



FIND THE ANSWERS TO THE QUESTIONS HIDDEN IN THE PUZZLE

- The Purchasing Director is also known as the:
- The number of written quotes required where there is not already a contract in place and the sum or aggregate of the purchase is anticipated to be between \$30,001 and \$100,000:
- The document which enunciates the Arlington School Board's policies concerning purchasing from non-governmental sources:
- This Act of the Code of Virginia provides guidance regarding public policies pertaining to governmental procurement from nongovernmental sources:
- Use of wholesale club membership cards by APS employees to make purchases for personal use is:
- The Virginia procurement association of which 100% of the members of the Purchasing Office are members:
- What needs to be attached to a requisition entered in STARS having a value of greater than \$10,000?:
- Which member of the Purchasing Office joined APS in 2001?:
- An MOU or MOA is generally between two:
- Which member of the Purchasing Staff has over thirty-five years of vendor service with APS?:
- Before calling the Purchasing Office for assistance on a STARS iProcurement related question users are requested to first review the library of which tutorials?:
- Where a vendor will have access to student data as a result of having a contract with APS, this Agreement must be signed by the Vendor:
- Two of APS' six Core Values:
- APS advertises its solicitations here where the aggregate or sum of all phases, over a three year period, is expected to exceed \$100,000:
- A principle of right or good conduct or a body of such principles; a code of conduct; a system of moral principles or values. Article 9 of the Purchasing Resolution:
- A statement of price, terms of sale, and description of goods or services offered by a vendor to a prospective purchaser:
- A legally binding promise, enforceable by law:
- Request for payment received from the vendor for work performed prior to the date of a purchase order being approved, may be rejected by the Purchasing Agent and considered an:
- When it is determined by the Purchasing Agent there is only one vendor practicably available for that which is to be procured:
- Purchasing from another Public Body's contract or from the Contract of the Metropolitan Council of Governments (MWCOG), even if APS did not participate in the RFP or ITB, is this type of procurement:
- The name of the APS Purchasing System:

Word Search Answers

The Purchasing Director is also known as the: Purchasing Agent

The number of written quotes required where there is not already a contract in place and the sum or aggregate of the purchase is anticipated to be between \$30,001 and \$100,000: Four

The document which enunciated the Arlington School Board's policies concerning purchasing from non-governmental sources: **Purchasing Resolution**

This Act of the Code of Virginia provides guidance regarding public policies pertaining to governmental procurement from nongovernmental sources: **VPPA** (**Virginia Public Procurement Act**)

Use of wholesale club membership cards by APS employees to make purchases for personal use is: **Not Permitted**

The Virginia procurement association of which 100% of the members of the Purchasing Office are members: VAGP

What needs to be attached to a requisition entered in STARS having a value of greater than \$10,000: **Backup information**

Which member of the Purchasing Office joined APS in 2001: Thanh Thai

An MOU or MOA is generally between two: Government entities

Which member of the Purchasing Staff has over thirty-five years service: Ken Lawson

Before calling the Purchasing Office for assistance on a STARS iProcurement related question users are requested to first review the library of which tutorials?: User Productivity Kit

Where a vendor will have access to student data as a result of having a contract with APS' this Agreement must be signed by the Vendor: SDUPA (Student Data Usage and Privacy Agreement)

Two of APS' six Core Values: Diversity and Integrity

APS advertises its solicitations here where the aggregate or sum of all phases, over a three year period, is expected to exceed \$100,000: eVA

A principle of right or good conduct or a body of such principles; a code of conduct; a system of moral principles or values. Article 9 of the Purchasing Resolution: **Ethics**

A statement of price, terms of sale, and description of goods or services offered by a vendor to a prospective purchaser: **Quote**

A legally binding promise, enforceable by law: Contract

Request for payment received from the Vendor for work performed prior to the date of a purchase order being approved, may be rejected by the Purchasing Agent and considered an: Unauthorized Purchase

When it is determined by the Purchasing Agent there is only one Vendor practicably available for that which is to be procured: **Sole Source**

Purchasing from another Public Body's contract or from the Contract of the Metropolitan Council of Governments (MWCOG), even if APS did not participate in the RFP or ITB, is this type of procurement: Cooperative

The name of the APS Purchasing System: STARS