



Arlington Public Schools Purchasing Office

NOTICE OF ADDENDUM NO. 1

Issued on August 10, 2017

<u>RFP TITLE:</u>	ADAPTIVE MATHEMATICS RESOURCES
<u>RFP NUMBER:</u>	13FY18
<u>RFP ISSUE DATE:</u>	AUGUST 4, 2017
<u>PROPOSAL DUE DATE AND TIME CHANGED:</u>	<u>AUGUST 15, 2017</u>, PRIOR TO 11:00 A.M. (LOCAL PREVAILING TIME)

ADDENDUM NO. 1

IV. PROPOSAL REQUIREMENTS

1

Revise paragraph E to read as follows:

E. FORMAT AND CONTENT

The Proposal should address the items included in the Scope of Services and in the Criteria for Proposal Evaluation. The content of the Proposal copies submitted on CD/ROM or memory stick should mirror the content of the original hard copy and should be in pdf format. Failure to do so will result in a lowered evaluation. Incomplete Proposals may be determined nonresponsive.

Offerors should organize their Proposals using the following tabular format:

TAB 1: Administrative

- A fully executed Request for Proposals Title Pages 1, 2, 3, and 4 of this solicitation should be included as the first four pages of your Proposal. The name stated on the Title Sheet on, page 4 must be the full legal names of the Offeror and the address must be that of the office which will have the responsibility for the services provided. The following forms should be completed and also provided in this section:
 - The Contactor Certification Regarding Criminal Convictions at Appendix A
 - The Conflict of Interest Statement at Appendix B
 - The Non-Disclosure and Security Statement at Appendix C
 - The Insurance Checklist at Appendix D
 - Student Data Usage And Privacy Agreement at Appendix G
 - ~~Business Associate Agreement at Appendix H~~

This Addendum No. 1 must be signed, dated and received in the Purchasing Office prior to the date and time stated above OR acknowledgment of receipt of this addendum may be noted on the Proposal (See page 2 of the RFP).

SIGNATURE: _____ DATE: _____

ISSUED BY:

Joshua A. Makely, CPPB

Senior Buyer

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The following questions and responses are made part of this Request for Proposals:

- 1) Is the Business Associate Agreement a required document for the proposal response? If yes, please provide a copy of this document
answer: The goal is to have one adaptive resources for all grades K-8 for best articulation and consistency throughout the district.
- 2) When will the offerors selected for shortlist interviews be notified?
answer: The anticipated notification date for shortlisted firms will be August 21. However, this date is tentative and subject to change.
- 3) Is it safe to say that all students K-8 in Arlington Public Schools will be using an adaptive resource selected via this RFP Process? If so, will the award of this RFP be limited to one company, or no limitation on the number of companies eligible to provide an adaptive math resource?
answer: Yes. It is required that the contractor be available to attend on-site meetings as required or necessary. This may depend on the project phase or activity.
- 4) When referencing adaptive mathematics resources, is the District looking for a program that offer adaptive assessment for placement with a prescribed IEP based on the student's performance on the universal screener, or is the District seeking a program that contains adaptive instructional content?
answer: In accordance with the RFP Section II Scope of Services heading II. Functional Requirements, *it is preferred, but not required*, that the System also meet or exceed the following criteria:
D. Assessments
 1. Provide universal screening, formative, summative, and progress monitoring options.
 2. Support the Virginia Department of Education's SOL for Mathematics in grades K-8.
 3. Validly and reliably screen students for levels of proficiency and content mastery based on either SOL or SOL-correlated grade-level norms.
 4. Demonstrate evidence of field testing with a diverse group of learners (i.e. English Language Learners (ELL), Black, Hispanic, Asian, Students with Disabilities, Urban and rural).
 5. Use language, graphics, and images that are developmentally appropriate and culturally diverse and appropriate.
 6. Allow teachers to access the student view.
- 5) Will the District consider adaptive mathematics resources for grades 3 through geometry, or does the offeror need to serve the k through 2 population as well?
answer: It is preferable that a single solution be available for all grades K through 8. Should a single provider solution not be available, Arlington Public Schools may give consideration to resources that are tailored for specific grades levels (i.e. K through 2 and grades 3 through geometry).
- 6) As part of the evaluation process, will you be considering existing programs used in the district in addition to new resources?
answer: Yes, as Dreambox is currently in use in the District, but this does not preclude businesses such as this from submitting a proposal for this requirement.

