the School Board adopts a Capital Improvement Plan (CIP) addressing capital needs over the next ten years. This approach to capital planning anticipates needs for the next decade, while providing flexibility to adjust to changing circumstances.

During the development of the FY 2017-FY 2026 CIP, the School Board focused on providing seats for students in the areas of most critical need in light of the continued, sustained growth in student enrollment. The development process that began in the summer of 2015 culminates in this CIP and will be detailed in a report to be completed by the end of July 2016.

The School Board concluded that, to meet its Strategic Plan goal of providing optimal learning environments, and focusing on the areas of greatest need, capital improvements for this CIP would focus on high school seats followed by elementary seats and continued investment in maintenance of our facilities.

The School Board recognizes that identifying the funding needed for the 2016 bond to begin work on the areas of most critical need is its first priority in this CIP. The School Board further recognizes that additional community input and further collaboration with the Arlington County Board and staff will be necessary moving forward.

Consistent with these goals, I move that the School Board adopt the FY 2017-FY 2026 Capital Improvement Plan.

The motion was seconded by Dr. Kanninen.

Responding to the Board, Mr. Chadwick shared more information about the additional high school seats that are funded in the proposed bond.

Board members recognized that the CIP is an ongoing process that involves continual review and revision to ensure that needs are met, particularly at the high school level. Appreciating staff for their work, the Board encouraged continued community engagement and looked forward to continued collaboration with the County. This includes working together in terms of financing both County and School needs, and also in implementing recommendations from the recent Facilities Study. The importance of instruction and optimal learning environments was reiterated, and the group recognized that the delivery of instruction will evolve with changing times.

Dr. Violand-Sánchez appreciated Board comments, the work of staff, encouraged the community to support the Bond in November. She then called for a vote and the motion was adopted in a vote of 5-0, with Mr. Goldstein, Dr. Kanninen, Mr. Lander, Ms. Van Doren and Dr. Violand-Sánchez voting affirmatively.

2. FY 2016 3RD Quarter Fiscal Monitoring: (10:14 PM)

Ms. Peterson briefly reviewed the recommendations for use of the unallocated funds.

The following speakers addressed the Board:

Gerry Collins, President, Arlington Education Association (AEA): asking for more detailed information on use of unallocated funds and suggesting looking more closely at using close out funds for a STEP or other compensation.

Josh Folb, parent, AEA member: appreciating staff at Hoffman-Boston; encouraging the Board to revise the compensation policy, adding back an annual STEP.

Ms. Van Doren made the following motion:

To authorize the reallocation of funds within the Adopted FY 2016 Budget it is recommended that the School Board adopt the following resolution:

The School Board authorizes the reallocation of funds within the FY 2016 budget year in the amount of \$2.31 million as detailed in the recommendations.

To provide additional funding to the Compensation reserve and the Capital reserve it is recommended that the School Board adopt the following resolution:

The School Board authorizes the following additions to reserve fund balances: \$1.0 million to the Compensation reserve and \$7,082,347 to the Capital reserve. These funds will be carried forward as fund balance reserves.

The motion was seconded by Mr. Lander.

Dr. Violand-Sánchez then called for a vote. The motion was adopted in a vote of 5 - 0, with Mr. Goldstein, Dr. Kanninen, and Mr. Lander, Dr. Violand-Sánchez and Ms. Van Doren voting affirmatively.

3. Revision of Select School Board Policies: (10:25 PM)

Dr. Kristi Murphy reviewed two small adjustments to the revised policies made in response to Board comments at the last Board meeting.

The following speaker addressed the Board:

Gerry Collins, President, AEA: confirming that employee groups will work with Human Resources to refine the Policy Implementation Procedure on Staff Reductions.

Mr. Goldstein moved that the Board approve the proposed changes to the following policies:

Revision of School Board Policy 35-2.2 Staff Reductions

Revision of School Board Policy 35-2.3 Position Classification

Revision of School Board Policy 35-5 Leave

Revision of School Board Policy 35-6.1 Holidays

Revision of School Board Policy 35-6-4 Other Benefits

The motion was seconded by Dr. Kanninen. Responding to a question, Dr. K. Murphy confirmed employees will be notified about the policy changes.

The motion was adopted in a vote of 5 – 0, with Mr. Goldstein, Dr. Kanninen, Mr. Lander, Ms. Van Doren and Dr. Violand-Sánchez voting affirmatively.

G. INFORMATION ITEMS: (10:30 PM)

1. Budget Adjustment – McKinley Renovation and Addition Project

Mr. Burgin described unforeseen conditions at McKinley that have impacted the project, and shared the revised construction schedule. He explained how this delay will affect costs, and shared staff's recommendation to address these conditions, which will add \$941,500 to the project cost.

The following speakers addressed the Board supporting the additional funds to complete the project, and speaking to the importance of features of this project and how it will benefit the students and the community:

Kelly King, McKinley parent

Kathy Bates, McKinley community member

Mr. Burgin responded to questions about processes in place to identify potential problems when initiating projects and how these issues are generally addressed. Also discussed was how a construction manager at risk process would manage similar

circumstances. In addition, Mr. Burgin spoke to the calculations and decision points in staff's consideration of removing scope to address the costs. Dr. Violand-Sánchez thanked Mr. Burgin and confirmed this item will come for Action on July 1.

2. Change Order above 25% the Original Contract Value- New School at Wilson Site Multi-Modal Transportation Services: (10:53 PM)

Mr. Chadwick briefly explained this item and responded to a few questions.

Mr. Lander moved that the Board approve the proposed change order above 25% the Original Contract Value- New School at Wilson Site Multi-Modal Transportation Services, seconded by Dr. Kanninen, and the motion was adopted in a vote of 5 – 0, with Mr. Goldstein, Dr. Kanninen, Mr. Lander, Ms. Van Doren and Dr. Violand-Sánchez voting affirmatively.

I. NEW BUSINESS: NONE

J. ADJOURNMENT:

The meeting adjourned at 10:59 PM.

ATTEST:

Melanie Elliott, Clerk
Arlington School Board

Emma Violand-Sánchez, Chair
Arlington School Board